



**U.S. PUBLIC HEALTH SERVICE**  
**Pharmacist Professional Advisory Committee**  
**Department of Health and Human Services**

**Minutes of Meeting**  
**07 October 2010**  
**Surgeon General's Conference Room**  
**Parklawn Building**  
**1400-1530**

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**Members Present:**

RADM Scott Giberson (CPO), IHS-Rockville, MD  
CAPT Mike Shiber (Chair), BOP-Washington, DC  
CAPT (sel) Edward Stein (Vice-Chair), IHS-Phoenix, AZ  
CDR Daniel Brum, FDA-Silver Spring, MD  
CDR Michael Crockett, BOP-Pollock, LA  
CDR James Czarzasty, DHS-New London, CT  
CDR Jonathan Dando, IHS-Cherokee, NC  
CDR Jennifer Fan, SAMHSA-Rockville, MD  
CDR G. Brent Hobbs, IHS-Whiteriver, AZ  
CDR S. Christopher Jones, FDA-Silver Spring, MD  
CDR Larry Lim, FDA-Silver Spring, MD

CDR Josephine Lyght, HRSA-Rockville, MD  
CDR Jeff Mallette, BOP-Pensacola, FL  
CDR Devvrat Patel, FDA Rockville, MD  
CDR Nate Yale, IHS-Gallup, NM  
LCDR Cynthia Gunderson, IHS-Fort Totten, ND  
LCDR Carmen Kelly, AHRQ-Rockville, MD  
LCDR Kristen Maves, IHS-Anchorage, AK  
LCDR Yvette Waples(JOAG), FDA-Silver Spring, MD  
LCDR Troy Bernardo (Executive Secretary), BOP-Butner, NC

**Members Absent:** (\* Member's alternate present)

CAPT Lia Prael, CMS-Baltimore, MD  
CDR Christine Chung, DHS-El Centro, CA  
CDR Patty Garvey, FDA-Rockville, MD  
CDR Vasavi Thomas, CDC-Atlanta, GA

LCDR Peter Diak, FDA-Silver Spring, MD\*

**Guests:**

CAPT James Bresette, IHS-Rockville, MD  
CAPT Beth Fritsch, FDA-Silver Spring, MD  
CAPT Sharon Simone, BOP-Allenwood, PA  
CAPT Deborah Thompson, USCG-Washington, D.C.  
CDR William Bender, FDA-Silver Spring, MD  
CDR Bradley Bishop, IHS-Tucson, AZ  
CDR Mary Byrne, NIH-Bethesda, MD  
CDR Chae Chong, DIHS-Elizabeth, NJ  
CDR Michelle Dillahunt, FDA-Silver Spring, MD  
CDR Jim Gemelas, IHS-Warm Springs, OR  
CDR Christina Lee, FDA-Rockville, MD  
CDR Paul Melstrom, CDC-Atlanta, GA  
CDR Nitin Patel, FDA-Rockville, MD  
CDR Patrick Romero, DHS-Clearwater, FL  
CDR Kendra Stewart, FDA-Rockville, MD  
CDR Christina Thompson, FDA-Silver Spring, MD  
CDR Sherri Yoder, IHS-Rockville, MD  
LCDR Irene Alstrom, BOP-Dublin-CA  
LCDR Kenneth Bryan, BOP- Butner, NC  
LCDR Irene Chan, FDA-Silver Spring, MD  
LCDR Melissa Faneuff, BOP-Butner, NC

LCDR Matthew Febbo, CMS-Philadelphia, PA  
LCDR Robert Harkey, BOP-Butner, NC  
LCDR Shannon Hill, FDA-Rockville, MD  
LCDR Damion Killsback, IHS-Rockville, MD  
LCDR Yoon Kong, FDA-Silver Spring, MD  
LCDR Lisa Lee, BOP-Fairton, NJ  
LCDR Marisol Martinez, DOD TMA- Fort Sam Houston, TX  
LCDR Aaron Middlekauff, USCG-Opa Locka, FL  
LCDR Loan Nguyen, FDA-Rockville, MD  
LCDR Susan Polifko, FDA-Harrisburg, PA  
LCDR Selena Ready, IHS-Winslow, AZ  
LCDR Helen Saccone, FDA- Silver Spring, MD  
LCDR Roberta Szydlo, FDA-Silver Spring, MD  
LCDR Jerry Zee, BOP-New York, NY  
LCDR Mary Zunic, IHS-Albuquerque, NM  
LT Benjamin Bishop, FDA-Phoenix, AZ  
LT Phong Do, FDA-Silver Spring, MD  
LT Jacklyn Finocchio, BOP-Butner, NC  
LT Elizabeth Hoang, DHS-Taylor, TX  
LT Ashlee Januszewicz, FDA-Silver Spring, MD  
LT Robert Kosko, FDA-Silver Spring, MD

LT Quocbao Pham, FDA-Silver Spring, MD  
LT Hobart Rogers, FDA-Silver Spring, MD  
LT David Webb, IHS-Anchorage, AK

Guests attending the meeting are requested to email their rank, name, agency, and location (city and state) to [tbernardo@bop.gov](mailto:tbernardo@bop.gov), the PharmPAC Executive Secretary, to validate attendance.

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**Call to Order:** CAPT Mike Shiber ([mshiber@bop.gov](mailto:mshiber@bop.gov))

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**CPO Report:** RADM Scott Giberson

- Presented by RADM Giberson – please attached report

**Open Forum**

- No questions
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**Recruitment** → CDR Jeff Mallette ([jxmallette@bop.gov](mailto:jxmallette@bop.gov)) / LCDR Kristen Maves ([klmaves@scf.cc](mailto:klmaves@scf.cc))

- Alumni List – Survey monkey complete. The first draft should be out by next month.
- Website Workgroup - CDR Shayne Blackmon & LCDR Roberta Szydlo will take over for CDR Ruby Wu who is moving to assist with the Commissioned Corps Pharmacy Mentoring Network. CDR Wu has done an outstanding job leading this subsection first through a grueling updating process and then through a site migration and we are grateful for her contributions to the pharmacy category. CDR Blackmon & LCDR Szydlo assisted CDR Wu throughout, and we know this subsection is in great hands.
- UPOC Workgroup update – the 23-person UPOC Workgroup is active once again contacting their assigned UPOCs to update demographic information, ascertain continued interest in the program, and to prompt UPOC's to seek out recruitment opportunities with their schools this academic year. All UPOC's should have recently been contacted by their assigned Workgroup member. If you are a UPOC and you have not been contacted, please let me know.
- [www.phspharmacist.org](http://www.phspharmacist.org) update – with the website problems unresolved, the UPOC Workgroup has recently sent out a form to allow UPOCs to catch up on the recording of their recruitment activities over this time. LCDR Aaron Middlekauff has volunteered to assimilate this data as it is sent in and organize into a database. This will allow us once again to identify schools with little to no activity and allow us to move forward with due recognition of active UPOCs. If you are a UPOC and have not received this form, please contact me. If you have received the form and have an activity to report, please send your completed activity forms LCDR Middlekauff at [aaron.p.middlekauff@uscg.mil](mailto:aaron.p.middlekauff@uscg.mil). Please note there are two f's at the end of LCDR Middlekauff's name and in the e-mail address. I sent an error'd message previously listing his e-mail address with only one f.
- Student Programs update - LCDR Misu Ahn and LCDR Lisa Kubaska will take over for CDR Christine Oliver and LCDR Kavita Dada who will be moving on to other opportunities after 3 years of serving this subsection. We are very grateful to CDR Oliver and LCDR Dada for their outstanding contributions to the pharmacy category and very much look forward to the work of LCDRs Ahn and Kubaska moving forward.

- Call for recruitment volunteers for the 8 regional APhA-ASP meetings went out last week via the PHS pharmacists listserv. The contact is LCDR Mark Sellers at [bop12801@bop.gov](mailto:bop12801@bop.gov). There was some question if the booth registration fees would be waived this year by APhA as had been done in the past. Thanks to RADM Giberson and LCDR Sellers for obtaining this waiver for the year.
- UPOC Experience – LCDR Chan.
  - Gave an update on linking the USPHS website from her pharmacy schools website. Example provided: [http://pharmacy.rutgers.edu/content/employment\\_opportunities](http://pharmacy.rutgers.edu/content/employment_opportunities)

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**Communication** → CDR Josephine Lyght([Jlyght@hrsa.gov](mailto:Jlyght@hrsa.gov)) /LCDR Peter Diak ([Peter.Diak@fda.hhs.gov](mailto:Peter.Diak@fda.hhs.gov))

- **Face book** – CDR Stewart
  - We currently have about 340 fans on the page
  - 500 active users
  - Still looking for pictures of pharmacists at their duty station.
  - Please feel free to log on and discuss how you plan to celebrate pharmacy month..
- **PHPWG** – LCDR Gunther
  - The PHPWG is working diligently at coordinating future presentations, and encourages Officers throughout the country to contact senior centers in their areas to deliver presentations.
  - Officers interested in volunteering for this effort, or for more information, can email LCDR Sheryl Gunther at [sheryl.gunther@fda.hhs.gov](mailto:sheryl.gunther@fda.hhs.gov) or CDR John Quinn at [john.quinn@fda.hhs.gov](mailto:john.quinn@fda.hhs.gov).

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**Career Development** → CDR Michael Crockett ([pol4527@bop.gov](mailto:pol4527@bop.gov)) / CDR Jonathan Dando ([jonathan.dando@cherokeehospital.org](mailto:jonathan.dando@cherokeehospital.org))

- **Billets** -- On pace for billet collection system to launch in October 2010. Final version of billets coming to the committee for review in the near future..
  - **COERS**
    - New COERs this year. Recommend reviewing the sample on the USPHS website. The tutorials are still available in the archives through the CCMIS website.
    - Any questions on the new COER please email PHSCOER [Questions@gmail.com](mailto:Questions@gmail.com) or CDR Crockett or CDR Dando
  - **Promotions**
    1. Permanent grade promotion results should be out this month.
    2. For a Senior officer to review your CV please send your CV to – [PHSpromotionquestions@gmail.com](mailto:PHSpromotionquestions@gmail.com)
    3. Those Senior officers willing to review CV's please contact CDR Crockett or CDR Dando.
  - **Publishing group**
    - APhA book of the month – The Pharmacist in Public Health
    - Authored by Hoai-An Truong, James L. Bresette, and Jill A. Sellers
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**Readiness** → CDR Nate Yale ([nate.yale@ihs.gov](mailto:nate.yale@ihs.gov)) / CDR Daniel Brum([dan.brum@fda.hhs.gov](mailto:dan.brum@fda.hhs.gov))

- Per CAPT Dan Beck (OFRD) – Use the immunization fax cover sheet when submitting immunization documentation to the Medical Affairs Branch (MAB). If your immunization information does not get updated in Direct Access immediately do not be alarmed. The MAB is continuing to work to update immunization data but they are behind about 2-3 weeks. CAPT Beck assures us that as long as you document your efforts, then your ability to get promoted will not be affected.
- Post-meeting note: OFRD has delayed the posting of the Official Readiness report until they complete the process of documenting those officers who have made a good faith effort to submit their immunization information to MAB. MAB is continuing to enter data submitted through September 30, 2010. Once that work is completed, MAB will enter information received after September 30, 2010.

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**Administration** → CDR Jennifer Fan ([Jennifer.Fan@SAMHSA.hhs.gov](mailto:Jennifer.Fan@SAMHSA.hhs.gov)) / CDR Larry Lim ([Larry.Lim@fda.hhs.gov](mailto:Larry.Lim@fda.hhs.gov))

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**PAC Chair Report** → CAPT Mike Shiber ([mshiber@bop.gov](mailto:mshiber@bop.gov))

- My term finishes 11/1/10. Still some work to complete
- I would like to thank the PAC members for their efforts. We accomplished a tremendous amount this year.
- The next PAC Chair: CDR Jeff Mallette
- The next vice Chair: LCDR Peter Diak

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- **Old/New Business** → CAPT Mike Shiber ([mshiber@bop.gov](mailto:mshiber@bop.gov))

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The meeting was adjourned @ 1445 by motion from CDR Josephine Lyght and second from CDR Michael Crockett

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**Next Meeting Date: 04 November 2010, from 1400 to 1530 EST, Surgeon General's Conference Room; Agenda and call-in information will be distributed prior to the meeting**

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**Useful Links and Contact Info:**

- ◆ Emails: [PharmPAC@list.nih.gov](mailto:PharmPAC@list.nih.gov)  
[PHS-Pharmacists@list.nih.gov](mailto:PHS-Pharmacists@list.nih.gov)  
[PHS-RX-JOBS@list.nih.gov](mailto:PHS-RX-JOBS@list.nih.gov)  
[PHS-Rx-Students@list.nih.gov](mailto:PHS-Rx-Students@list.nih.gov)
- ◆ Listservs: PHS Pharmacists <https://list.nih.gov/archives/phs-pharmacists.html>  
PHS Rx Students <https://list.nih.gov/archives/phs-rx-students.html>  
OFRD <https://list.nih.gov/archives/ccrf.html>  
RPh Job Vacancies <https://list.nih.gov/archives/phs-rx-jobs.html>  
CCMIS <https://list.nih.gov/archives/ccinformation-l.html>

