

HISPANIC OFFICERS ADVISORY COMMITTEE
Minutes of the HOAC Meeting Held Via Teleconference On
October 8, 2009
From 1200 to 1330 hours



Next Committee Meeting:
August 13, 2009
1200 to 1330 hours
Parklawn Building Surgeon General
Conference Room 18-59
5600 Fishers Lane, Rockville, Maryland
Teleconference Number 1-888-560-9691 Pass code: 2248641

VOTING MEMBERSHIP					
Attendance	Rank	Last Name	First Name	OPDIV	Category
Present	CAPT	Aponte	Laura	OS, Rockville, MD	HSO
Present	CAPT	Galindo	Carmen	BOP, Coleman, FL	PHAR
Present	CDR	Aizvera	Jeasmine	NIH, Rockville, MD	HSO
Present	CDR	Cordero	Marisol	USCG, Cape May, NJ	DEN
Excused	CAPT	Guerra	Marta	CDC, Atlanta, GA	VET
Absent	CDR	Lopez	Armando	HRSA, W. Palm B., FL	MED
Present	CDR	Perez	Joseph	USCG, New London, CT	MED
Absent	LCDR	Alicea	Candido	NIH, FT Frederick, MD	SCI
Absent	LCDR	Arena	Ivonne	DIHS, Washington, DC	MED
Excused	LCDR	Cala	Erik	IHS, Chinle, AZ	THER
Present	LCDR	Fermin	Sonsy	HRSA, Rockville, MD	HSO
Absent	LCDR	Molina	Daniel	HIS, Ada, OK	MED
Present	LCDR	Roman	Abelardo	DIHS, Miami, FL	NUR
Present	LCDR	Wanca	Martha	OS, Rockville, MD	NUR
Present	LCDR	Aguilar	Karina	OS, NY, NY	HSO
Present	LCDR	De Jesus	Frances	FDA, San Juan, PR	HSO
Absent	LT	Estevez	Carlos	BOP, TX	THER
Present	LT	Faytong	Eduardo	USCG, Cape May, NJ	HSO
Present	LT	Sandoval	Michelle	CDC, El Paso, TX	HSO
Absent	LTJG	Casares	Rosalia	IHS	NUR
Advocates and General Membership					
Present	CAPT	Bolte	Margaret		
Present	CDR	Mosely	Elvira		

I. CALL TO ORDER

- **Welcome and Roll Call:** CDR Aizvera called the meeting to order at 1201 hours and roll call was completed. A quorum of voting members was present.
- **Meeting Minutes for August 13, 2009:** CAPT Aponte made a motion for the approval of the minutes and LT Faytong seconded the motion. The minutes were approved unanimously. In the absence of our secretary, CDR Elvira Mosely volunteered to take minutes today.

II. ACTION ITEMS

A. Hispanic Heritage Month:

- a. The guest speaker that presented at the Luncheon to celebrate Hispanic Heritage Month at the Tower Building was Admiral Isabel Garcia. Capt Aponte coordinated the luncheon and has a copy of the presentation and will ask Admiral Garcia's permission to distribute this copy to the group. If you would like a copy of this presentation before hand please contact Laura.Aponte@HHS.gov
 - b. On October 21 -22 2009 there will be a documentary highlighting that Hispanics will become the biggest minority group by 2010. This documentary will be presented by reporter Soledad O'Brian on Spanish CCM on October 21-22 2009 at 8pm. Check your local listing for the Hispanic channel. We encourage all members to watch this documentary.
 - c. The Second Annual Hispanic Advance Career Development Summit in Arlington Virginia sponsored by 20 Federal Agencies is scheduled for (did not get the date. This event reached was full capacity within 12 hours of posting the registration site. In the future, if you wish to attend, you will need to sign up as soon as it is posted. LCDR Fermin will forward to the chair when she receives the announcement for the next summit and in turn the chair will distribute to the group. HOAC encourage attendance to this event if you are close the DC area. This event is good for networking and for professional growth.
 - d. Latino Competency Workshop will be presented by OCCO, OCFM and the Office of Minority Health at the Tower Building on October 15, 2009. Speaker for that event will be Guadalupe Pacheco. If you are planning to attend, please send RSVP to Tracy.Powell@hhs.gov
- B. 2010 HOAC leadership:** There will be opportunities to serve the HOAC in 2010. We will be looking for Chair, Vice-chair, Secretary, Treasure and MOLC representative. This is an excellent opportunity to serve. No special qualification needed but the willingness to work hard. Either nominate yourself or someone else.
- C. USPHS Scientific Symposium:** The 2010 Symposium is schedule to meet on May 24-27 2010 in San Diego. The Symposium committee is accepting abstracts for presentation. Dateline for submitting your abstract will be November 12, 2009. Possibility of creating a sub-committee to organize a social mixer for HOAG member after the 2010 Symposium at San Diego. More information about this will be distributed later.

III. REPORTS

- **Vice-Chair:** No report presented at this time.

- **Secretary:** No report presented at this time.
- **Treasurer:** We have \$1,487.13 in our saving account and \$643.89 in our checking account. An account was opened with the Commission Officer Foundation. \$1,000 dollars was deposited into this account and the rest of the funds will follow shortly there after. Donations to HOAC through the COF are allowed. The monies in the Commission Officer Foundation will be used to support Junior Officer Scholarships to attend the USPHS Scientific Symposium. Donations can be made payable to HOAC and sent to:
 - Attention: LCDR Otero Fumin
 - Parklawn Building
 - 5600 Fisher Lane
 - Rm 15-99
 - Rockville, MD 20857
- **MOLC:** CAPT Aponte reported that MOLC met on Sept 21, 2009 and continues work in the three workgroups: Child Obesity, Cultural Competency and Recruitment/Retention.
 - The next MOLC event will be hosted by the Asian Minority Group to welcome the new ASH, more information will be presented for date of this event.
 - Next MOLC meeting will be on Oct 19, 2009 open to everyone. We encourage everyone to attend.
 - MOLC is in the process of developing a brochure that can be given to the Basic Officer School Cadets. CAPT Aponte will be looking into discussing with the Director of the Basic Officer Academy to see if a MOLC rep can be present at the time PAGs are present to meet with cadets.

IV. SUBCOMMITTEE REPORTS:

- **Awards:** LCDR Wanca reports recognition certificates are being developed. The committee also plans to continue work on an Award for Junior Officers. More work is needed with the request letter.
- **Charter and Bylaws:** CDR Aizvera reported that the revised charter has been submitted through the MOLC, CAPT Aponte, to the OSG for review, approval, and signature. Bylaws still need to be updated.
- **Communication and Public Relations:** CDR Perez reports members have not met since the last COA meeting. The HOAC website has been transitioned to the new server. If you have request for submissions to this site, send those submissions to LT Otero. Encourage everyone to visit the resource link on our website. You can access the website at: <http://www.usphs.gov/corpslinks/oldHOAC/>
 - We are looking for articles from our members for publication on our site or for frontline or any other publications. You can write something about events you have attended. If you have any picture or would like to send a summary report of events you have attended during the Hispanic Heritage Month or any other event, please send those to CDR Perez.
 - Upcoming events: the Hispanic Dental Association in Houston Texas, American Medical Associations meeting in DC and Hispanic Nurse Association July 2010. These events are great for networking and we encourage those people that can attend to attend these events.
 - The minutes for April, June and August have been approved and will be update on our website soon.

- **Nomination and Membership:** CAPT Galindo reports the nominations and membership committee has received 21 applications for 6 positions. In order to be fair and partial with selections, the committee will be sending an e-mail to applicants asking them to write a simple letter explaining why they want to be a voting member for HOAC and what will they bring to the committee. Once they receive the response back from the applicants, the committee will narrow down the pool to 10 applicants. Then voting members will vote on these 10 applicants. There will be voting on 6 positions. No schedule date for this vote. Deadline for applicants to submit their response to the committee's e-mail request will be October 13, 2009.
- **Recruitment and Retention:** LT Sandoval reports they are working on an e-mail letter that can be sent to the career office of local universities that will give students information about the USPHS. They will be finalizing this letter within 2-3 weeks.
 - The spreadsheet of Hispanic Association of Colleges and Universities (HACU) will be redistributed to facilitate officer outreach.
 - Once these steps are complete everyone is encouraged to contact local university and start recruiting for future USPHS officers.
 - In the USPHS website there is recruiting information you can use. LCDR Roman is working on translating these recruitment materials in Spanish for distribution to Universities located at Puerto Rico.
- **Education and Outreach:** LT Estevez absent, reports on Hispanic Heritage month described above

V. Closing

- To do list for members
 - Considered nominating self to a HOAC leadership role
 - Write an article affecting Hispanic Health. Submit article to CDR Perez at Joseph.L.Perez@uscg.mil.
 - Recruitment, reach out to local universities. Lt Sandoval will be forwarding e-mail and recruitment information.
 - If you are in the DC area, attend the Latino Cultural Competency Training on October 15, 2009
 - Consider making a donation to HOAC
 - Consider working with social activity for COA 2010

VI. ADJOURN Meeting was adjourned at 1324 hours

NEXT MEETING -12/10/2009

Will be held the second Thursday on bi- monthly schedule at SG Conference Room 18-59 at Parklawn Building or via teleconference.
 Teleconference Number: 1-888-560-9691
 Pass code: 2248641.

Minutes prepared by CDR Elvira Mosely

HOAC Website:

<http://www.usphs.gov/corpslinks/oldHOAC/>