



**U.S. PUBLIC HEALTH SERVICE**  
**Pharmacist Professional Advisory Committee**  
**Department of Health and Human Services**

**Minutes of Meeting**  
**06 December 2007**  
**Surgeon General's Conference Room**  
**Parklawn Building**  
**1300-1530**

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**Members Present:**

**Members:**

LCDR Violette Ganoe (Chair), BOP-Bradford, PA  
CAPT James Bresette, IHS-Rockville, MD  
CAPT Robert McClelland, IHS-Elko, NV  
CAPT Lia Prela, CMS- Baltimore, MD  
CAPT Kimberly Zietlow, IHS-Red Lake, MN  
CDR Christopher Allen, CDC-Atlanta, GA  
CDR Richard DeCederfelt, NIH-Bethesda, MD  
CDR Scott Giberson, IHS-Rockville, MD  
CDR Mary Kremzner, FDA-Rockville, MD  
CDR Josephine Lyght, HRSA-Rockville, MD  
CDR Michael Shiber, BOP Washington, DC  
CDR Nita Sood (Ex-Officio Chair), HRSA- Rockville, MD  
CDR Peter Vermilyea, IHS-Winslow, AZ  
CDR Christine Yu, DHS-Immigration-El Centro,  
CA  
LCDR G. Brent Hobbs, IHS-Whiteriver, AZ  
LCDR Kristina Joyce (JOAG), FDA-Philadelphia,  
PA  
LCDR Jeffrey Newman, BOP-Springfield, MO  
LCDR Devvrat Patel, FDA-Rockville, MD  
(alternate for CDR Beth Fabian Fritsch)  
LCDR Patrick Romero, DHS-USCG-Clearwater,  
FL  
LCDR Sohail Mosaddegh (executive secretary),  
FDA-Rockville, MD

**Members Absent:**

RADM Robert Pittman (CPO), IHS-Rockville, MD  
CDR Beth Fabian Fritsch, FDA-Rockville, MD (alternate present)  
CDR Patricia Garvey, FDA-Silver Spring, MD  
CDR Matthew Tarosky, FDA-Rockville, MD

**Guests\*:**

CAPT Kathleen Downs, OS-Rockville, MD

CAPT Sharon Gershon, FDA-Rockville, MD  
 CAPT Kenneth Hill, HRSA-Seattle, WA  
 CAPT Jane Kreis, FDA-Oakland, CA  
 CAPT Mike Montello, OS-Rockville, MD  
 CAPT Raelene Skerda, OS-Rockville, MD  
 CDR Clint Bullock, IHS-Talihina, OK  
 CDR Sam Foster, IHS-Ogema, MN  
 CDR Mark McClain, FDA-Hartford, CT  
 CDR Laura Pincock, FDA-Silver Spring, MD  
 CDR Aaron Sigler, FDA-Rockville, MD  
 CDR Mark Strong, BOP-Leavenworth, KS  
 CDR Jacqueline Thomas, CDC-Atlanta, GA  
 CDR Deborah Thompson, DHS-USCG-New  
 London, CT  
 CDR Jim Watkins, CDC-Boston, MA  
 CDR Teresa Watkins, FDA-Rockville, MD  
 CDR Nate Edward Yale, IHS-Gallup, NM  
 LCDR Matt Dionne, FDA-Denver, CO  
 LCDR Thomas Hinchliffe, FDA, Rockville, MD  
 LCDR Corrine Kulick, FDA Silver Spring, MD  
 LCDR Jeff Mallette, BOP-Pensacola, FL  
 LCDR Amy Osborn, BOP-Leavenworth, KS  
 LCDR Christina Thompson, FDA-Rockville, MD  
 LCDR Karen Williams, FDA-Rockville, MD  
 LCDR Chi-Ann (Ruby) Wu, FDA-Rockville, MD  
 LT Alex Townley, IHS-Lame Deer, MT  
 LT Jeffrey Vang, IHS-Mt. Pleasant, MI  
 LT Joseph Zagame, OS-Rockville, MD

\*\*Guests attending the meeting via call in are requested to email their rank, name, agency, and location (City and state) information to the PharmPAC executive secretary, LCDR Jeff Mallette at [jxmallette@bop.gov](mailto:jxmallette@bop.gov).

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**Call to Order: LCDR Violette Ganoë** ([vganoë@bop.gov](mailto:vganoë@bop.gov))

- LCDR Ganoë called the December 2007 Pharmacist Professional Advisory Committee (PharmPAC) meeting to order

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**Acceptance of 06 November 2007 PharmPAC Meeting Minutes → LCDR Violette Ganoë** ([vganoë@bop.gov](mailto:vganoë@bop.gov))

- CAPT James Bresette requested edits of the recruitment section. CAPT Bresette submitted these edits prior to the meeting via e-mail, and they have yet to be incorporated into the minutes. The minutes are not finalized. LCDR Ganoë stated that edits will be incorporated and the minutes will be e-mailed to the PharmPAC members for approval and review via e-mail vote. Minutes are not accepted at this time

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**CPO Report → RADM Robert Pittman**

- RADM Pittman is attending the ASHP meeting and is unable to attend today's PharmPAC meeting. RADM Pittman submitted his report to LCDR Ganoë. LCDR Ganoë will incorporate this into the PAC Chair report at the end of today's meeting.

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**Section Lead Comments:**

**Career Development → CDR Michael Shiber** ([MJShiber@bop.gov](mailto:MJShiber@bop.gov)) / **CDR Scott Giberson** ([Scott.Giberson@ihs.gov](mailto:Scott.Giberson@ihs.gov))

- **Pharmacist Readiness Training Program (PRTP) (see attachment) – CAPT Mike Montello & CDR Laura Pincock**
  - Goal of program is to establish a mechanism to advance the readiness and preparedness skills of each pharmacist officer to enhance the Corps' ability to assure the health and safety of our nation in the event of a large scale public health crisis
  - Details of the program are too extensive for these minutes; however the workgroup has prepared an excellent document outlining the program, and it is attached

- A concern was raised by LCDR Ganoe that it is proposed in the program to add some of the program items as promotion benchmarks and, if so added, that officers in mission critical positions that cannot deploy may be at a disadvantage
- A concern was raised LT Jeff Vang about pharmacists in the field having the time to pursue the requirements of this program if it is implemented. Discussion, initiated by CAPT Raelene Skerda, ensued regarding an officer's obligation to find the time outside the normal work day to do duties related to officership, and all officers should consider themselves lifelong learners. CDR Pincock noted that completion of the items of this program would fulfill pharmacy continuing education requirements
- Pharmacy category is taking the lead on this type of training. If viable, other categories will participate in this project
- Workgroup representatives plan to meet with OFRD to discuss findings of workgroup and next steps

- **Immunization Training Overview – CDR Michael Shiber**

- Position paper to recognize non-APhA equivalent pharmacist immunization certification programs was presented to OFRD and signed by RADM David Rutstein
  - 15 programs were approved resulting in 12 PHS pharmacists now recognized as pharmacist immunizers by OFRD
  - OFRD requested a PharmPAC annual review of these and other potentially equivalent programs – LCDR Jeff Mallette to continue as workgroup lead and will present again to PharmPAC in the fall prior to OFRD annual review
  - APhA and approved non-APhA pharmacist immunization certification program certificates should be forwarded to CDR Laura Pincock ([laura.pincock@fda.hhs.gov](mailto:laura.pincock@fda.hhs.gov)) and sent to your eOPF
- RADM Rutstein made edits of letter to APhA – edits were approved by LCDR Ganoe and the Career Development Section and the letter has been forwarded to APhA – PharmPAC representatives will be meeting with Carol Able at APhA to get the immunization work studies training onto the OFRD blackboard
- Thank you to the Federal Bureau of Prisons and CAPT Chris Bina, BOP Chief Pharmacist, for renewing the license agreement with APhA for the BOP to provide pharmacist immunization certification training for Fiscal Year 2008. The PAC will be providing pharmacist immunization training at the COA conference in Tucson in June on the Friday of the conference week
- CDR Shiber and LCDR Ganoe will attempt to meet with the new Surgeon General to complete the mission of the immunization initiative as well as meeting with RADM Vanderwagon at ASPR to continue to obtain funding to meet the total readiness and preparedness for the immunization program for all PHS pharmacists
- FOH clinic immunization opportunities – currently focused in just a few areas, but idea is to expand in the future. If interested, please contact LCDR Keith Olin ([keith.olin@fda.hhs.gov](mailto:keith.olin@fda.hhs.gov))

- **Readiness Update – CDR Scott Giberson**

- Pharmacy category had fallen out of the top five among categories in readiness percentage and a recommendation was made to investigate ways to improve our readiness as a category and provide recommendations at this meeting
  - CDR Giberson met with CDR Ellenberg and CDR Dennis at OFRD and then with RADM Pittman to discuss the issue
  - New data from November 2007 showed that the pharmacy category actually remains in the top five and our readiness is at 84.1% - a strong percentage for such a large category. At 955 officers, pharmacy is the largest category within the top five readiness by percentage categories and is more than double the size of the other categories within the top five
  - Recommendations – developed with the assistance of CDR Mark Strong
    - 1) Continue RADM Pittman's quarterly readiness e-mail to all pharmacist officers
    - 2) Improve readiness education of new calls to active duty
    - 3) RADM Pittman stated a goal of 80% is a good goal to utilize in determining if any further action should be taken to improve the readiness percentage of the category – there is a percentage of officers that would be hard to convert to ready despite any actions taken due to lack of interest by the officer in obtaining readiness
    - 4) Incorporate readiness within the CCPMN – add to mentor checklist
    - 5) CDR Giberson will monitor percentage quarterly for any dips below 80%
- LCDR Ganoe noted that December 31, 2007 is the flu shot deadline for readiness and this should be logged into each officer's OFRD web profile as well as sent into the Medical Affairs Branch

- **Clinical Subgroup – CDR Scott Giberson**

- Developed 24 short and long-term objectives for subgroup
- 55 officers from eight different agencies have volunteered for the subgroup
- Will schedule a teleconference for all members in January 2008 to reorganize and get all members involved and designate a co-lead
- Currently two projects ongoing – two smaller subgroups formed to with leads to run each project
  - Clinical web page project – develop a link from the PharmPAC Career Development web page
  - Clinical Survey Assessment of the types of clinical services being performed across all agencies – will use Survey Monkey and send out message to all PHS pharmacists requesting information on clinical services

- **Reminders – CDR Michael Shiber**

- December 31, 2007 is the close-out date for promotion year 2008. CDR Shiber reminded officers to ensure their eOPF, Officer Statement, and Reviewing Official Statement are complete. CV should be current and use the pharmacy category format (example found on the PharmPAC website in the Career Development section)
- Assimilation application deadline is February 1, 2008

**Special Presentation: Ethics for Federal Employees (see attachment)→Ms. Catherine Hess**

- Ms. Catherine Hess works with HHS Ethics Council
- PAC Chair requested this presentation to assist and remind pharmacists about ethics issues as pharmacists venture into expanded clinical roles and into more activity regarding requests and acceptance of grants for immunization training, etc
- Presentation can be found at <http://ethics2007.cit.nih.gov/training/begin.htm>
- Focus of federal employee ethics training this year is financial issues
- Brochure “Ethics and Procurement Integrity” is provided as an attachment
- Officers must show impartiality and avoid conflicts of interest in professional financial dealings. Must provide financial disclosure to avoid conflicts of interest
- Ignorance of the law and policies related to ethics is not an excuse for violation

**Recruitment → CAPT James Bresette ([James.Bresette@ihs.gov](mailto:James.Bresette@ihs.gov)) / CDR Peter Vermilyea ([peter.vermilyea@wihcc.org](mailto:peter.vermilyea@wihcc.org)) (see attachment)**

- **University Points of Contact (UPOC) – CDR Peter Vermilyea**
  - CDR Beth Fritsch is actively working on issuing some new appointment and award presenter acknowledgement letters
  - LCDR Brent Hobbs is coming on-board the team as CDR Fritsch is completing her time with the UPOC project
- **Web Accessible Collaboration System (WACS) – LCDR Devvrat Patel**
  - CDR Fritsch has updated all the UPOC data for the database in WACS – information will be transferred into the database and then officers will be responsible for logging in and updating any information
  - Four standard reports are being developed from database – currently in draft format – once finalized, will be put on the website for utilization – goal is implementation by February 1, 2008
    - List of officers that are UPOC and AR
    - List of officers by duty station location
    - List of officers by assigned university for UPOC activities
    - List of officer activity in database (log-in information, etc.)
    - Other functionality in the future – how many officers have been visiting schools and have been logging their activity
  - CDR Vermilyea - other functionality in the future – reports on how many officers have been visiting schools and have been logging their activity
  - CAPT Bresette – goal of knowing who is active is 1) easier for awards and 2) recruitment supplies can be sent to active locations. Also recognize non-active schools to try to identify what can be done to get activity at those locations. Goal is to have recruitment activity at all schools of pharmacy
- **Associate Recruiter Program (ARP) – LCDR Violette Ganoe (for LCDR Christine Bina)**
  - APhA-ASP meetings are complete and we received a positive response from the field. LCDR Ganoe is working on recognition letters to those that volunteered and will have them completed this week and forwarded to RADM Pittman
  - Pharmacy AR List was updated on November 19, 2007
  - There was a PHS booth at ASHP, December 3-5, 2007. There were approximately 15 officers who had come forward on very short notice to help staff the booth, and their help is greatly appreciated. One problem noted that different agencies had booths and they were scattered throughout the convention center
  - Recruitment section website – CDR McClain has posted a JOAG recruitment tool – excellent recruitment information for things to do when attending a recruiting event – still working out kinks of getting all documents to work on website. Great resource for ARs and UPOCs
- **Student Programs – CAPT James Bresette (for LCDR Larry Lim):**
  - The deadline for Junior and Senior CO-STEP applications is December 31, 2007. However, even though there is this deadline applicants may also submit applications after December 31, 2007 but they may run the risk of not getting placed
- **Pharmacy's Best Kept Secret (PBKS) – CDR Patrick Marshall and CDR Peter Vermilyea**
  - As noted last month, two versions of PBKS secrets will be released. A new look revised 2007 version will be placed on the PharmPAC site within the next few days. Once the 2008 Pay Tables are finalized a 2008 version will be released

**Communication → CDR Richard DeCederfelt ([rdecederfe@nih.gov](mailto:rdecederfe@nih.gov)) / LCDR Patrick Romero ([Patrick.L.Romero@uscg.mil](mailto:Patrick.L.Romero@uscg.mil))**

- **Public Health Pharmacy Workgroup; Officer Health – CAPT Sharon Gershon**
  - Very successful effort during month of October in presenting to elementary schools on injury prevention – photos and summaries can be found on the PharmPAC website in the Communication section
  - Five officers developing next presentation on healthy eating and healthy lifestyle with focus on childhood obesity - Goal

date for development is January 2008 – childhood obesity is a major focus for the current acting Surgeon General

- CAPT Charlie Hoppes, CAPT Sharon Gershon, and CDR Beth Fritsch recently met with CAPT Robert Tosatto, Director of the Medical Reserve Corps (MRC) program to discuss advancement of the PHS Youth Corps – CAPT Tosatto set up a January 2008 meeting with RADM Williams so the team can discuss this concept with him
- CAPT Tosatto also spoke of the MRC partnership with Health Occupations Students of America (HOSA) – a national student organization that promotes career opportunities in health care – CAPT Gershon will contact them to explore setting up a partnership to deliver health care messages into the schools
- LCDR Melaine Shin has developed a powerpoint presentation on the idea of outreach programs to minority communities – will present at January PharmPAC meeting

- **MTM Deployment Forms – LCDR Violette Ganoe**

- A meeting took place with OFRD in which the MTM forms were discussed – OFRD representative noted that the forms may be advantageous within the development of the electronic medical record that OFRD is pursuing
- Another meeting with OFRD and the electronic medical record development personnel is scheduled for December 17, 2007

- **Website – CDR Richard DeCederfelt**

- Currently transitioning PharmPAC website – all contents will transfer to another site to give a more universal look and feel than current format – CAPT Nick Quaglietta and CDR Richard Glabach are leading this project

- **PLANT – CDR Richard DeCederfelt**

- LCDR Irene Ahlstrom, BOP, profile recently published
- CDR Louis Feldman, IHS, profile to be published in January 2008
- Gary Buehler, FDA, profile to be published in February 2008

**Administration** → CDR Mary Kremzner ([Mary.kremzner@fda.hhs.gov](mailto:Mary.kremzner@fda.hhs.gov)) / CAPT Kimberly Zietlow ([kimberly.zietlow@ihs.gov](mailto:kimberly.zietlow@ihs.gov))

- **Responder of the Year – CDR Mary Kremzner**

- Deadline was December 3, 2007
- Summaries of nominations to be sent to PharmPAC members
- Only one nominee, but it is an extraordinary responder

- **PharmPAC Membership Roster – CDR Mary Kremzner**

- Listserv message sent out looking to fill the vacant OS PharmPAC position
- One nomination received – will be sent to PharmPAC members for concurrence
- Filling this position will complete the membership roster
- Membership roster is on the PharmPAC website and has been updated to include section chairs and agency reps
- All PharmPAC members' alternates' information has been received

- **Open Liaison Position – CDR Mary Kremzner**

- Listserv message sent out seeking representatives for American Public Health Association (APHA) liaison
- No responses thus far

- **Liaison Reports → CAPT Kimberly Zietlow**

- **American Pharmacists Association (APhA) – CAPT Kimberly Zietlow**

- Grants with fast-approaching application deadlines (December 15, 2007) – geared toward federal pharmacists
- Annual Meeting is March 14-17, 2008 in San Diego, CA – early bird registration deadline is February 13, 2008

- **American College of Clinical Pharmacy (ACCP) – CAPT Kimberly Zietlow**

- Parker Medal and ACCP Fellow nominations due February 15, 2008
- Nominations for 2009 spring awards due February 15, 2008
- Spring meeting April 5-9 in Phoenix, AZ – call for abstracts from residents and fellows due December 14, 2007
- Service award name changed to recognize founding member
- ACCP Academy is kicking off Spring Practice Forum meeting Saturday, April 5, 2008
- New offer for focused investigator training program
- New directory for training programs on their website

- **Academy of Managed Care Pharmacy (AMCP) – CAPT Kimberly Zietlow**

- Accepting applications and nominations for Board of Directors – on website
- Looking for committee volunteers

**American Society of Consultant Pharmacists (ASCP) – CAPT Kimberly Zietlow**

- Call for nominations for ASCP Senior Care Pharmacists Award – deadline is December 31, 2007
- Call for nominations for 2008-2009 Board of Directors – deadline is December 31, 2007
- Geriatric 2008 Symposia application deadline is January 17, 2008
- Accepting applications for an executive residency in association management – deadline is January 31, 2008

**American Society of Health System-Pharmacists (ASHP) – CAPT Kimberly Zietlow**

- Recommend review of ASHP website – there are numerous deadlines approaching for various opportunities – leadership awards, research grants, etc.

**American Association of Colleges of Pharmacy (AACP) – CAPT Kimberly Zietlow**

- AACP News is now available online on their website
- Accepting applications for the Crystal Apple Award – deadline is January 28, 2008
- 2008 meeting registration is now open – online registration

**American Public Health Association (APHA)**

- No report given – currently no PharmPAC representative

**2008 COF Scientific Symposium Update → LCDR Violette Ganoe**

- CDR Laura Pincock, LCDR Christine Bina, LCDR Violette Ganoe, and CDR Beth Fritsch met and reviewed the proposed agenda
- There is a diversified set of topics for category day

**JOAG Report → LCDR Violette Ganoe**

- Listserv messages recently sent out regarding JOAG nominations
- Next two regular JOAG meetings
  - Friday, January 11, 2008 at 1300 – 1500 hours
  - Friday, February 8, 2008 at 1300 – 1500 hours
  - Call-in Number: 888-322-1791
  - Passcode: 83301

**Agency Reports**

- **Ex-Minimus Agencies** – CDR Chris Allen presented a report for the Centers for Disease Control and Prevention (CDC)
  - Three CDC pharmacists were awarded the 2007 Circle of Excellence Award from Henry M. Jackson Foundation for Advancement of Military Medicine – this is the first time this award has been won by Commissioned Corps PHS officers
    - Awarded for work with the CDC's Safe Water Team
      - CAPT Pat Riley
      - CAPT Rob Quick
      - LCDR Amy Parker
  - Recently commemorated World AIDS Day
  - Pandemic flu – a three-day on-line panel discussion and comment period on U.S. Government's Pandemic flu vaccine program - comments can be found at [www.pandemicflu.gov](http://www.pandemicflu.gov)
- **National Institutes of Health (NIH)** – CDR Richard DeCederfelt
  - Vacancy exists for chief of pharmacy at NIH – interviews on-going
  - Several upgrades being made to pharmacy facilities
- **Bureau of Prisons (BOP)** – LCDR Jeffrey Newman
  - APhA Immunization agreement has been signed
  - BEMR Rx – live at 33 institutions by end of December 2007
- **Indian Health Service (IHS)**
  - No report given
- **Health Resources and Services Administration (HRSA)** – CDR Josephine Lyght
  - Joined with the Department of Veterans Affairs (VA) to explore methods to improve health care for veterans – formed in response to the need to improve care for those returning from the Global War on Terror
  - November 30, 2007 – hosted first Commissioned Corps retirement ceremony – honored those that retired over the previous 12 months
  - At 90.2%, HRSA was second among agencies for basic readiness

- **Food and Drug Administration (FDA) (see attachment)** – CDR Matthew Tarosky (not present but written report sent out with agenda and summarized here)
  - News
    - FDA Commissioner, Dr. von Eschenbach announced that FDA plans to establish field offices in foreign countries such as China and India to increase its regulatory enforcement of the growing number of products being made in those countries.
    - FDA transferred its news e-mail listserv for news from NIH to GovDelivery. Details for subscribing to FDA listservs can be found at <http://www.fda.gov/emaillist.html>
  - Product Approval
    - Nonprescription use of Zyrtec (cetirizine HCl) in tablet, chewable tablet, and syrup formulations approved.
  - Product Withdrawal
    - Bayer is withdrawing Trasylol (aprotinin injection) in the US due to possible higher risk of death than other drugs used in controlling bleeding during heart surgery.
  - Proposed Legislation
    - Senators Henry Waxman and Ted Kennedy introduced the “Non-Prescription Drug Modernization Bill” that would give FDA authority to regulate advertising for over-the-counter drugs. Current authority resides with the Federal Trade Commission (FTC).
  - Public Meeting
    - A November 14, 2007 public meeting to explore the public health implications of behind-the-counter (BTC) dispensing of certain drugs was held. Pharmacists supported the BTC category while various other groups including physicians expressed opposition indicating that a third class of drugs is unnecessary. Pharmacists indicated that the new BTC drug category will increase patient access, improve patient-pharmacist interaction, and have an overall positive impact on health care. Critics voiced their concern about possible misdiagnoses and mismanagement of BTC medications. Several experts urged FDA to move very carefully if it attempts to develop the BTC drug category with possibly a pilot program in select states.
- **Department of Homeland Security (DHS)** – LCDR Patrick Romero (USCG) & CDR Christine Yu (Immigration)
  - Welcome aboard CDR Christine Yu, from Immigration – DHS now has two PharmPAC representatives
  - Currently no pharmacist vacancies in the Coast Guard
  - Immigration has recently transferred from HRSA to the Department of Homeland Security – some administrative issues still need to be worked out – Immigration is still trying to bring on some new facilities
- **Centers for Medicare and Medicaid Services (CMS)** – CAPT Lia Prela
  - Announced new alternate member
- **Office of the Secretary (OS) - Vacant**
  - No Report

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#### PAC Chair Report → LCDR Violette Ganoë ([vganoë@bop.gov](mailto:vganoë@bop.gov))

- This will be combined with the CPO report – CPO report presented by LCDR Ganoë in RADM Pittman’s absence
- November 28, 2007 – White House and First Lady announced that the DHHS mission of fighting childhood overweight and obesity is a priority
  - Acting Surgeon General will take the lead for DHHS and focus on existing programs and outreach through the Office of the Surgeon General
  - Next step is setting up a coordinating council with representatives from DHHS to create ideas and create energy
- OCCO – waivers can be granted for entry into the Commissioned Corps for those with over 8 years of military service and those over age 44
  - More than 8 years of military service – requires prior military time waiver – director of OCCO can approve waiver if military service time is less than 15 years
  - More than 15 years of military service – request has to be sent to Surgeon General’s office for waiver
- Transformation Update
  - Commissioned Corps goal is 6,600 officers by end of calendar year 2008
  - OCCO and OCCFM Transformation officers have been redirected to participate in recruitment
  - Recruitment effort is seen as an emergency from within
  - Four CAM teams have been formed
  - Career and Assignment Manager (CAM) team representing pharmacy introduced themselves at the beginning of the meeting
    - CAPT Raelene Skerda
    - CDR Laurie Kelly
    - CAPT Kathleen Downs
- Electronic Call to Active Duty on-line application system
  - Goal is to be online January 2008
  - Appointment boards will begin meeting electronically sometime in 2008 – allows for more involvement by officers in the field and for faster processing of applicants
  - Reviewing how and when applicants physical exams must be completed – will be finalized by OCCFM

- OFRD Update
  - No Commissioned Corps officers deployed as of the end of November 2007
  - Officers may soon be required to have a maroon official government business passport – no cost – five year expiration date – more information coming in future months
  - Health and Medical Response Hammer Teams still waiting for a budget – not officially announced
  - End of November 2007, 79.4% of Commissioned Corps officers are Basic Ready
- CPO Board is recommending a third designation be available to promotion boards when an officer is reviewed for promotion. Current two designations are recommended or not recommended. The proposed third designation is not ready
- One new pharmacist call to active duty this month – currently 944 PHS pharmacists
- Surgeon General's office is having a holiday open house on December 13, 2007 from 1100 to 1300 – contact is LT Joe Zagame
- LCDR Ganoë is putting out a call for nominations for a new PharmPAC Executive Secretary – please contact LCDR Ganoë as soon as possible if interested at [vganoë@bop.gov](mailto:vganoë@bop.gov) – it is an ex-minimus position and does require PharmPAC membership. LCDR Ganoë thanks LCDR Mosaddegh for his service the past two months

**Old/New Business:**

- LCDR Karen Williams, HRSA offered congratulations to the Anchorage Indian Medical Center on their recent award at the ASHP meeting for their telepharmacy innovation
- CAPT James Bresette – during this meeting, the White House put out an Executive Order that the Federal Government will be closed on December 24, 2007

**The meeting was adjourned @1530.**

**Next Meeting Date:**

**03 January 2008, from 1300 to 1600 EST, Surgeon General's Conference Room; Agenda and call-in information will be distributed prior to the meeting**

**Useful Links and Contact Info:**

- ◆ Emails: [PharmPAC@list.nih.gov](mailto:PharmPAC@list.nih.gov)  
[PHS-Pharmacists@list.nih.gov](mailto:PHS-Pharmacists@list.nih.gov)  
[PHS-RX-JOBS@list.nih.gov](mailto:PHS-RX-JOBS@list.nih.gov)  
[PHS-Rx-Students@list.nih.gov](mailto:PHS-Rx-Students@list.nih.gov)
- ◆ Listservs: PHS Pharmacists <https://list.nih.gov/archives/phs-pharmacists.html>  
 PHS Rx Students <https://list.nih.gov/archives/phs-rx-students.html>  
 OFRD <https://list.nih.gov/archives/ccrf.html>  
 RPh Job Vacancies <https://list.nih.gov/archives/phs-rx-jobs.html>  
 CCMIS <https://list.nih.gov/archives/ccinformation-l.html>  
 CC Vacancies <https://list.nih.gov/archives/ccvacancies-l.html>  
 PHS Immunizing Pharmacists <https://list.nih.gov/archives/phs-immunizing-pharm.html>
- ◆ Websites: PharmPAC <http://hhs.gov/pharmacy>  
 CCMIS <http://dcp.psc.gov>  
 USPHS <http://www.usphs.gov>  
 OFRD <http://oep.osophs.dhhs.gov/ccrf>

--Respectfully Submitted,

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 LCDR Jeff Mallette, Executive Secretary Date

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 LCDR Violette Ganoë, Chair Date

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 RADM Robert E. Pittman, CPO Date

**Attachments:**

1. Pharmacist Readiness Training Program Presentation

2. **Ethics and Procurement Integrity Brochure**
3. **Recruitment Section Report**
4. **FDA Agency Report**