



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee
Department of Health and Human Services

Minutes of Meeting
01 May 2008
Surgeon General's Conference Room
Parklawn Building
1300-1430

Members Present:**In Rockville:**

RADM Robert Pittman (CPO), IHS-Rockville, MD
 CDR Beth Fabian Fritsch, FDA-Rockville, MD
 CDR Patricia Garvey, FDA-Silver Spring, MD
 CDR Scott Giberson, IHS-Rockville, MD
 CDR Mary Kremzner, FDA-Rockville, MD
 CDR Josephine Lyght, HRSA-Rockville, MD
 CDR Matthew Tarosky, FDA-Rockville, MD

Via Telephone:

CAPT Robert McClelland, IHS-Elko, NV
 CAPT Lia Prela, CMS-Baltimore, MD
 CDR Christine Chung, DHS-El Centro, CA
 CDR Michael Shiber, BOP-Washington, DC
 CDR Nita Sood (Ex-Officio), HRSA-Rockville, MD
 CDR Peter Vermilyea, IHS-Winslow, AZ
 LCDR Irene Ahlstrom, BOP-Dublin, CA (alternate for LCDR Violette Ganoë)
 LCDR Jonathan Dando, IHS-Cherokee, NC
 (alternate for CAPT James Bresette)
 LCDR Lori Hall, CDC-Atlanta, GA (alternate for
 CDR Christopher Allen)
 LCDR G. Brent Hobbs, IHS-Whiteriver, AZ
 LCDR Haksong Jin, NIH-Bethesda, MD (alternate
 for CDR Richard DeCederfelt)
 LCDR Kristina Joyce (JOAG), FDA-Philadelphia,
 PA
 LCDR Jeffrey Newman, BOP-Springfield, MO
 LCDR Patrick Romero, DHS-Clearwater, FL
 LCDR Jeff Mallette (Executive Secretary), BOP-
 Pensacola, FL

Members Absent:

LCDR Violette Ganoë (Chair), BOP-Bradford, PA – excused; alternate present
 CAPT James Bresette, IHS-Rockville, MD – excused; alternate present
 CAPT Kimberly Zietlow, IHS-Red Lake, MN
 CDR Christopher Allen, CDC-Atlanta, GA – excused; alternate present
 CDR Richard DeCederfelt, NIH-Bethesda, MD – excused; alternate present
 LT Joseph Zagame, OS-Rockville, MD

Guests:

CAPT Raelene Skerda, HRSA-Rockville, MD
 CAPT Robert Taylor, HRSA-Rockville, MD
 CDR Bradley Bishop, IHS-Tucson, AZ

PharmPAC Meeting Minutes May 2008

CDR Michelle Dillahunt, FDA-Rockville, MD
 CDR James Good, DHS-Tacoma, WA
 CDR Jacqueline Thomas, CDC-Atlanta, GA
 CDR Nate Yale, IHS-Gallup, NM
 LCDR Christine Bina, FDA-Silver Spring, MD
 LCDR Alisea Crowley, FDA-Silver Spring, MD
 LCDR James Czarzasty, DHS-New London, CT
 LCDR Jefferson Freedy, IHS-Rockville, MD
 LCDR Sheryl Gunther, FDA-Silver Spring, MD
 LCDR Jeff Haug, DHS-Pearsall, TX
 LCDR Thomas Hincliffe, FDA-Rockville, MD
 LCDR Larry Lim, FDA-Rockville, MD
 LCDR Sohail Mosaddegh, FDA-Rockville, MD
 LCDR Sadaf Nabavian, FDA-Silver Spring, MD
 LCDR Binh Nguyen, FDA-Irvine, CA
 LCDR Ryan Nguyen, FDA-Rockville, MD
 LCDR Paras Patel, FDA-Rockville, MD
 LCDR Mimi Phan, FDA-Silver Spring, MD
 LCDR James Saunders, FDA-Silver Spring, MD
 LCDR Kendra Stewart, FDA-Rockville, MD
 LCDR Emily Thakur, FDA-Silver Spring, MD
 LCDR Christina Thompson, FDA-Rockville, MD
 LCDR Karen Williams, HRSA-Rockville, MD
 LCDR Chi-Ann (Ruby) Wu, FDA-Rockville, MD
 LT Karen Abraham-Burrell, CMS-Baltimore, MD
 LT Glendolynn Johnson, FDA-Rockville, MD
 LT Susan Pellock, FDA-Rockville, MD
 LT Jeff Vang, IHS-Mt. Pleasant, MI
 LT Nicole Vesely, FDA-Rockville, MD
 Andrea Nixon, Student with FDA

Call to Order: CDR Beth Fabian-Fritsch (Beth.Fritsch@fda.hhs.gov)

- CDR Beth Fabian-Fritsch called the May 2008 Pharmacist Professional Advisory Committee (PharmPAC) meeting to order

Acceptance of 03 April 2008 PharmPAC Meeting Minutes: CDR Beth Fabian-Fritsch (Beth.Fritsch@fda.hhs.gov)

- Minutes from the 03 April 2008 PharmPAC meeting were accepted with no edits via motion from CDR Scott Giberson with a second from CDR Patricia Garvey

Presentation of Awards/Certificates: CDR Beth Fabian Fritsch (beth.fritsch@fda.hhs.gov)

- Certificate of Appreciation – for participation as delegates and alternates at the 2008 APhA House of Delegates
 - CDR Mark Strong (delegate)
 - LCDR Kelly Valente (delegate)
 - LCDR Forest Ford (alternate)
 - LT Sarah Freeman (alternate)

CPO Report → **RADM Robert Pittman**

- **New IHS Principal Pharmacist Consultant (Chief Pharmacist)**
 - CAPT Chris Watson
 - Effective May 1, 2008
- **DOD Pharmacoeconomic Center (PEC) PHS Pharmacist Vacancy**
 - Located at Ft. Sam Houston in San Antonio, TX
 - Pharmacist will participate in DOD National Formulary Review Process
 - Position announcement will come out in the next week or two and will have a very short turn-around time
 - Interviews for position will be held with director of the DOD PEC and with PHS officials

- **Meeting with OCCO and Lewin Group Regarding Development of New COER**
 - Draft work-in-progress COER circulated to CPOs and SGPAC in February 2008
 - Numerous comments were made and it was decided to begin the process over
 - Expected that a test can be done on a small sample during the 2008 COER cycle and implementation of new COER can occur for the 2009 COER cycle
- **Billets**
 - Have been under design for awhile
 - Standard (clinical) billet - OCCFM developed system for Excel but it didn't work
 - Has been switched to a web-based system – officers and supervisors will be asked a series of questions that will be used to calculate an officer's billet grade through the web-based program
 - Standardized billet system expected to be tested in July with implementation by the end of the year
 - Non-standard billets will be addressed at a later date
- **Promotion Benchmarks**
 - 2009 precepts should be released in the next week or so
 - Will be similar if not same as those in 2008
- **Commissioned Corps Supervisor Awareness Training**
 - Being developed
 - Plan to be online in the fall
 - Will be live and/or on-line
 - Old booklet for supervisors is outdated – booklet is being revised also
- **Promotions**
 - No firm date on release of FY2008 promotion results – will be by July 1, 2008 at the latest but probably earlier

Section Lead Comments:

Recruitment (see attachment) → CAPT James Bresette (James.Bresette@ihs.gov) / CDR Peter Vermilyea (peter.vermilyea@wihcc.org)

- **Inactive Reserve Corps Recruitment Presentation – LCDR Jefferson Fredy**
 - Please see pdf attachment titled “PharmPAC May 2008 color whole slides.pdf”
- **Recruitment Website – CDR Peter Vermilyea**
 - Revised PharmPAC recruitment Subsection is live: <http://www.hhs.gov/pharmacy/recruit.html>
 - The material has been formatted to point both students and new hires to pertinent information
 - Information on American Natives and Alaskan Natives in Health Careers has been added to the sub-section titled “Student Programs and Information for New Hires”
 - Please forward any suggestions to CDR Elizabeth Girard (Elizabeth.girard@fda.hhs.gov) or CDR Mark McClain (mark.mcclain@fda.hhs.gov)
- **University Points of Contact (UPOC) – LCDR Brent Hobbs**
 - LCDR Hobbs has worked through all of April's Pharmacy Excellence Student Awards and is currently working on May's Awards and is in the process of getting presenters for the awards
 - The spring UPOC Newsletter will be published in the next week
 - LCDR Hobbs is working on linking the list of UPOCs that are also ARs; an updated list of ARs has not been received yet, but a new list of UPOCs has recently come out
- **Student Programs – LCDR Larry Lim**
 - Next month's student rotation message was sent via the student listserv – Topic: Student Externship Programs – sending out links to contacts
 - LCDR Lim is coordinating with JOAG to develop a message for COSTEPS
- **Pharmacy's Best Kept Secret (PBKS) – CDR Peter Vermilyea**
 - Spring version of PBKS 2008 has been revised and is now posted
 - SGLI monthly premium will decrease in two months to \$26 per month from the current \$29 per month – this information will be updated in the appropriate documents in the near future
- **www.phspharmacist.org (aka WACS) – CDR Peter Vermilyea**
 - WACS migration has been completed; beta testing is taking place to determine any errors that may occur while navigating

the site

- Site should be fully operational by mid-May
- Project budget was \$200 and was funded by the PharmPAC; Actual cost came in at \$136 (\$120 annually for upkeep of the site and \$16 annually for the domain)

- **Associate Recruiter Program (ARP) – LCDR Christine Bina**

- ARL Training in Rockville, MD and April 10 and 11 went very well
- AR training will be held in Tucson, AZ after the COF Symposium on Friday, June 13 from 0800 to 1200
- New AR listing and standard Power Point presentations will be out in about a month, according to LCDR Thomas Pryor
- AR Update Training was sent out on Wednesday, April 23 via Pharmacist listserv – deadline to complete the training and the post-test is May 31, 2008
- AR event reports should be submitted within 7 days of the event per 2008 Update Training Presentation – submit reports to arp@hhs.gov
- Coming soon: new activity submission sheets – will allow ARs to type in pdf format and will automatically send via e-mail to the AR program – there will be NO MORE FAXING – there will also be a new supply request form
- There is still NO lift on the hold for new AR applicants and no updates
- Recruiting event booth funding request for 2008
 - Division of Commissioned Corps Recruitment (DCCR) has asked each category to provide a “wish list” of recruitment events they would like to have funded for 2008
 - This funding will be ONLY for the cost of the booth space – no travel fees, individual conference fees, or other acquired expenses can be paid at this time
 - If you would like to request booth funding for an upcoming recruiting event, please e-mail the following requested information to LCDR Christine Bina at Christine.Bina@fda.hhs.gov – the funding process takes 6-8 weeks, so please submit your requests as soon as possible with the following information:
 - Name of event
 - Date of event
 - Dollar amount needed for booth cost
 - Registration deadline
 - Estimated number of attendees at event
 - Lead (requestor) contact information
- DCCR will soon be announcing AR recruiting opportunities across categories

Administration → CDR Mary Kremzner (Mary.kremzner@fda.hhs.gov) / CAPT Kimberly Zietlow (kimberly.zietlow@ihs.gov)

- **SOP Updates – CDR Mary Kremzner**

- Finalized last week
- Posted to PharmPAC web page
- Membership working group addressing PHS pharmacist growth and the effect on the alignment of PharmPAC membership positions – group will meet next week

- **Membership Working Group – CDR Mary Kremzner**

- Addressing PHS pharmacist growth and the effect on the alignment of PharmPAC membership positions
- Group will meet next week

- **Student Awards – CDR Mary Kremzner**

- Honor award selections were made last week and will be presented at the COF symposium in June
- Special Assignment Award – due by members by July 16, 2008

- **Pharmacy History Project – LT Jeff Vang**

- CAPT (ret) Jerry Farrell, USN, Executive Director of COA, signed a contract with a company to develop a timeline template for the pharmacy history project
- Template development is not anticipated to take a long time
- Once template is complete, it will be forwarded to the PharmPAC for review

- **Membership – CDR Mary Kremzner**

- Soliciting nominations for the next term (3 year term beginning Nov 2008) through many different avenues
- Nominations are to be submitted electronically to CAPT Kimberly Zietlow
- LCDR Lori Hall, CDC alternate member, expressed concern about the recent e-mail vote regarding SOP changes to membership
 - CDC now has over 10 pharmacists but is still included in the ex-minimus category
 - Overall category is growing – problem is that the PharmPAC is limited to 20 membership positions and only the Surgeon General can increase the number – this is not likely at this time
 - Due to time constraints, an e-mail was sent with possible avenues of redefining membership across the agencies to

address the issue with CDC - the e-mail did not receive enough responses from the PharmPAC membership to allow an SOP change – need to solicit members for the next term preclude any changes at this time

- Noted that the Membership Working Group was formed to address this issue

- **Liaison Reports → CAPT Walter Holt (walter.holtjr@cdc.hhs.gov)**
 - Please see attachment for entire report

Communication → CDR Richard DeCederfelt (rdecederfe@nih.gov) / LCDR Patrick Romero (Patrick.L.Romero@uscg.mil)

- **PLANT – LCDR Patrick Romero**
 - Profile of LCDR Krista Scardina with HRSA has been posted on the website and sent out on the pharmacists listserv
 - Profile of CAPT Chris Bina, BOP Chief Pharmacist will be posted soon
- **Website – LCDR Patrick Romero**
 - Recruiting section has been converted to new format
 - No set timeline to other sections to convert to new format but work in on-going
 - Thanks to LCDR Dev Patel and LCDR Chris Jones for efforts in website conversion
- **National Women’s Health Week – LCDR Patrick Romero**
 - May 11-15, 2008
 - CAPT Sharon Gershon and LCDR Sharyl Gunther has obtained free information for distribution and will be coordinating the distribution at the FDA’s White Oak location lobby on May 13-14, 2008
- **Book Fair – LCDR Patrick Romero**
 - Held April 26
 - Workgroup of 7 PHS pharmacists by LCDR Randy Anderson
- **Public Health Pharmacy Workgroup; Childhood Obesity – LCDR Patrick Romero**
 - Presentations by 8 PHS pharmacist officers were given to various elementary schools in April 2008
- **Boy Scouts of America and PHS Youth Corps – LCDR Patrick Romero**
 - No new information to report

Career Development → CDR Michael Shiber (MJShiber@bop.gov) / CDR Scott Giberson (Scott.Giberson@ihs.gov)

- **Immunization Update – CDR Michael Shiber**
 - CAPT Travis Watts with IHS continues the free APhA immunization training certification programs out of Oklahoma City – training course is no charge, but officer is responsible for all travel costs
 - COF Symposium
 - Free immunization training to be provided on Friday, June 13, 2008
 - No charge to first 20 applicants
 - Another listserv message will be sent
 - E-mail LCDR Keith Olin if interested at olink@cdcr.fda.gov
 - Meeting held with the Acting Surgeon General on March 21 – attended by RADM Robert Pittman, CDR Michael Shiber, CDR Laura Pincock, CDR Beth Fabian-Fritsch
 - Discussed was goal of training all PHS pharmacists to be pharmacy immunizers and ways to continue to fund the training
 - Plan on following up with meetings with FOH and/or ASPR
- **PRPT Committee – CDR Michael Shiber**
 - CDR Mark McClain and CDR Louis Flowers will present “Field Pharmacy Practice” at the COF Symposium category day – this will help initiate this project
 - Committee will work in conjunction with OFRD and the NursePAC to move project forward
- **Lipid Training – CDR Michael Shiber**
 - Developing interagency agreements and memo of understanding to bring the APhA Pharmacy-Based Lipid Management training to all PHS pharmacists
 - Will obtain funding for more training of more trainers and then pursue funding for the training
 - BOP successfully trained a majority of its pharmacists at the BOP Pharmacists Meeting in Norman, OK this past month

- **Clinical Subgroup – CDR Scott Giberson**

- Clinical Survey - data has been collected and analyzed – next step is to ask PharmPAC members to review data, provide comments, and decide the type of information to place on the clinical webpage
 - Data has been collected and analyzed
 - Next step is to ask PharmPAC members to review data, provide comments, and decide type of information to place on the clinical webpage
- Clinical Webpage – LCDR Ryan Nguyen
 - Continue to gather information to update the webpage
 - Will give access to PharmPAC members in the next month or so for their review and comments
 - Has been developed in the new format so it will soon be ready to go

- **BOP/IHS NCPS Agreement – CDR Michael Shiber and CDR Scott Giberson**

- Progress is going very well
- CAPT Chris Bina and CDR Michael Shiber from BOP attended the latest IHS NCPS meeting
- Work continues on a memo of understanding to bring the IHS NCPS program to the BOP

- **Pharmacists Field Survey – CDR Scott Giberson**

- Will be sent to all PHS pharmacists for their opinion of the operation of the PharmPAC
- Draft survey has been developed and shared with PharmPAC members in the past month
- A few comments have been received and shared with the other PharmPAC members – continue to solicit PharmPAC member comments before disseminating survey to the field – comment deadline is mid-May
- Survey will be placed in “Survey Monkey” format and be ready to send to the field prior to the next PharmPAC meeting
- CDR Christine Chung raised a question on the number or percentage of PHS pharmacists that are signed up with the pharmacist listserv
 - Much discussion ensued and there were concerns that the survey may not reach all PHS pharmacists as well as other information that is sent out via listserv
 - Communications Section will investigate this matter further
 - Noted that the two-week Officers Basic Course (OBC) covers signing up for the pharmacist listserv
 - Suggested that PHS agency liaisons can also be used to disseminate information and that information can also be placed in the Commissioned Corps bulletin
 - Mentorship program can also cover the topic of signing up for listservs

JOAG Report → LCDR Kristina Joyce (Kristina.Joyce@fda.hhs.gov)

- JOAG is planning a Forward Thinking Retreat for junior officers the weekend before the COF Symposium in Tucson, AZ to held Saturday, June 7 through Monday, June 9
 - Purpose is to look at ways to plan for the future of the Commissioned Corps over the next 20 to 30 years
 - COF will provide the conference room
 - Facilitators will be officers from the BOP and JOAG voting members
 - There is no fee, but officers will have to provide their own travel and lodging
 - Goal is 30 to 40 officers – about 50 officers have signed up
 - Information to be sent out via JOAG listserv
 - Contact is LCDR Aimee Treffiletti (alt5@cdc.gov)
- JOAG is requesting volunteers for the JOAG booth at the COF Symposium
 - Contact for signing up is LCDR Kristina Joyce
 - Deadline is May 6, 2008
- JOAG has organized a social at the COF Symposium
 - Will be held Wednesday, June 11 at El Minuto Café (around the corner from the Convention Center)
 - Information will be available at the COF Symposium
- JOAG Awards Committee – award winners announced – presentations will be made at the COF Symposium
 - Junior Officer of the Year – LT Kwang Kim, Dietician, IHS, Kayenta, AZ
 - JOAG Excellence Award – LCDR Alex Daily, Engineer, IHS, Spokane, WA
 - VADM Richard Carmona Inspiration Award – Dr. Eugene Migliaccio, CAPT (Ret.), Health Services, Bethesda, MD
- Next regular JOAG meeting
 - Friday, May 9, 2008 at 1300 – 1400 hours
 - Call-in Number: 888-322-1791
 - Passcode: 83301
- CDR Nita Sood noted that only four PHS Veterinary officers have signed up for the COF Symposium and requested LCDR Joyce ask the JOAG to encourage more Veterinary officers to attend

2008 COF Scientific Symposium Update → LCDR Christine Bina (Christine.bina@fda.hhs.gov)

- Pharmacy Category Social
 - Evening of Tuesday, June 10, 2008 (following category day)
 - Lil' Abners Steakhouse
 - \$45 – includes gratuity and entertainment (Country/Western band)
 - Listserv message has been sent and will be re-sent
 - Contact is CAPT Nicholas Quaglietta (nick@cactuspalm.com)
- Uniform of the Day
 - Uniform of the Day for the entire conference is the Service Khaki
 - Exception is the optional closing dinner on Thursday, June 12 – uniform for closing dinner is Dinner Dress White Jacket with option for officer O4 and below to wear the modified Service Dress Blue with mini medals and bow tie (men) or neck tie (women)

PAC Chair Report→ **CDR Beth Fabian-Fritsch** (beth.fritsch@fda.hhs.gov)

- The PharmPAC again has been continually working on commenting on new policies from the Surgeon General's office. Please make sure you continually look at the CCMIS website for the new policies that have been posted. They are noted on the first page of the website
- The PharmPAC is currently heading up collaboration with other PACs in the promotion of the Officer Health Program. The PACs that were wishing to collaborate were nominating an officer to work with LCDR Postelle Birch-Smith on further developing the project
- Since we have begun using some of our coin sale funds to support PAC activities we need to come up with ideas on how to replenish the funds. We may promote merchandise “fund-raising” (not allowed to use that term per SG office) that shows “esprit de corps”. We are getting to the last of our remaining pharmacy coins, and we need fresh ideas to obtain funds. We can order more coins; however, depending on how big of an interest there is, there are again initial costs and a minimum quantity that needs to be purchased. But, we are looking for any ideas. If anyone is interested in working on this project or has any ideas please e-mail LCDR Violette Ganoë at vganoe@bop.gov. All of the PACs are in a current discussion regarding the operating costs of the PACs, for example plaques, awards, teleconference lines, etc as some of the smaller categories are having difficulty in funding their meetings/costs
- Next month (June meeting) we are planning to have a panel discussion on benchmarks with a question and answer session for officers
- Have not yet made a decision regarding the July PharmPAC meeting. Still waiting on a few PAC members to respond to the request by LCDR Violette Ganoë. If you have not done so, please respond ASAP

Agency Reports – CDR Beth Fabian-Fritsch (beth.fritsch@fda.hhs.gov)

- **Bureau of Prisons (BOP)** – LCDR Jeffrey Newman
 - No new information to report
- **Ex-Minimus Agencies - Centers for Disease Control and Prevention (CDC)** – LCDR Lori Hall
 - CDR Chris Allen provided a written report (please see attachment)
 - Recently held 3rd quarterly CDC pharmacists meeting – goal of meeting is to collaborate across agencies and to enhance student preceptor programs
 - CDR Nita Sood asked if other ex-minimus agencies pharmacists are collaborating with CDC – no other agencies are providing reports at this time
- **Indian Health Service (IHS)** – CDR Bradley Bishop
 - CDR Bishop provided a written report (please see attachment)
 - As noted in the CPO report, CAPT Chris Watson is the new IHS Principal Pharmacy Consultant
 - United States Senate has approved appointment of a new IHS Director, Robert “Bob” McSwain
 - Southwest Regional Pharmacy Continuing Education Seminar will be held in Scottsdale, AZ the week prior to the COF Symposium – all pharmacists are welcome – fee for non-IHS is \$150
- **Food and Drug Administration (FDA)** – CDR Matthew Tarosky
 - CDR Tarosky provided a written report (please see attachment)
 - FDA Amendment Act recently approved in the past year – has been beneficial to FDA – has brought more FTEs to FDA – approximately 1,300 positions (700 new and 600 current) will be filled in the next few years and FDA now has direct hire authority that will streamline the hiring process – most FDA vacancies can be found through the USAjobs website – mostly scientific, medical and regulatory positions – FDA is receiving list of available pharmacists from OCCO to assist in hiring of Commissioned Corps officers
- **Centers for Medicare and Medicaid Services (CMS)**- CAPT Lia Praela
 - CAPT Praela provided a written report (please see attachment)
- **Health Resources and Services Administration (HRSA)** – CDR Josephine Lyght
 - CDR Lyght provided a written report (please see attachment)
 - A Patient Safety Collaborative meeting was held in Virginia April 30 – major focus was limited English literacy, health literacy and cultural competency – POC is LCDR Krista Scardina
 - CDR Sood noted that an e-mail was sent to HRSA officers about a uniform open house on May 21, 2008 – NEX officials may come over and do measurements
 - CAPT Raelene Skerda noted that a brown bag session on uniforms on May 14, 2008 from 1200-1300

- **National Institutes of Health (NIH)**
 - No Report
- **DHS - United States Coast Guard (USCG) – LCDR Patrick Romero (USCG) & CDR Christine Chung (Immigration)**
 - USCG – nothing new to report
 - Immigration – nothing new to report
- **Office of the Secretary (OS)**
 - No Report

Old/New Business:

- CDR Scott Giberson noted that the last three PharmPAC meetings have been less than 90 minutes and commends the PharmPAC leadership for streamlining the meetings
- CAPT Raelene Skerda, past PharmPAC chair expressed a strong concern about the lack of a quorum formed for the e-mail vote regarding the membership SOPs

The meeting was adjourned @1430 by motion from LCDR Patrick Romero and CDR Peter Vermilyea

Next Meeting Date:

05 Jun 2008, from 1300 to 1500 EST, Surgeon General's Conference Room; Agenda and call-in information will be distributed prior to the meeting

Useful Links and Contact Info:

- ◆ Emails: PharmPAC@list.nih.gov
PHS-Pharmacists@list.nih.gov
PHS-RX-JOBS@list.nih.gov
PHS-Rx-Students@list.nih.gov
- ◆ Listservs: PHS Pharmacists <https://list.nih.gov/archives/phs-pharmacists.html>
PHS Rx Students <https://list.nih.gov/archives/phs-rx-students.html>
OFRD <https://list.nih.gov/archives/ccrf.html>
RPh Job Vacancies <https://list.nih.gov/archives/phs-rx-jobs.html>
CCMIS <https://list.nih.gov/archives/ccinformation-l.html>
CC Vacancies <https://list.nih.gov/archives/ccvacancies-l.html>
PHS Immunizing Pharmacists <https://list.nih.gov/archives/phs-immunizing-pharm.html>
- ◆ Websites: PharmPAC <http://hhs.gov/pharmacy>
CCMIS <http://dcp.psc.gov>
USPHS <http://www.usphs.gov>
OFRD <http://oep.osophs.dhhs.gov/ccrf>

--Respectfully Submitted,

_____/_____
LCDR Jeff Mallette, Executive Secretary Date

_____/_____
LCDR Violette Ganoë, Chair Date

_____/_____
RADM Robert E. Pittman, CPO Date

Attachments:

1. **Recruitment Section Report**
2. **Inactive Reserve Corps Presentation**
3. **FDA Report**
4. **IHS Report**
5. **CDC Report**
6. **CMS Report**
7. **HRSA Report**
8. **Liaison Reports**

