

**HISPANIC OFFICERS ADVISORY COMMITTEE**  
**Minutes of the HOAC Meeting Held Via Teleconference On**  
**December 10, 2009**  
**From 1200 to 1330 hours**



Next Committee Meeting:  
 January 14, 2010  
 1200 to 1330 hours  
 Parklawn Building Surgeon General  
 Conference Room 18-59  
 5600 Fishers Lane, Rockville, Maryland  
 Teleconference Number 1-888-560-9691 Pass code: 2248641

VOTING MEMBERSHIP					
Attendance	Rank	Last Name	First Name	OPDIV	Category
Present	CAPT	Aponte	Laura	OS, Rockville, MD	HSO
Excused	CAPT	Galindo	Carmen	BOP, Coleman, FL	PHAR
Present	CDR	Aizvera	Jeasmine	NIH, Rockville, MD	HSO
Present	CDR	Cordero	Marisol	USCG, Cape May, NJ	DEN
Present	CAPT	Guerra	Marta	CDC, Atlanta, GA	VET
Excused	CAPT	Lopez	Armando	HRSA, W. Palm B., FL	MED
Present	CDR	Perez	Joseph	USCG, New London, CT	MED
Absent	LCDR	Alicea	Candido	NIH, FT Frederick, MD	SCI
Absent	LCDR	Arena	Ivonne	DIHS, Washington, DC	MED
Present	LCDR	Cala	Erik	IHS, Chinle, AZ	THER
Present	LCDR	Fermin	Sonsy	HRSA, Rockville, MD	HSO
Absent	LCDR	Molina	Daniel	HIS, Ada, OK	MED
Present	LCDR	Roman	Abelardo	DIHS, Miami, FL	NUR
Absent	LCDR	Wanca	Martha	OS, Rockville, MD	NUR
Present	LCDR	Aguilar	Karina	OS, NY, NY	HSO
Present	LCDR	De Jesus	Frances	FDA, San Juan, PR	HSO
Present	LT	Estevez	Carlos	BOP, TX	THER
Present	LT	Faytong	Eduardo	USCG, Cape May, NJ	HSO
Present	LT	Sandoval	Michelle	CDC, El Paso, TX	HSO
Absent	LTJG	Casares	Rosalia	IHS	NUR
Advocates and General Membership					
Present	CAPT	Bolte	Margaret		
Present	CDR	Mosely	Elvira		
Present	CDR	Otero	Israel		
Present	CDR	Torres	Norman		
Present	LCDR	Arena	Michelle		
Present	LCDR	Castillo	Carlos		
Present	LCDR	Martinez	Maria		

Present	LCDR	Rivas-Rivera	Angel		
Present	LT	Torrez-Cruz	Rafael		
Present	Dr.	Pagan-Roggie	Ashley		
Present		Fuentes	Stephanie		

## I. CALL TO ORDER

- **Welcome and Roll Call:** CDR Aizvera called the meeting to order at 1202 hours and roll call was completed. A quorum of voting members was present.
- **Meeting Minutes for October 8, 2009:** CDR Perez made a motion for the approval of the minutes and LT Faytong seconded the motion. The minutes were approved unanimously.

## II. ACTION ITEMS

- A. **Nominations for 2010 HOAC leadership:** CDR Aizvera announced the dissemination of the ballot and requested that completed ballots be returned no later than Monday, December 14, 2009.
- B. **SAR:** CDR Aizvera reported that only two officers had submitted the required information concerning SAR. CDR Aizvera invited other qualifying Officers to complete the required process and forward the information by Friday, December 11, 2009. CDR Aizvera reminded officers that the SAR is conferred upon HOAC Voting Members, who have completed at least 30 days of service-work on behalf of HOAC during their Voting Member Assignment term. Voting members who meet this requirement must forward a Log of Service and a copy of the HOAC Appointment letter to CDR Aizvera.

## III. REPORTS

- **Vice-Chair:** CDR Guerra reported on the Nomination and Membership Process pertaining to the Six HOAC Voting Member vacant Seats for the 2010-2013 term. 21 applications were reserved; applicants were assessed in the following areas: rank, category, agency, geographical area, experience and participation within the CC and HOAC. Each election committee member selected 10 nominees and the top six nominees were elected to serve as Voting Members. The six elected officers were:  
CDR Jeasmine Aizvera,  
CDR Norman Torres,  
LCDR Candido Alicea,  
LCDR Maria Martínez,  
LCDR Luis Rodríguez,  
Stephanie Fuentes
- **Secretary:** LCDR Cala will forward description of HOAC Subcommittee duties and responsibilities for HAOC members to review and choose for HOAC Service in 2010.
- **Treasurer:** LCDR Fermin announced that HOAC has \$1,618 in our saving account and close to \$1500 in checking account. An account was opened with the Commission Officer Foundation. \$1,000 dollars was deposited into this account and the rest of the funds will follow shortly there after. The monies in the Commission Officer Foundation will be used to support Junior Officer Scholarships to attend the USPHS Scientific Symposium.

- **MOLC:** CAPT Aponte reported that MOLC will be headed by the Asian Pacific American Officers Committee in 2010. CAPT Aponte invited HOAC Members to participate in the next MOLC meeting, December 16, 2009, which is open to everyone. We encourage everyone to attend.

#### IV. SUBCOMMITTEE REPORTS:

- **Awards:** No report presented at this time.
- **Charter and Bylaws:** CDR Aizvera reported that the revised charter has been submitted to the OSG for review, approval, and signature.
- **Communication and Public Relations:** CDR Perez reports that the HOAC website is up and running. CDR Aizvera, on behalf of HOAC, thanked and recognized the exemplary work performed by CDR Otero and CDR Perez in the development and activation of the HOAC website. CDR Perez encouraged all officers to visit the site at: <http://www.usphs.gov/corpslinks/oldHOAC/>
- **Nomination and Membership:** Presented above by CDR Guerra.
- **Recruitment and Retention:** LT Sandoval reports that the committee is in the process of translating materials into Spanish for distribution.
- **Education and Outreach:** No report presented at this time.

#### V. ANNOUNCEMENTS

- CDR Aizvera reminded officers that HOAC meetings are scheduled to take place every two months, during even numbered months. CDR Aizvera suggested that a transitional meeting be scheduled for January 14, 2010, to plan HOAC activities and identify Subcommittee Chairs and Members for 2010. Such a meeting would also emphasize the call for nominations to the Juan Carlos Finlay Award to be conferred during the USPHS Scientific Symposium in early June. Official motion to have this meeting was made by CDR Aizvera and second by LCDR De Jesus.
- CDR Aizvera also reminded all Committee Chairs to forward in writing the accomplishments achieved during 2009 to be included in the Official Report presented by MOLC.

VI. ADJOURN Meeting was adjourned at 1317 hours

#### NEXT MEETING -1/14/2010

Will be held the second Thursday of January and on a bi-monthly schedule beginning in February at SG Conference Room 18-59 at Parklawn Building or via teleconference.

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*Minutes prepared by LCDR Erik M. Cala*

HOAC Website:

<http://www.usphs.gov/corpslinks/oldHOAC/>