



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee
Department of Health and Human Services

Minutes of Meeting
04 February 2010
Surgeon General's Conference Room
Parklawn Building
1400-1530

Members Present:

RADM Robert Pittman (CPO), IHS-Rockville, MD
CDR Mike Shiber (Chair), BOP-Washington, DC
CDR Edward Stein (Vice-Chair), IHS-Phoenix, AZ
CAPT Scott Giberson, IHS-Rockville, MD
CDR Christine Chung, DHS-El Centro, CA
CDR James Czarzasty, DHS-New London, CT
CDR Jonathan Dando, IHS-Cherokee, NC
CDR Jennifer Fan, SAMHSA-Rockville, MD
CDR G. Brent Hobbs, IHS-Whiteriver, AZ
CDR Larry Lim, FDA-Silver Spring, MD
CDR Josephine Lyght, HRSA-Rockville, MD
CDR Jeff Mallette, BOP-Pensacola, FL

CDR Devvrat Patel, FDA Rockville, MD
CDR Vasavi Thomas, CDC-Atlanta, GA
CDR Nate Yale, IHS-Gallup, NM
LCDR Daniel Brum, FDA-Silver Spring, MD
LCDR Michael Crockett, BOP-Pollock, LA
LCDR Peter Diak, FDA-Silver Spring, MD
LCDR Cynthia Gunderson, IHS-Fort Totten, ND
LCDR Kristen Maves, IHS-Anchorage, AK
LCDR Yvette Waples(JOAG), FDA-Silver Spring, MD
LCDR Troy Bernardo (Executive Secretary), BOP-Butner, NC

Members Absent: (* Member's alternate present)

CAPT Lia Prael, CMS-Baltimore, MD
CDR Patty Garvey, FDA-Rockville, MD

LCDR Carmen Kelly, AHRQ-Rockville, MD

Guests:

CAPT Chris Watson, IHS-Rockville, MD
CAPT Robert Young, IHS-Taholah, WA
CDR William Bender, FDA-Silver Spring, MD
CDR Catherine Chew, FDA-Rockville, MD
CDR Chae Chong, DIHS-New York, NY
CDR Louis Flowers, FDA-Silver Spring, MD
CDR James Good, DIHS-Tacoma, WA
CDR Cedric Guyton, IHS-Tucson, AZ
CDR Tia Harper-Velazquez, FDA-Rockville, MD
CDR Jeff Haug, DHS-Pearsail, TX
CDR Kenneth Hill, HRSA-Seattle, WA
CDR Michael Lee, IHS-Oklahoma City, OK
CDR Paul Na, NIH-Baltimore, MD
CDR Keith Olin, FDA-Silver Spring, MD
CDR Patrick Romero, DHS-Miami, FL
CDR Aaron Sigler, FDA-Rockville, MD
CDR Jeffrey Tworzyanski, FDA-Silver Spring, MD
CDR Peter Vermilyea, IHS-Winslow, AZ
CDR Teresa Watkins, FDA Rockville, MD
LCDR Karen Abraham-Burrell, CMS-Baltimore, MD
LCDR Irene Ahlstrom, BOP-Dublin, CA
LCDR Randy Anderson, FDA-Rockville, MD
LCDR David Araujo, FDA-Silver Spring, MD

LCDR Anne Bott, IHS-Anchorage, AK
LCDR Hollie Cook, CMS-Seattle, WA
LCDR Kavita Dada, FDA-Silver Spring, MD
LCDR Matthew Febbo, CMS-Philadelphia, PA
LCDR Jefferson Freedy, IHS-Rockville, MD
LCDR Kenda Jefferson, BOP-Atlanta, GA
LCDR Glendolynn Johnson, FDA-Rockville, MD
LCDR Shary Jones, CMS-Baltimore, MD
LCDR Yoon Kong, FDA-Silver Spring MD
LCDR Robert Harkey, BOP-Butner, NC
LCDR Marisol Martinez, DOD TMA- Fort Sam Houston, TX
LCDR Diem-Kieu Ngo, FDA-Rockville, MD
LCDR Binh Nguyen, FDA-Irvine, CA
LCDR Loan Nguyen, FDA-Rockville, MD
LCDR Christine Oliver, FDA-Silver Spring, MD
LCDR Rachel Rivera, BOP-Otisville, NY
LCDR Jeanne Skanchy, FDA-Rockville, MD
LCDR Kendra Stewart, FDA-Rockville, MD
LCDR Leo Zadecky, FDA-Stoneham, MA
LCDR Jerry Zee, BOP-New York, NY
LT Minh-Huong Doan, FDA-Rockville, MD
LT Elizabeth Hoang, DHS-Taylor, TX
LT Lisa Lee, BOP-Talladega, AL

LT Quocbao Pham, FDA-Silver Spring, MD
LT Selena Ready, IHS-Winslow, AZ
LT Chinyelum Umejei, IHS-Winslow, AZ
LT Nicole Vesely, FDA-Rockville, MD
LT Yiyang Tsai, FDA-Rockville, MD

Rebha Monga, Student-University of the Sciences in
Philadelphia
Angela Yim, Student-University of Illinois

Guests attending the meeting are requested to email their rank, name, agency, and location (city and state) to tbernardo@bop.gov, the PharmPAC Executive Secretary, to validate attendance.

Call to Order: CDR Mike Shiber (mshiber@bop.gov)

- CDR Mike Shiber called the February 2010 Pharmacist Professional Advisory Committee (PharmPAC) meeting to order
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CPO Report: RADM Robert Pittman

- **Disaster Relief - Haiti**
 - In the future we may have a greater role.
 - Unsure if the continuing promise missions in the summer are on schedule due to the current military response in Haiti.
 - Field RDF trainings are expected to continue
- **OCCO meeting**
 - CAM teams (Category assignment managers)
 - Consolidated from 4 to 2 teams.
 - Not just recruitment but also process all corp personnel orders.
 - **ECAD**
 - Is live now
 - Few glitches – version one does not give the category ability to see the candidate's information.
- **New Acting Deputy Surgeon General**
 - RADM David Rutstein has stepped in during the interim.
- **AIP –Assignment Incentive Pay**
 - 241 contracts were in place when the program stopped.
 - This was only a pilot project.
 - Current contracts run until 12/31/10
- **COER**
 - New COER is in the testing phase
 - Should be implemented this November
- **JR & SRCOSTEP Selections**
 - 600 JRCOSTEPS applications & 320 SRCOSTEP applications. Not all from Pharmacy category.
 - 300 are pharmacy JRCOSTEP applications & 45 SRCOSTEP applications.
- **Intermediate Course (Officer Training)**
 - OCCO hopes to pilot the course in June.
 - In the future hope to see an Executive Course
- **CPO**

- OSG has completed interviews and is in the process of getting approval.
- Suspect there will be an interim CPO.
- RAD Pittman's term ends 2/5/10

Open Forum

- No questions

Recruitment → CDR Jeff Mallette (jxmallette@bop.gov) / LCDR Kristen Maves (klmaves@scf.cc)

- **Website – CDR Mallette**
 - Website subsection - led by CDR Ruby Wu, has been very active the last several months.
 - The group has been combing through the website identifying owners of documents, getting documents updated and creating a posting protocol so we know when every document will require an update in the future.
 - CDR Shayne Blackmon is conducting a survey of pharmacy students, recruits, and officers and garnering opinions on the usability of the site for improvements.
 - They are developing recommendations for those improvements.
 - The Nurse PAC recruiting rep contacting us complimenting the website and inquiring about the possibility of our assistance in further developing the Nurse PAC Recruitment Section website.
- **PBKS document – CDR Mallette**
 - Update should be on the website next week with updated figures
- **PHS Vacancies Document – CDR Mallette**
 - a workgroup led by CDR Glenna Meade updates this document monthly - it is available on the PharmPAC Recruitment Section website and can be printed for use at recruitment functions.
 - We would like to receive feedback from anyone who has used this document at a recruiting function. We'd like to know if you have found it useful and if recruits seem to find it useful.
 - Please send any information related to the use of this document to myself or LCDR Maves. Our contact info can be found at the top of the PharmPAC Recruitment Section website.
- **UPOC - CDR Jeff Mallette**
 - UPOC Workgroup is in the process of contacting their assigned UPOCs - this will be done twice a year on January and September with the goals of capturing recruitment activities already done, updating contact info, and reminding UPOCs of the two required annual school recruitment contacts. We want to emphasize these two contacts do not have to be on-site - although this is encouraged. The two contacts requirement is a very non-restrictive requirement. We are not looking to remove any UPOCs from the program at this time if they have not met the two contacts requirement. We are prompting those who haven't to look for opportunities this year so we maintain all UPOCs in the program in the upcoming year.
 - Reminder to UPOCs that when a UPOC first registers on the www.phspharmacist.org website, their registration has to be verified prior to logging in recruitment activity into the website. Please contact myself, LCDR Kristen Maves, or CDR Brent Hobbs once you have registered on the site - this contact information is being sent to all UPOCs from their assigned UPOC Workgroup member
 - One entry has been removed from the UPOC Master List - the American Council on Pharmaceutical Education site has three entries listed as accredited for the state of South

Carolina - University of South Carolina, Medical University of South Carolina, and the South Carolina College of Pharmacy - turns out this third entry is an umbrella categorization in the site that puts the two pharmacy schools into one organizational structure.

- The proposed University of Dallas School of Pharmacy has been indefinitely postponed
- Three new pharmacy schools with no UPOC representation have come to our attention. The first two opened this past fall
 - Husson University School of Pharmacy in Bangor, ME
 - Albany College of Pharmacy and Health Sciences - Colchester, VT branch
 - Philadelphia College of Osteopathic Medicine School of Pharmacy at the Georgia Campus (Suwanee, GA) opens in Aug 2010
 - We need volunteer PHS pharmacy recruiters for these three school.
 - University of Maryland UPOC Program - The program at the University of Maryland has evolved into what I call the “Gold Standard” of what a UPOC program can be. Although there are no formal leads at a school for the UPOC program assigned by the PharmPAC, it is wise for a school with a large number of UPOCs to develop its own leadership structure for coordination of efforts. I have asked the UM lead, CDR Catherine Chew gave a quick presentation on the efforts and functionality of the University of Maryland UPOC program.

- **COSTEP Contact Workgroup – CDR Jeff Mallette**

- To Contact those COSTEPS who were not selected to continue relations and encourage student rotations or possible entrance into PHS if so desired.

Communication → CDR Josephine Lyght (Jlyght@hrsa.gov) / Peter Diak (Peter.Diak@fda.hhs.gov)

- **IT Subsection workgroup – LCDR Josephine Lyght**

- Looking for workgroup volunteers with IT interests or background.

Career Development → CDR Nate Yale (nate.yale@ihs.gov) / LCDR Michael Crockett (pol4527@bop.gov)

- **Publishing Workgroup – CDR Louis Flowers**

- Submitted a manuscript in 12/09 to Pharmacy times titled ““*What Pharmacists need to know about the U.S. Food and Drug Administration’s New Proposed Rule on Pregnancy and Lactation Labeling*”. Still under consideration by the editor.
- *In the pipeline* – CDR Kenneth Hill(HRSA) authored a manuscript detailing his role aboard the USS Kearsarge during the Continuing Promise 2008 mission. It will be submitted to Journal of the American Pharmacists Association.
- If anyone is interested in publishing, please contact CDR Louis Flowers at louis.flowers@fda.hhs.gov or LCDR Michael Crockett at mcrockett@bop.gov

- **JRCOSTEP**

- RADM Pittman recently met with ASHP
- They are interested again in doing an article with our JRCOSTEPS this summer for the student magazine.
- Usually consists of a one page write up. They can work with the student magazine to polish it up.

- **Assimilation-**

- If you are eligible now is the time to submit your application

Administration → CDR Jennifer Fan (Jennifer.Fan@SAMHSA.hhs.gov) / CDR Larry Lim (Larry.Lim@fda.hhs.gov)

- **Student awards – LCDR Maves**
 - One nomination at this point most nomination come the last week.

- **Honor awards – CDR Lim**
 - Sent out 2 announces last month on the awards. no nominations at this point.
 - Detailed information on the awards can be found under the administration section on the PharmPAC website
 - **The Allen J. Brands Clinical Pharmacist of the Year Award**
 - LT Christopher Jones Christopher.Jones@fda.hhs.gov
 - Deadline 3/31/10
 - **The George F. Archambault PHS Career Achievement Award in Pharmacy**
 - LT Christopher Jones Christopher.Jones@fda.hhs.gov
 - Deadline 3/31/10
 - **The Mary Louise Andersen Leadership Award**
 - LT Christopher Jones Christopher.Jones@fda.hhs.gov
 - Deadline 3/31/10
 - **The George F. Archambault Foundation Managerial Excellence Award**
 - Contact CDR Brenda Stodart Brenda.Stodart@fda.hhs.gov
 - Deadline 3/15/10

- **Professional organizations Liaison – CDR Fan**
 - All positions have been filled.
 - CDR Keith Olin has volunteered to be the lead for this program
 - Report should be out in the next week

- **Agency liaisons – CDR Lim**
 - NIH & OS agency liaison positions are available.
 - If interested please contact CDR Fan or CDR Lim

PAC Chair Report → CDR Mike Shiber (mshiber@bop.gov)

- Last PAC Chair meeting was on the trifurcation of the CORP. Will to get survey so that you can see how they want to unify the CORP

• **Old/New Business** → CDR Mike Shiber (mshiber@bop.gov)

- We will move forward with a Readiness officer/section to maintain our levels of readiness.
 - APHA meeting will have a meet & greet
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