



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee
Department of Health and Human Services

Minutes of Meeting
03 March 2011
Surgeon General's Conference Room
Parklawn Building
1400-1530

Members Present

RADM Scott Giberson (CPO), IHS-Rockville, MD
CDR Jeff Mallette (Chair), BOP-Pensacola, FL
LCDR Peter Diak (Chair-Elect), FDA-Silver Springs, MD
CAPT Edward Stein, IHS-Phoenix, AZ
CDR Daniel Brum, FDA-Silver Spring, MD
CDR Michael Crockett, BOP-Pollock, LA
CDR Jonathan Dando, IHS-Cherokee, NC
CDR Jeffrey Haug***, ICE-Pearsall, TX
CDR Becky Kaime*, USCG-Seattle, WA
CDR Larry Lim, FDA-Rockville, MD
CDR Timothy Murray, IHS-Claremore, OK
CDR Devvrat Patel, FDA-Rockville, MD

CDR Nate Yale, IHS-Gallup, NM
LCDR Cynthia Gunderson, IHS-Red Lake, MN
LCDR Marisol Martinez, DoD-San Antonio, TX
LCDR Kristen Maves, IHS-Anchorage, AK
LCDR Alexander Townley**, IHS-Lame Deer, MT
CDR Vasavi Thomas (Assoc.)-CDC-Atlanta, GA
LCDR Fortin Georges (Assoc.)-NIH-Bethesda, MD
LCDR Carmen Kelly (Assoc.)-AHRQ-Rockville, MD
LCDR Andrei Nabakowski (Assoc.)-OS-Rockville, MD
LCDR Yvette Waples (JOAG)-FDA-Silver Spring, MD

*alternate for CDR James Czarzasty
**alternate for LCDR Jefferson Fredy
***alternate for LCDR Aaron Middlekauff

Guests:

CDR William H. Bender, FDA-Silver Spring, MD
CDR Bradley M. Bishop, IHS-Tucson, AZ
CDR Mary Byrne, NIH-Bethesda, MD
CDR Chae Chong, ICE-New York, NY
CDR Christine Chung, ICE-El Centro, CA
CDR Patty Garvey, FDA-Silver Spring, MD
CDR Terry Harrison, FDA-Silver Spring, MD
CDR Michael Lee, IHS-Oklahoma City, OK
CDR Josephine Lyght, HRSA-Rockville, MD
CDR Ryan Nguyen, FDA-Rockville, MD
CDR Pat Romero, DHS-USCG-Opalocka, FL
CDR Jeanne Skanchy, FDA-Rockville, MD
CDR Kendra S. Stewart, FDA-Rockville, MD
CDR Mark N. Strong, IHS-Shiprock, NM
CDR Jeffrey J. Tworzyanski, FDA-Silver Spring, MD
CDR Teresa A. Watkins-Lackey, FDA-Rockville, MD
CDR Shary Yoder, IHS-Rockville, MD
LCDR Karen Abraham-Burrell, FDA-Silver Spring, MD
LCDR Irene Ahlstrom, BOP-Dublin, CA
LCDR Troy Bernardo, BOP-Butner, NC
LCDR Matthew Febbo, CMS-Philadelphia, PA
LCDR Thomas Hinchliffe, FDA-Rockville, MD

LCDR Glendolyn Johnson, FDA-Rockville, MD
LCDR Shary Jones, OS-Washington,DC
LCDR Duong (Diane) Nhu, FDA-Rockville, MD
LCDR Loan Nguyen, FDA-Rockville, MD
LCDR Andrew Potter, BOP-Philadelphia, PA
LCDR Selena Ready, IHS-Winslow, AZ
LCDR Roberta Szydlo, FDA-Silver Spring, MD
LCDR Juliette Toure, FDA-Silver Spring, MD
LT Ashlee Januszewicz, FDA-Silver Spring, MD
LT James M. Mason, FDA-Wilkes Barre, PA
LT Monica Munoz, FDA-Gainesville, FL
LT Monica M. Reed, CMS-Baltimore, MD
LT Diana (Lola) Solana-Sodeinde, FDA-Rockville, MD

Guests attending the meeting are requested to email their rank, name, agency, and location *in the following format*: LCDR MaryJo Zunic, IHS- Albuquerque, NM to MaryJo.Zunic@ihs.gov , the PharmPAC Executive Secretary, to validate attendance.

Call to Order: CDR Jeff Mallette (jxmallette@bop.gov)

Meeting began at 1400, EST.

CPO Report: RADM Scott Giberson

- Please see the attached CPO report.

Open Forum: CDR Jeff Mallette (jxmallette@bop.gov)

- No questions or comments during the Open Forum.

PHS COF Symposium Update from CDR Tim Murray (timothy.murray@ihs.gov)

- June 20 – 23, 2011 is the PHS COF Symposium in New Orleans, LA. The hotel for this conference is the Sheraton and the room rate has been extended. To obtain further information and register visit the COF website at <http://www.phscofevents.org> .
- The COF has contractual agreement with the Sheraton Hotel and cannot “support” any other hotel in the area should the Sheraton fill up. Other options include the Naval base (you would need your own transportation).
- The Sunday prior to the start of the conference is being organized by CDR Michael Lee. There will be a half-day review of various topics including diabetes, hypertension and others.
- To submit a poster for the COF general session, you must submit by March 10th, 2011.
- A Facebook link also exists for this conference.
- Plan to run the Surgeon General’s 5k at the conference.

Communication Section → LCDR Cynthia Gunderson (Cynthia.gunderson@ihs.gov)/LCDR Marisol Martinez (marisol.martinez2@amedd.army.mil)

- Welcome packets are being developed by the workgroup lead by LCDR Troy Bernardo to be provided to new call to active duty officers.

Career Development Section → CDR Michael Crockett (mcrockett@bop.gov)/CDR Jonathan Dando (jonathan.dando@cherokeehospital.org)/LCDR Jefferson Fredy (jefferson.fredy@ihs.gov)

- Billet transformation continues. The Pharmacy Category continues to lead the way in this process. There are about 16 officers who have not completed step 1. Officers are encouraged to complete this step now as actions will be taken for those who have not completed step 1. This is not a voluntary option.
- CDR Dando encourages officers to respond to emails that are following up in the Billet transformation process as they try to make sure all are completing the process. This includes those in a multidisciplinary billet.

Readiness Section → CDR Nate Yale (nate.yale@ihs.gov)/ CDR Daniel Brum (dan.brum@fda.hhs.gov)

- CDR Yale thanked RADM Giberson for his hard work of pushing forward with the 2011 Revised Report to the Surgeon General on Supporting Health Reform through Advanced Pharmacy Practice.
- For those up for promotion, over 95% were basic ready. Of those not up for promotion, about 65% are basic ready.
- CDR Yale challenged fellow officers to maintain their readiness status. There are some officers still who are listed as not basic ready due to immunizations not being updated in their profile. About 90% of officers are basic ready outside of their immunization status. CDR Yale reminded us that the goal is to have 95 to 98% basic ready. Continue to work on being able to do the APFT at anytime.
- Make sure to keep your contact information up to date in Direct Access.
- Some training will occur this Spring with OFRD Tier 3 officers. There has been an email circulated to volunteer for this opportunity. There are about 140 slots available.
- The Readiness workgroup has been calling and emailing officers to obtain basic readiness.
- The basic readiness checklist has been updated on the OFRD website to make it more user friendly.

Administration Section → CDR Jennifer Fan (Jennifer.fan@samhsa.hhs.gov)/CDR Larry Lim (Larry.Lim@fda.hhs.gov)/CDR Timothy Murray (timothy.murray@ihs.gov)

- PharmPAC Honor Awards are available now for nominations. See the PharmPAC website at <http://www.usphs.gov/corpslinks/pharmacy/admins/awards.asp> for application and details.

Recruitment Section → CDR Jim Czarzasty (james.p.czarzasty@uscg.mil)/LCDR Kristen Maves (klmaves@scf.cc)/LCDR Aaron Middlekauff (Aaron.p.middlekauff@uscg.mil)

- The APhA meeting in Seattle, WA is coming up towards the end of March. There are 28 volunteers for the recruitment booth.
 - Please continue to send your UPOC activity forms to LCDR Middlekauff as the phspharmacist.org website is still down.
 - See attachment for the February student message titled, “PHS Opportunities”.
 - The Pharmacy’s Best Kept Secret recruitment tool has been updated and finalized. It should be available soon on the PharmPAC website.
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PAC Chair Report → CDR Jeff Mallette (jxmallette@bop.gov)

- Many officers volunteered to help OCCO with the hiring pause now lifted. OCCO needs officers who can provide 3 hours per week for several months locally to the Rockville, MD area. Other officers outside the area are asked to stand by for now. CDR Mallette thanked LCDR Diak for leading this effort.
 - Thirteen pharmacy category officers are serving on the 10 Structure Accountability working groups including several members of the PharmPAC.
 - The American Pharmacists Association meeting takes places in Seattle, WA later this month. CAPT Shiber will represent the PharmPAC and facilitate the breakout sessions of the Federal Forum meeting. All those PHS officers in attendance to the APhA meeting, should plan to attend the Federal Forum on 25 March 2011.
 - The OBC Open House continues to be a huge success. Thanks to LCDR Peter Diak, LCDR Damion Killsback, LCDR Timothy Lape for their volunteerism. OBC Open House resumes once again in May 2011.
 - Meeting rooms have been reserved for officers in the Rockville and Silver Spring area at the Surgeon General’s conference room and at White Oak Bldg. 22 room 1201. There has been an overwhelming number of officers calling in to the PharmPAC meeting and lines have become too full for others to call in. If you are in the area, please attend the PharmPAC meeting in one of these meeting rooms.
 - The 23 February 2011 amended minutes were approved earlier at the PharmPAC Business meeting and will be posted to the PharmPAC website.
 - CDR Brum mentions that there is an opening on the PLANT for an officer to describe his/her role and responsibilities in their current duty station. Email CDR Brum if you would like more information or would like to submit a profile for the PLANT.
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Old/New Business → CDR Jeff Mallette (jxmallette@bop.gov)

- CDR Glenna Meade (Glenna.Meade@tma.osd.mil) presented information on the DoD. She works under the Chief Information Officer (CIO) to oversee the military health record. She mentioned that the DoD is looking for officers in various backgrounds in IT and healthcare. There are two ways to join the DoD via “referrals” (the fastest method to hiring which includes a CV and 2 of the most recent COER’s to the DoD PHS liaison or the individual providing the referral). CDR Meade said she can accept these as well. The other option is through “announcements” of positions. If transferring to the DoD, then a 3 year commitment is generally requested if they move you. However, if you live in the area where you will transfer, then the DoD doesn’t require a time commitment.

See also: <http://www.health.mil/MHSCIO/index>. There is a link to MHS Organizations on the site map at the above page (http://www.health.mil/About_MHS/Organizations/Index.aspx) where those interested can learn about the different program offices.

Noteworthy - POC for PHS-1662s for calls to duty & transfers:

CDR Berry F. Williams
Commissioned Corps Liaison Officer
DoD/TMA (TRICARE Management Activity)
5111 Leesburg Pike (Skyline-#5, Suite 810 A)
Falls Church, VA 22041
Office Phone: (703)681-6483
Office Fax: (703)681-6487
Email: berry.williams@tma.osd.mil

CDR Meade says she will gladly assist and/or follow up for anyone that is interested in exploring the opportunities at TMA. Her contact info is:

Glenna L. Meade, CDR, USPHS
Defense Health Information Management System
703.681.7147 (desk)
703.389.6840 (bberry)
Glenna.Meade@tma.osd.mil

The meeting was adjourned @ 1448.

Next Meeting Date: 07 April 2011, from 1400 to 1530 EST, Surgeon General's Conference Room; Agenda and call-in information will be distributed prior to the meeting

Useful Links and Contact Info:

- ◆ Emails: PharmPAC@list.nih.gov
PHS-Pharmacists@list.nih.gov
PHS-RX-JOBS@list.nih.gov
PHS-Rx-Students@list.nih.gov

- ◆ Listservs: PHS Pharmacists <https://list.nih.gov/archives/phs-pharmacists.html>
PHS Rx Students <https://list.nih.gov/archives/phs-rx-students.html>
OFRD
<https://list.nih.gov/archives/ccrf.html>
RPh Job Vacancies <https://list.nih.gov/archives/phs-rx-jobs.html>
CCMIS
<https://list.nih.gov/archives/ccinformation-l.html>
CC Vacancies
<https://list.nih.gov/archives/ccvacancies-l.html>
PHS Immunizing Pharmacists <https://list.nih.gov/archives/phs-immunizing-pharm.html>

- ◆ Websites: PharmPAC
<http://www.usphs.gov/corpslinks/pharmacy>
- CCMIS
<http://dep.psc.gov>
- USPHS <http://www.usphs.gov>
- OFRD
- <http://oep.osophs.dhhs.gov/ccrf>
- Facebook
<http://www.facebook.com/USPHSPharmacists>

--Respectfully Submitted,

_____ / _13 March 2011____
LCDR MaryJo Zunic, Executive Secretary
Date

_____ / _____
CDR Jeff Mallette, Chair
Date

_____ / _____
RADM Scott Giberson, CPO
Date

Attachments:

1. CPO report
2. BOP report
3. CMS Agency report
4. NIH Agency report
5. Recruitment report
6. JOAG report