

HISPANIC OFFICERS ADVISORY COMMITTEE
Minutes of the HOAC Meeting Held Via Teleconference On
April 12, 2012 from 1200 -1330 EST



Next Committee Meeting:
 June 14, 2012
 1200 - 1330 hours EST
 Via teleconference

Teleconference Number 1-888-560-9691
 Pass code: 2248641



VOTING MEMBERSHIP

Attendance	Rank	Last Name	First Name	OPDIV	Category
Present	CDR	Aizvera	Jeasmine	NIH, Bethesda, MD	HSO
Present	LCDR	Alicea	Edgardo	USCG, Portsmouth, VA	MED
Present	LCDR	Alicea	Candido	NIH, Ft Frederick, MD	SCI
Present	LCDR	Aviles-Mendoza	Guillermo	HHS, Washington, DC	HSO
Present	LCDR	Baez	Osvaldo	BOP, Ayers, MA	HSO
Present	LCDR	Castillo	Carlos	PSC, Rockville, MD	HSO
Present	CDR	Crowley	Lorena	DHS, Plugersville, TX	NUR
Present	LCDR	Cruz	Miguel	CDC, Atlanta, GA	HSO
Present	LT	Demers	Katherine	BOP, El Reno, OK	HSO
Present	LTJG	Hernandez	Helen	SAMHSA, Rockville, MD	HSO
Unexcused	LCDR	Martinez	Maria	BOP, Fairton, NJ	HSO
Unexcused	LCDR	Rael	John	IHS, Albuquerque, NM	HSO
Present	LCDR	Reeves	Marybel	BOP, Edgefield, SC	NUR
Present	LCDR	Rodriguez	Luis	CDC, Ft Lauderdale, FL	EHO
Present	CDR	Rondon	Luis	USCG, Arlington, VA	MED
Present	CDR	Ruano-Rossil	Jorge	FDA, Irvine, CA	SCI
Present	LCDR	Sancho	Alfredo	FDA, Rockville, MD	SCI
Present	LT	Sandoval	Michelle	CDC, Los Angeles, CA	HSO
Present	LT	Santiago	Yvonne	FDA, Jamaica, NY	HSO
Present	CAPT	Soto-Torres	Lydia	NIH, Bethesda, MD	MED

GENERAL MEMBERSHIP

Members Present:

CAPT Laura Aponte, LCDR Eduardo Faytong, LT Diana Vargas

I. CALL TO ORDER

- **Welcome and Roll Call:** The meeting was called to order at 1203 by LT Yvonne Santiago and roll call was started. When roll was completed 18 voting members were present and quorum was established. Few other members joined the call afterward. Meeting Minutes from February were passed.

II. ACTION ITEMS

- **Welcome to Newly Elected Members:** CDR Ruano-Rossil welcomed two newly elected voting members.
- **Discussion regarding the HOAC Survey:** CDR Ruano-Rossil discussed the distribution of a survey aimed at collecting data regarding issues facing Hispanic/Latino Officers in the Corps. Motion was to disseminate the survey was approved by voting members.
- **Juan Carlos Finlay Award & Special Assignment Award:** The announcement for nominations for the Juan Carlos Finlay Awards was distributed. Nominations are slowly being received. The deadline is quickly approaching and the recipients will be contacted soon thereafter. Special Assignment Award logs were sent out along with instructions to all voting members. All HOAC Voting Members are eligible to receive a SAA during their three-year term. Award submission dates will be sent out at a later date. This was a reminder to start logging your hours for this year. A minimum of 30 non-consecutive days is needed to qualify for the award.
- **Discussion of Goals/Proposed Activities:** Goals for each of the subcommittees were presented by the Vice Chair CDR Rondon.
- **Update of Charter & Bylaws:** HOAC needs to update the Charter & Bylaws. The subcommittee is currently working on this.
- **Discuss Quorum/Absences:** To all voting members, if you cannot attend a meeting you must notify the HOAC Chair & Secretary. Two unexcused absences can be grounds for dismissal as a voting member.

III. SUBCOMMITTEE REPORTS

Charter and Bylaws Subcommittee: The subcommittee is working on updating the charter and bylaws.

Communication and Public Relations Subcommittee: New HOAC website will be live soon.

Nomination and Membership: Packages for two new voting members will be sent to the SG through MOLC for approval.

Recruitment and Retention Subcommittee: Nothing to report at this time

Education and Outreach Subcommittee: Nothing to report at this time

Awards and Recognition Committee: Juan Carlos Finlay Award Nominations are due by April 20th, 2012 COB.

EXECUTIVE COMMITTEE Reports

MOLC Representatives

LCDR Alfredo Sancho & LT Michelle Sandoval are currently seeking two volunteers to participate in our MOLC award committee. Email sent via HOAC listserv; but, if you know of an officer that might be interested that is not on the listserv, please share the email. Please submit name and contact information to LCDR Sancho and LT Sandoval by COB Friday, February 10th. This is a great way to get involved with MOLC, encourage junior officers to join.

VICE CHAIR

LCDR Rondon discussed the 3 goals from each sub-committee for 2012.

SECRETARY

LT Yvonne M. Santiago reported on the Juan Carlos Finlay and Special Assignment Awards described above.

If there are any new or old agenda topics to be discussed at our next meeting, please email them 1 or 2 weeks in advance.

TREASURER

Report:

The balance of the HOAC account is: \$1796.30.

Discuss Quorum/Absences: To all voting members, if you cannot attend a meeting you must notify the HOAC Chair & Secretary in order to be rated as excused. If an officer is going to be absent, he/she will need to identify an alternate officer to take his/her place in the voting process. The alternate should be a non-voting member (general members are defined as those members who can participate in all HOAC activities, but have no voting privileges). This alternate should be familiar with the voting member's responsibilities in HOAC. This provision is specifically designed to encourage the participation of HOAC general members, but also to prevent generalized absences. If an officer fails to provide an alternate officer, he/she will be rated as un-excused. Two un-excused absences can be grounds for dismissal as a voting member and request by the Chair through the MOLC of the officer's voluntary resignation.

End of report.

IV. ADJOURN. Meeting was adjourned at 1335 EST.

NEXT MEETING : June 14, 2012

Will be held the second Thursday on a bi-monthly schedule at the SG Conference Room 18-59 at Parklawn Building or via teleconference

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HOAC Website: <http://www.usphs.gov/corpslinks/hoac>