



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



Surgeon General's Conference Room Teleconference only

Call to Order

- LCDR Morrissa Rice, BCOAG Chair-Select, called the May 12, 2011 BCOAG meeting to order at 1100 EST.

Roll Call & Introductions

- LT Nikkia Powell, BCOAG Executive Secretary, conducted a roll call of voting members- a quorum was present.
- All non-voting members participating via teleconference were asked to email their name (including rank) to bcoag.org@gmail.com to be included on the attendance list.

Approval of Minutes

- The minutes from the April 2011 BCOAG meeting were approved.

STANDING COMMITTEE REPORTS

Awards Committee: CAPT Beverly Dandridge

- Awards Committee Standing Operating Procedure [SOP]
 - Draft was developed and submitted to the Executive Committee for review
- Annual Awards nominations'
 - Hildrus A. Poindexter 4 nominations received
 - George I. Lythcott 0 nominations received
 - Retired Officer's 1 nomination received
- Committee members have made awardees selections. This information will be forwarded to the BCOAG Chair for processing to the OSG by May 16, 2011.

Career & Professional Development Committee: LCDR Karen Beckham

- **Committee Overview**
 - The Career and Professional Development Committee Chair and Co-Chair meet monthly with members of the four teams (Career and Professional Development, Mentoring, Recruitment and Retention) to help provide direction in meeting specific goals and objectives. The Teams have already met to discuss plans for moving forward. Each Team was asked to develop goals for the year and have utilized this process to solicit members and also garner feedback on activities.
 - We are pleased with the Team's efforts to date and have encouraged them to keep the committee goal for 2011 in mind, which is to **"serve as a resource to BCOAG members to help manage their careers"**. Each Team has a role to play in this process.
 - Career and Professional Development - Prepare officers for promotion
 - Mentoring - Assist officers with identifying mentoring opportunities
 - Recruitment - Recruit officers to join the USPHS and BCOAG
 - Retention - Provide information and resources to help officers sustain a career in the USPHS



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- **TEAM Reports**
 - **Career and Professional Development**
 - The Team will present monthly topics during the BCOAG Calls to help officers prepare for promotion. Final plans are pending. The first topic will focus on Continuing Education, specifically the identification of resources for officers to obtain CE credits to help maintain licensure. Guest speakers/officers from the various disciplines may also be invited to share category specific information and tips. The Team meets the 4th Monday at 10:00 AM. Volunteers are needed to join the Team.
 - Interested officers should contact LCDR Shary Jones at shary.jones@hhs.gov or LT Kimberley Hawkins at khawkins@hrsa.gov
 - **Mentoring**
 - 2011 Focus:
The BCOAG Mentoring Team will focus on education, visibility and promoting career enhancement processes
 - Tentative 2011 Activities:
 - Increase mentoring team members by soliciting for members through the BCOAG listserv and inviting others to join Team meetings
 - Conduct lunch and learn education seminars
 - Establish updated lists for mentor-mentees
 - Plan a social for mentors-mentees for “meet and greet”
 - Attend Corps activities, i.e. OBC graduations, COA Symposium
 - Toolkits:
 - The Team will also work on reviewing and updating the materials available in the toolkits, which is used to assist Mentors/Mentees in the mentoring process
 - Point of Contact:
 - The Mentoring Team is scheduled to meet on May 18th. If anyone is interested in joining the BCOAG Mentoring Team or becoming a mentor or mentee, please contact CDR Karen Dorse at 301-594-5954 or email at: Karen.dorse@foh.hhs.gov
 - **Recruitment**
 - The Team has/will:
 - Updated the roster/spreadsheets for new and returning members
 - Establish meeting times that will work based on group consensus
 - Submitted an announcement to the BCOAG listserv soliciting a Co-Chair in the DC metro area to assist with coordination of activities
 - Questions should be directed to CAPT David Foley at david.b.foley@dhs.gov
 - OBC Open House:
 - The Recruitment Team is also coordinating the participation of BCOAG officers in the Officer Basic Course (OBC) Open House, which is held at the Holiday Inn in Gaithersburg, MD. The Open House (which is held the 1st Thursday of the 2 week training from 7-8 PM) is an opportunity for officers to share information (with those recently “called to active duty”) about BCOAG, our mission, activities and community service projects, etc. This event includes representatives from the MOLC (Minority Officers Liaison Council). The MOLC would like 1-2 reps there from each organization each month. OBC's are held monthly and a tentative schedule had been released for classes from



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May – September 2011. The next Open House is scheduled for May 12, 2011 (officers have already been identified to serve). However, the Team will be soliciting volunteers via the BCOAG listserv to assist in the future.

- Interested officers should contact CDR Kofi Ansah at kofi.ansah@fda.hhs.gov
- **Recruitment**
 - The dates and topics for the Financial Series have been finalized and include the following:
 - Life Insurance (May 31)
 - Estate Planning (June 28)
 - Investing (July 19)
 - Leasing vs. Buying (August 30)
 - Each financial discussion will take place at 2:00 PM Eastern the last Tuesday of the month except July. Announcements will be sent via the BCOAG listserv.
 - The Team will also begin analyzing data from the Retention Survey that was conducted in December 2010 to help guide further activities for the year. Volunteers are still needed. All interested officers should contact LT Lamar Henderson at LaMar.Henderson@SAMHSA.HHS.Gov

Health Disparities Committee: LCDR Pilgrim Spikes

- LCDR Spikes is awaiting information concerning whether the factsheets can be placed on the BCOAG webpage without the logos. The webpage would go under auspices of PHS starting in July. He also asked for clarification concerning if PHS would review and have to approve any content on the BCOAG Webpage.
- An idea was suggested of working with Health Disparities Offices in different Agencies, Centers and Divisions in the development of the factsheet. However, the process would be unproductive at this time.
- A suggestion was made to pair with BCOAG's Recruitment and Retention Committee and other Commissioned Corps organizations concerning health related information that can be distributed to BCOAG members such as programs, exhibits, conferences, etc around the country.
- HDC should consider developing a blog with links to the factsheets on Facebook
- A suggestion was made for HDC to focus on distributing monthly information related to national health themes (African-American, Women, Heart Disease, HIV/AIDS Testing Day, etc)
- LT Mays described the procedures of how the factsheets were developed by the Health Disparities Committee
- Instructions for working on the factsheets were discussed. There was some discussion concerning the reading level of the factsheets – 3rd – 8th grade. It was decided by the group the reading level should be at a 6th grade reading level.
- Officers were assigned factsheet topics.
- Captain Dandridge described the importance of the factsheets for the community for which they were developed. They are sought after by folks attending health fairs, schools, etc.
- New Meeting Time for HDC was set: 3rd Wednesday of every month at 3PM.
- Instructions for Updating and Development of Factsheets



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- Focus: African Americans / Black Health
- No more than 2 pages
- 5th or 6th Grade Reading Level
- Use the most recent data available on the health issue
- Cite references for most or all sentences/facts in the factsheet

- Format of Factsheet
 - General description of the health issue
 - 2 – 4 sentences (maybe)
 - Epidemiology Data
 - 2 – 3 facts of how the health issue affects African Americans / Blacks specifically
 - Who is at risk or risk factors related to or associated with the health issue?
 - What are the signs and symptoms of the health issue?
 - What other health risks are associated with the one being described?
 - Current Treatment(s)
 - 2-3 bullet points (maybe)
 - Prevention Efforts
 - Individual
 - Neighborhood/Community
 - Societal (? – Get tested or take someone with you to a health care provider and encourage him/her to be checked as well)
 - Other resources related to the issue

Health Issue	Writer	Email Address
Pregnancy	LT Jones	latorie.jones@ihs.gov
Prenatal Care	LT Jones	latorie.jones@ihs.gov
Anemia / Sickle Cell Anemia	LT Jones	latorie.jones@ihs.gov
Cervical Cancer	CDR Dorell	cdorell@cdc.gov
Heart Disease	LCDR Woolfolk	Jyl.Woolfolk@foh.hhs.gov
Seasonal Flu	LT Chapman	schapman@hrsa.gov
STDs/STIs	LT Chapman	schapman@hrsa.gov
Tobacco and Youth	LT Tilghman	tracy.tilghman@fda.hhs.gov
Lupus	LT Tilghman	tracy.tilghman@fda.hhs.gov
Uterine Fibroids	LT Ndifor	joseph.ndifor@hhs.gov
Overweight & Obesity	LT May	amay@cdc.gov
Domestic Violence	LT May	amay@cdc.gov
HIV/AIDS	LCDR Spikes	pspikes@cdc.gov
Prostate Cancer	LCDR Spikes	pspikes@cdc.gov

Need volunteers for the following factsheets:

Hypertension
Stroke
Diabetes



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Healthy Eating

Communications and Public Relations Committee: LT Charlene Sydnor

- The BCOAG website is still under construction.
- Updates to the BCOAG brochure are now complete with the exception of a few changes to the layout.
- A call for volunteers for the BCOAG Facebook Team will be sent out later this month.
- We are still looking for articles that highlight BCOAG members to post on the BCOAG listserv.
- Guidelines for submitting BCOAG Announcements to the BCOAG listserv are as follows:
 - Announcements must be received by 1700 hours Thursday (5pm EST) weekly.
 - Any submission received after the deadline will be included in the following week's announcement.
 - Non-compliance with these guidelines will exclude the announcement from being posted.
 - Font should be *12 point Times New Roman*.
 - Provide a *title* for your announcement (i.e., job vacancy, award info, volunteer opportunity, etc.).
 - Provide a *brief description* of your announcement with the exception of job announcements.
 - Announcements should include all the pertinent information (i.e., WHO, WHAT, WHEN, WHERE, DETAILS, ATTIRE (as applicable), ACTIVITIES (as applicable), POC (as applicable), ACTIVITY LEAD (as applicable)).
 - Include website links for more information or an attachment for more information.
 - *E-mail* the announcement to: BCOAG.org@gmail.com, Subject line: "*Announcement*".
 - Announcements will be reposted until the "respond by date" and/or the date of the event has expired.
 - Special or urgent announcements will be sent separately from the weekly announcements as deemed necessary.
 - If you have any questions you may contact LT Charlene Sydnor at sydnorc@mail.nih.gov or LT Nikkia Powell at nikkia.powell@nih.gov.
- Please submit digital pictures of BCOAG officers participating (action photos) in community service, recruitment activities, etc. (officers should be in uniform- including ball cap and t-shirt)
Either email them to bcoag.org@gmail.com or use the following instructions:
 1. Open your browser and type <ftp.bcoag.org>
 2. You will be prompt to enter username and password (Case sensitive)
 - a. Username: bcoag0or
 - b. Password: bcoag1
 3. On your web browser, click on Page and select Open FTP Site in Windows Explorer
 4. You will be prompt to enter your credentials again. Use the same account info from above (Case sensitive)
 5. Double click on the bcoag pics folder to open it
 6. Create a new folder inside bcoag pics



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7. Name folder as LastName_Year and save the desired pictures
 8. Ensure that a brief description of the picture is saved in a word document inside the folder
- NOTE: It is recommended that pictures be submitted from your home computer because many agencies have firewalls that will not permit access to the ftp files.

To join the listserv, please send an email to either LT Charlene Sydnor sydnorc@mail.nih.gov or LT Nikkia Powell nikkia.powell@nih.gov

Community Outreach Committee: CDR Monique Fountain-Hanna

- **APRIL ACTIVITIES SUMMARY**

- ATLANTA AREA

Activity Lead: CAPT Beverly Dandridge

Name of Event: Atlanta Health Career Day

Date[s] of Event: Thursday, April 14, 2011

Location of Event: Tri-Cities High School/2575 Harris Street, East Point, Georgia 30344

Summary of Activities: The event was a success with multiple disciplines represented on the panel. Approximately 60 students heard testimonials from each panelist on their journey to their current position in life. Panelists answered questions on salary, years of school required, travel, and hazards of the job. There were 4 Commissioned Corps officers including LCDRs Davidson (BOP), Tookes (BOP), and Ross (CDC), and CDR Peterson (BOP) among the 13 panelists. PHS recruitment materials were distributed and PHS notepads were available as giveaways. Photos were taken too.

- DC METRO AREA

Activity Lead: LT Garman Williams

Name of Event: Laurel High School Career Day

Dates: Friday, April 15, 2011

Location: Laurel High School

Summary of Activities: Five BCOAG officers participated with Laurel High School Career Day event on April 15th. We presented to 16 classrooms (approximately 400 students) about our various careers and educational backgrounds. Several students had an interest in a career in the uniformed services. The event was very successful. Laurel High School expressed an interest in us returning next year, and several officers are in support of this event for next school year. A special thanks to CAPT Brock Hefflin, CDR Ivy Simmons, LCDR Bryna Grant, LT Kami Cooper, and LT Garman Williams.

- DC Metro Area

Activity Lead: CAPT Beverly Dandridge

Name of Event: Patriot's 14th Annual Youth Summit

Date[s] of Event: Saturday May 7, 2011

Summary of Activities: On behalf of the Black Commissioned Officers' Advisory Group [BCOAG] and the Community Outreach Committee, CAPT Beverly Dandridge, CDR Kofi Ansa, CDR John David, CDR Jamal Gwathney, and LCDR Deborah Bishop volunteered to assist with the Patriot's Technology Center 14th Annual Youth Summit on May 7, 2011. The Youth Summit provided hands-on



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experiences and an opportunity for the students of Prince George's County to meet and greet professionals in science, technology, engineering, and mathematics [STEM] related fields. The event was a great success for the approximately 500 student and parent attendees. As minority USPHS officers, these 5 officers explained their roles and experiences as a nurse, physician, pharmacist, and epidemiologist to a group of 50 middle school students, and staffed the PHS information table. These officers presented a very professional and embracing stance that was very well received by all attendees including other vendors. This demonstrated a level of officership that will enhance the strength and longevity of the Corps.

- **MAY ACTIVITIES SUMMARY**

- DC METRO AREA

Activity Lead: CAPT Beverly Dandridge (she will provide update)

Name of Event: Patriots Center 14th Annual Youth Summit on Technology

Dates: Saturday, May 7, 2011 from 7:30 a.m. to 4:00 p.m.

Location: Charles H. Flowers High School

Summary of Activities: (per CAPT Dandridge)

- **ADDITIONAL COMMUNITY OUTREACH UPDATES:**

- DC METRO AREA

Activity Lead: CDR Fountain Hanna and/or Mr. Hubert Becton **Name of Event:** Career Day at McKinley Tech High School

Dates: *Friday, May 20, 2011* 8:00AM-12:00PM

Location: McKinley Tech High School 2nd and T St, NW Washington DC

DETAILS: The format will be as follows:

Target is 40 speakers. Each will go in front of 180 students in an auditorium. They will have 2 minutes to tell the students what their title is, what they do, the education requirements and the versatility of their job. After that they will go to a room where they will be behind a table and the students will have a chance to speak with the ones they choose too. The Juniors are the target but the others are welcome to attend.

ATTIRE: The uniform of the day will be *Service Dress Blue*. (upon final approval).

CONTACT: **We have enough volunteers for this activity. We no longer need any other volunteers. Thank you for your significant response. We have officers from not only the DC Metro area but officers traveling in from New Jersey as well. Thank you for your dedication to the youth in our community.**

Contact Information: Hubert Becton, hbecton@msn.com, 757-206-8518 or contact CDR Monique Fountain Hanna at mfountain@hrsa.gov.

- **New Orleans Outreach**

Activity Lead: LT Natalie Gibson (she will provide the update) or LCDR Lorraine Williams

Name of Event: COF and BCOAG Community Outreach Activities in New Orleans

Dates: 6/19, 6/23, and 6/24

Location: New Orleans, LA



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Announcement:

Calling all USPHS Officers...you can make an IMPACT!

The PHS Commissioned Officers Foundation and Black Commissioned Officers Advisory Group (BCOAG) have teamed up with the City of New Orleans Health Department for 3-days of community service activities throughout the city. We are asking officers to join us in making a difference in the City of New Orleans during the 2011 USPHS Scientific and Training Symposium.

Opportunities to volunteer are scheduled for:

- Sunday, June 19th
- Thursday, June 23rd
- Friday, June 24th

If you would like additional information about the community outreach project and/or register to volunteer, please go to <http://www.phscofevents.org/agenda/NOLAServiceProject.cfm>.

Membership Committee: LCDR Lynda Bishop

- BCOAG Membership Committee met on Tuesday, May 3, 2011 and has accomplished the following:
 - Revisions to the 2011 Self Nomination Application for Voting Membership have been made and the Communications Committee has incorporated these revisions into the design of a new form. All revisions have been submitted to the Executive Committee for review and final approval. The approved application will be available on-line to maximize accessibility.

*****Announcement:** The **Call for Nominations for BCOAG Voting Membership** will be released by May 15, 2011. All interested officers are encouraged to apply.

- Preparations are being made for the next publication of the BCOAG Networking Spreadsheet in May 2011. The Networking spreadsheet aims to facilitate collaboration among members of BCOAG.
[POC: LT Umejei; Volunteers – LCDR Eddie Hall and LT Kendra Bishop]
- A draft of the Membership Committee's Standard Operating Procedures (SOPs) has been submitted to the Executive Committee for review and approval.
- The **Review Tool** utilized to evaluate applications submitted by officers interested in applying for voting membership is being revised in preparation for the 2011 application review cycle.

Ad Hoc Committees:

Social Committee: LT Zanethia Eubanks



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- **Planned Social Events**
 - **The upcoming BCOAG Atlanta Area Meet and Greet social event will be held on Thursday, June 16, 2011.** Details TBD.
The social leads for this event are LTs Jackson and Thornton
 - **Atlanta social events will be held every other month on the 3rd Thursday of that month from 5:30-8:00 pm.** Locations for upcoming social events will be determined close to the date of the event, announced at the social committee meetings and sent out on the BCOAG Listserv.

- **COF Symposium Update**
 - Payment for the Creole Paddleboat: a private booking page for online payment is in the process of being set up
 - Officers are waiting for HHS approval to attend COF
 - There is a potential for an LCD projector for use on the Paddleboat
 - RSVP for this event if interested in attending NLT Monday 6/13/11
 - **Action Item:** There is a need for volunteers to staff the BCOAG table at COF; duties will include: collecting \$50 admission fee, providing wristbands (indicating that officers have pre-paid), and updating spreadsheet

- **Web Page Updates**
 - A mock up for the social committee page has been submitted
 - Social leads in DMV, Philly and NY agreed to display information on the website
 - BCOAG has a Gmail account (bcoag@gmail.com) maintained by LTs Sydnor and Powell
 - Please talk to social committee chair or co-chair before sending correspondence to ensure that the format is correct

- **Social Lead Updates/Reports**
 - BCOAG Social Committee is still seeking **Social Leads** throughout the nation. If you are interested in becoming a social lead in your city/duty station, please send an email at zae0@cdc.gov. A weekly reminder will be posted in the BCOAG weekly announcements. **Participation is critical.**
 - DC/MD/VA (DMV area): LT Howie lhowie@cdc.gov and LT Hawkins khawkins@hrsa.gov are the current social leads for an upcoming meet and greet in the DMV area; they are requesting participation from any other interested officers in this area
 - The 1st meet and greet social for DMV officers is planned for June 16, 2011 at the Hudson
 - Challenges faced in securing venue: most venues require an \$800+ minimum; officers were able to overcome this challenge by not requesting a private dining area
 - NY/NJ area: LT Garner garner.kimberly@epa.gov
 - Currently looking for a co-lead for upcoming meet and greet event
 - South NJ/Philadelphia area:
 - The 1st meet and greet social is planned for June 25, 2011 in an Italian restaurant (6 or 7 officers will be in attendance)

- **Atlanta April Social Event Update**
 - The Atlanta officers had a successful meet and greet at Café Circa in April; over 20 officers were in attendance.



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- **Reminder/Requirements for Social Events**
 - Social leads are responsible for providing the following during any planned social event: (1) agenda (2) after action report (3) spreadsheet/sign in sheet to collect officer information for database
- **Summer Activities**
 - BCOAG Social Committee will be planning a ***“Family Affair Picnic”*** in July 2011. Volunteers are needed. We would like for this to be an annual event for BCOAG Officers and their families. Activities will include entertainment, food, games, and much more. **Volunteers are needed in order to make this a success. Social Leads are encouraged to plan a summer event in parallel with all areas.**
 - End of Year Annual Social (November or December 2011)
 - Planning for this event in all respective areas should begin soon
 - **Action Item:** Any interested officers should email LT Eubanks zae0@cdc.gov as a subcommittee will be formed for this event
 - Option#1: St. Regis Hotel, Atlanta (11/28, 29, 30)
 - Suggestion: choose a different venue to reduce officer cost
LT Eubanks reached out to JOAG chair and they are interested in co-sponsoring the End of Year social but reiterated that they do not collect dues and therefore cannot make a financial contribution

Charter and Bylaws Committee: Candece Griffin

- The Charter and Bylaws committee continues to work on the revisions to the charter and on the unit award for the group that developed the first set of bylaws. The goal is to have drafts of the charter revisions and the unit award to the Executive Committee by the end of May/early June.

Standing Reports:

Office of Force Readiness Deployment: LCDR Morrissa Rice

- OFRD has been requested to staff the following events with MD, NP/PA's and RN's
 - May 17th: Day of Remembrance at the DC Capitol from 1130-1300
 - May 24th: Joint session of Congress with guest speaker Israeli Prime Minister Benjamin Netanyahu. Time TBA.
- Interested officers within the DC/MD/VA area should email CDR Waterman@ Sean-David.Waterman@hhs.gov <<mailto:Sean-David.Waterman@hhs.gov>>
- Next basic readiness review occurs 30 Jun.
- Next FRMB review occurs in July.

Minority Officer's Liaison Council: CAPT Beverly Dandridge

- On April 20, 2011, APAOC presented an Education and Training Seminar entitled, **“Pack Your Bags and Go: USPHS Deployments.”** A Deployment Package is posted on the APAOC website for officers to reference to facilitate their preparation for deployment.
- JOAG Journeyman series will feature guest speaker RADM (ret) Bob Williams on May 13, 1:00 pm – 2:00 pm EST. **Call in#:** (218) 9364700 **Passcode:** 791 - 9605#.



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- The JOAG Social at the Symposium in New Orleans will be held on Wednesday, June 22 at 7:00 at Pat O'Brien's Courtyard Restaurant. All are welcome to attend.
- **2011 MOLC Awards Ceremony/Booth:** our keynote speaker has not been confirmed. Invitation has been submitted to OSG with response pending. An invitation has also been extended to Epifanio (Epi) Elizondo, Ph.D., PA-C, Regional Health Administrator, Region VI, Rear Admiral, Assistant Surgeon General, Chief Health Services Officer.
- CMAG's have been asked to provide 10 action pictures to decorate MOLC booth during the COF Symposium. Also, respective CMAG brochures will be needed
- Each CMAG is asked to provide 4 volunteers to staff the MOLC exhibit/display booth. This announcement was sent via the weekly announcement. BCOAG still needed volunteers. Sign up today at

COF Liaison: LCDR Jennifer Jones

- BCOAG COA account balance as of 5/11/11 is **\$2921.60** – which includes a withdrawal of \$1270.00 for the purchase of additional rank coins but does not include a pending reimbursement for \$632.80 and a pending deposit of \$150.00 for coin sales. \$210.00 is being held by the Chair as petty cash. The order for additional O-5 and O-6 coins is in process – expected delivery within the next few weeks.
- Rank coins are available for purchase at the following locations and by mail order:

Parklawn

POC, LCDR Tracy Pace tpace@hrsa.gov

FDA White Oak

POC LT Hamet Toure hamet.toure@fda.hhs.gov

CDC Atlanta

POC LT Zanethia Eubanks zac0@cdc.gov

BOP Butner

POC CDR Robin Hunter Buskey bibihunter@earthlink.net

CMS and Baltimore Area

POC LT Adrienne Hall ahall@fins3.dhs.gov PHS Rank Coins

NOLA Report: LT Natalie Gibson

- BCOAG is sponsoring a service outreach project in conjunction with the June Scientific and Training Symposium in New Orleans. More info can be found at:
<http://www.phscofevents.org/agenda/PreConference11.cfm>.
- The dates for the event are:

Sunday, June 19th

1:00 PM – 6:00 PM

Thursday, June 23rd

2:30 PM – 5:30 PM



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Friday, June 24th
8:00 AM – 12:00 PM

Officers will need to sign up to participate. Registration will be available on the COF Symposium website.

New Business/Open Floor

- LCDR Damon Smith lost his father unexpectedly May 10th
 - Will follow-up regarding sending items to his house
 - Donations set-up at National Heart Association (follow-up to come)
- Has a list of COF sponsored officers been set out
 - No one knows
- BCOAG possibly participating in TEAM MLK Memorial; more to come
 - CAP team will be used for medical response
 - Unsure of vendors

Adjournment

- The meeting was adjourned at 1215 EST.
- The next meeting is scheduled for **Thursday, June 9, 2011 at 1100.**
BCOAG meetings are held on the second Thursday of each month from 11:00 a.m. – 12:30 p.m. (EST) in FDA White Oak Silver Spring Room TBA (Contact CDR Birch-Smith).
- If you are unable to attend and wish to participate via teleconferencing, please call:

Dial: 1-877-798-6354

PIN: 129733

If you are participating via phone from your office, please invite other officers interested in participating to join you in order to limit the number of lines required.

In order to have your attendance recorded, please email your name, rank and agency to:
bcoag.org@gmail.com. Attendance must be received within 24 hours of this meeting.

Respectfully Submitted,

LT Nikkia Powell
Executive Secretary

CDR Postelle Birch-Smith
Chairperson



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Attendance for 12 May 2011

Voting Members

CAPT Beverly Dandridge	LCDR Sylvester Smith *(CDR Stephanie Burrell)
CAPT David Foley	LCDR Pilgrim Spikes
CAPT Michael Smith	LCDR John Stansberry *(LTJG Adriane Fisher)
CDR Postelle Birch-Smith	LT Nikkia Powell
CDR Monique Fountain-Hanna (absent)	LT Charlene Sydnor
LCDR Candace Griffin	LT Zanethia Eubanks *(LT Malika Washington)
LCDR Jennifer Jones (excused)	LT Natalie Gibson
LCDR Shary Jones	LT Chinyelum Umejei
LCDR Lynda Lee-Bishop	
LCDR Michelle Haamid	
LCDR Karen Beckham	
LCDR Morrisa Rice	

* Represented by alternate

Non-Voting Members

CAPT Marinna Banks-Shields	LCDR Adrienne Goodrich-Doctor
CAPT Michelle Dillahunt	LCDR Julia Bryan
CAPT Sheila Merriweather	LCDR Danielle Russell
CDR Flauryse Baguidy	LCDR Latasha Allen
CDR Stacey Barley	LCDR Nicole Gaskin-Laniyan
CDR Diahann Williams	LCDR Trellis Adams
CDR Leslie Leonard	LCDR Paula Peters
CDR Jacqueline Thomas	LCDR Aisha Mix
CDR Celia Gabrel	LT Carl Olongo
CDR Stephanie Burrell	LT Asha Ivey
LCDR Doris Wurah	LT Racquel Stephenson
LCDR Eddie Hall	LT Kendra Bishop
LCDR Monica Jessup	Lt Alexander Amankwah
LCDR Darrlyn Cornelius-Averhart	LT Zewditu Demissie
LCDR Qiana Coffey	LT Michael Bowens
LCDR Yvette Waples	LT Garman Williams
LCDR Tarsha Cavanaugh	LT Lamar Henderson
LCDR Tonya Twyman	LT Leon Snyder
LCDR Sherene Cora	LT LaJeana Howie
LCDR Jamar Barnes	LTJG Adriane Fisher
LCDR Demetres Williams	