

HISPANIC OFFICERS ADVISORY COMMITTEE
Minutes of the HOAC Meeting Held Via Teleconference On
June 11, 2009
From 1200 to 1330 hours



Next Committee Meeting:
August 13, 2009
1200 to 1330 hours
Parklawn Building Surgeon General
Conference Room 18-59
5600 Fishers Lane, Rockville, Maryland
Teleconference Number 1-888-560-9691 Pass code: 2248641

VOTING MEMBERSHIP					
Attendance	Rank	Last Name	First Name	OPDIV	Category
Present	CAPT	Aponte	Laura	OS, Rockville, MD	HSO
Absent	CAPT	Galindo	Carmen	BOP, Coleman, FL	PHAR
Present	CDR	Aizvera	Jeasmine	NIH, Rockville, MD	HSO
Excused	CDR	Cordero	Marisol	USCG, Cape May, NJ	DEN
Present	CAPT sel	Guerra	Marta	CDC, Atlanta, GA	VET
Present	CDR	Lopez	Armando	HRSA, W. Palm B., FL	MED
Absent	CDR	Perez	Joseph	USCG, New London, CT	MED
Absent	LCDR	Alicea	Candido	NIH, FT Frederick, MD	SCI
Excused	LCDR	Arena	Ivonne	DIHS, Washington, DC	MED
Present	LCDR	Cala	Erik	IHS, Chinle, AZ	THER
Excused	LCDR	Fermin	Sonsy	HRSA, Rockville, MD	HSO
Absent	LCDR	Molina	Daniel	HIS, Ada, OK	MED
Absent	LCDR	Roman	Abelardo	DIHS, Miami, FL	NUR
Present	LCDR	Wanca	Martha	OS, Rockville, MD	NUR
Present	LT	Aguilar	Karina	OS, NY, NY	HSO
Present	LT	De Jesus	Frances	FDA, San Juan, PR	HSO
Excused	LT	Estevez	Carlos	BOP, TX	THER
Present	LT	Faytong	Eduardo	USCG, Cape May, NJ	HSO
Present	LT	Sandoval	Michelle	CDC, El Paso, TX	HSO
Absent	LTJG	Casares	Rosalia	IHS	NUR
Advocates and General Membership					
Present	CAPT	Montoya	Evangelina	HRSA, Rockville, MD	NUR
Present	CAPT	Sanchez	Jose	USCG, Sacramento, CA	MED
Present	LT	Baez	Osvaldo	BOP, Ayer, MA	HSO

I. CALL TO ORDER

- **Welcome and Roll Call** CDR Aizvera called the meeting to order at 1201 hours and roll call was completed. Ten 2009 Voting Members were present on the call. A quorum was met.
- **Meeting Minutes for April 9, 2009:** Two syntactical corrections were made to the minutes. LT Faytong made a motion for the approval of the minutes with these corrections and LCDR Wanca seconded the motion. The minutes were approved unanimously.

II. ACTION ITEMS

- 2009 USPHS Scientific Symposium:** CAPT Aponte reported that the MOLC Awards Luncheon during the 2009 USPHS Scientific Symposium was a success. The luncheon was attended by well over 120 persons; people had to be turned away during the event. CAPT Aponte acknowledged the PHS Commissioned Officers Foundation for kindly sponsoring the event reserved for 120 people. CAPT Aponte reported that several Flag Officers were present during the Luncheon; thus, underscoring the importance of the MOLC Awards Luncheon during the USPHS Scientific Symposium. CDR Aizvera acknowledged CAPT Aponte and CAPT sel. Guerra for the diligent work displayed in organizing this event in Atlanta, GA.
- MOLC Report:** CAPT Aponte announced that MOLC will be meeting on Monday, June 15 at 2:30 p.m. MOLC has three Working Groups guided by the Surgeon General: Cultural Competency, Childhood Obesity and Recruitment and Retention. CAPT Aponte also explained that meeting between MOLC and the Surgeon General had been postponed and would probably take place in the month of July.
- COF & HOAC Funds - Scholarship Possibility:** LCDR Aizvera, on behalf of LCDR Fermin reported that Theresa Bradley of the Commissioned Officers Foundation was identified as the contact person who may help set up an account which would receive donations, maintain balances and set up. Coin must be sold at cost and coins are currently held by CAPT Montoya.
- Special Assignment Ribbon Overview:** CDR Aizvera reminded HOAC voting officers to maintain logs of their participation in HOAC duties. The requirements for the SAR call for 30 days of logged work within one voting cycle. The log along with the appt letter is to be submitted for the SAR. CAPT Aponte stated that last years SAR documentation has been submitted and is waiting response from LCDR Davis.

III. REPORTS

- **Vice-Chair:** No report presented
- **Secretary:** No report presented
- **Treasurer:** LCDR Fermin is currently on deployment. CAPT Montoya reported that 16 HOAC coins had been sold at the Conference in Atlanta, GA, and that \$200 had been paid to the guitarist, who entertained during the MOLC Awards Luncheon. CAPT Cuzme was acknowledged for his contribution in funding the purchase of the Juan Carlos Finlay Award Plaques presented in Atlanta, GA.
- **MOLC:** CAPT Aponte reported above. Action Item A and B.

IV. SUBCOMMITTEE REPORTS:

- **Awards:** LCDR Wanca suggested setting up a Jr. Officer Award to be given by HOAC at future USPHS Scientific Symposium. CDR Aizvera stated that a few years ago, HOAC had initiated a new award to be given to a Jr. Officer who exemplified achievement pertaining to Hispanic health issues, and that this process needs to go through OCCO.
- **Charter and Bylaws:** CDR Aizvera reported that the subcommittee met to review the 2007 MOLC Charter the make changes and updates to the HOAC Charter. Voting members were reminded to review Charter for approval. The next item to be reviewed will be the Bylaws, which state the operations and procedure followed buy HOAC. Once all documents have been approved by HOAC membership it will be submitted to the Office of the Surgeon General.
- **Communication and Public Relations:** No report presented at this time. CDR Aizvera invited Officers to develop a brochure and an article to be published in a newsletter, such as Frontline. Contributions the these items may be forwarded to CDR Aizvera or CDR Perez: joseph.l.perez@uscg.mil
- **Nomination and Membership:** CAPT sel. Guerra suggested that HOAC membership process may be included in the HOAC Bylaws, and stated that nominations for the coming year, 2010, should be made by September 30, 2009, in order to have new officers in place in a timely fashion. Nominations should be forwarded to LCDR Daniel Molina, Chair of this subcommittee.
- **Recruitment and Retention:** LT Sandoval reported that due to the HINI Virus the May meeting was faced with difficulty. A call to set up a meeting in July to discuss progress by this subcommittee was made. Please e-mail: ftvz@cdc.gov to join call.
- **Education and Outreach:** CDR Aizvera announced that this subcommittee needs to meet to plan Hispanic Heritage Month Activities. A call to write an article appropriate to the occasion was suggested. Numerous activities were mentioned which may be a part of Hispanic heritage month: LT Aguilar suggested participating in College Fairs; CAPT Aponte reminded officers that OCCO usually sets up a display at this time in the DC Area; LT De Jesus stated that, in Puerto Rico, important speakers are usually invited to make presentations and give talks related to Hispanic Heritage Month

V. ANNOUNCEMENTS - CDR Aizvera open the floor for announcements.

- CDR Aizvera invited Officers to participate with MOLC Cultural Competency Group to create a Culture Card describing general norms and values of importance to Hispanic. LT Aguilar and LCDR Cala volunteered to look into this matter.
- LT Faytong reminded Officers that the promotion Cycle had finished and suggested that HOAC should acknowledge members on the occasion of their promotions. CDR Aizvera stated that an acknowledgement will be e-mailed to the HOAC membership congratulating HOAC Officers on their promotion.
- LT Baez reminded Officers of the upcoming IOP/ICO/SW Residential Training which is being held during the week of July 20-24th at the NCED Center in Norman, Oklahoma. An e-mail will be sent giving specific information concerning this training.
- CDR Aizvera made a call to all Officers to join and participate in HOAC Subcommittees The web-page link to the HOAC Subcommittees where you may find descriptions of each and contact information to participate in any of these is:
www.usphs.gov/corpslinks/oldHOAC/subcommittees.azpx

- **NEXT MEETING -08/13/2009**

Will be held the second Thursday on bi- monthly schedule at SG Conference Room 18-59 at Parklawn Building or via teleconference.

Teleconference Number: 1-888-560-9691

Pass code: 2248641.

VI. ADJOURN Meeting was adjourned at 1305 hours

Minutes prepared by LCDR Erik M. Cala