



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

Call to Order

- LCDR Morrissa Rice, BCOAG Chair, called the March 8, 2012 BCOAG meeting to order at 1103 EST.

Roll Call & Introductions

- LT Natalie Gibson, BCOAG Executive Secretary, conducted a roll call of voting members - a quorum was present.
- All non-voting members participating via teleconference were asked to submit their information via the online non-voting member roster.

Approval of Minutes

- Approval of the minutes was deferred to the April 2012 meeting.

COA Presentation

- CAPT Gerard M. Farrell, USN (Ret)

Open Floor

- Committee reports were not read during the meeting. Reports submitted as part of the minutes.
- The meeting was adjourned at 1144 EST.
- The next meeting is scheduled for Thursday, April 12th, 2012 at 1100 EST.

BCOAG meetings are held on the second Thursday of each month from 1100 – 1230 (EST).

If you are unable to attend and wish to participate via teleconferencing, please call:

Dial: 1-877-798-6354
PIN: 129733

Respectfully Submitted,

LT Natalie Gibson
Executive Secretary

LCDR Morrissa Rice
Chairperson



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

STANDING COMMITTEE REPORTS

Awards Committee:

- The committee met on Tuesday, February 21, 2012.
- There were 5 officers in attendance. One new officer joined the committee since the last report. Other officers are welcomed to join us.
- The committee discussed the following:
 - Review timeline for 2012 Activities
 - Update on BCOAG Award Revisions
 - Planning for the Call for BCOAG Award Nominations
 - Potential new award/scholarship activity for 2013 in remembrance of CAPT John C. Eason Jr. – the committee decided to further investigate and determine if there is a way for this award/scholarship to fit into the awards we already provide as well as the new “Unsung Hero” award activities we are planning to develop.
- Next committee meeting – March 20th from 1:30-2:30pm.
 - Revision of BCOAG Annual Awards
- The revised BCOAG award announcements were approved by the EC with some suggested corrections - The committee is in the process of making the changes suggested by the EC.
- The call for nominations will be announced via the BCOAG listserv on March 12th.
- The call for nominations will also be announced on the BCOAG website and sent to the following:
 - DC-COA
 - Frontline – possibly the COA website as well.
 - JOAG
 - MOLC
- Nomination packets will be due to LCDR Adrienne Goodrich-Doctor by April 13, 2012.
- Highlight of Revisions



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

- **Retired PHS Officer's Recognition Award** – this award is for retired officers only and no longer requires an agency representative to approve the award nomination before it can be submitted. There will only be one award granted in 2012 instead of two.
 - **Hildrus A. Poindexter Award** – this award has always been open to both PHS officers and civilian government employees therefore the criteria were revised to recognize not only accomplishments that support the mission of the PHS but also the mission of the candidate's agency/operating division. The award was also broadened to focus on candidates that contribute to enhancing the health of communities within the U.S. and/or abroad and not just underserved communities.
 - **George I. Lythcott Award** – this award was also broadened to focus on candidates that contribute to protecting, promoting, and advancing the health and safety of our Nation and is no longer limited to officers whose accomplishments focus on underserved communities. Junior officers that have been in the PHS for a minimum of 3 years are now eligible for this award (in the past the minimum was 5 years). Candidates also do not have to meet all of the criteria listed but can meet one or more of the criteria listed to be eligible for the award. This change is in-line with the criteria for the other BCOAG annual awards.
- If anyone has any questions or would like to join the committee please contact LCDR Adrienne Goodrich-Doctor at goodrichdoctoaj@niaid.nih.gov.

Career & Professional Development Committee:

I. Committee Overview

The Committee's goal for 2012 is to serve as a resource to BCOAG members to help manage their careers by utilizing a team centered approach which includes:

- sharing career development & training information
- identifying opportunities for mentorship
- strengthening recruitment and retention activities

II. TEAM Reports



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

1. Career and Professional Development

For this year, the team will look at career and professional development through different lens by focusing on the gaps in information not currently provided by the PACs/PAGs. The team will share other aspects of professional development, which include:

1. Describing different methods for promoting individual growth and career development;
2. Identifying best practices and lessons learned; and
3. Identifying resources for professional growth and development.

Plans for March include the development of one-page document for distribution via the BCOAG listserv, which will outline various methods for achieving professional development goals as well as information about free public health training sites, and tips for documenting progress toward goals.

Officers interested in working with the team, should contact CDR Celia Gabrel, Interim Chair, at celia.gabrel@fda.hhs.gov or at 301-796-3304 for additional information.

2. Mentoring

Meetings: The last team meeting was held on 2 February 2012. Two active members were present for the meeting (CAPT Smith and CDR Dorse). The March 1st meeting was cancelled. However, CDR Beckham and CDR Dorse meet to discuss future activities and the direction of the mentoring team.

Discussion from meeting with CDR Beckham and CDR Dorse:

- New scheduled mentoring meetings: The new time and date for the mentoring team meeting will be the second Thursday of every month at 10:00 AM EST
- Continually updating mentor-mentee roster for 2012: Every mentee is assigned to a mentor upon request and information is updated on the current FY11 roster. Currently, there are 100% mentee requests assigned mentors -mentee relationships established.
- Mentoring Team will continue to solicit mentors and mentees on a continuous basis.
- Mentoring Team Factsheet - CDR Dorse developed a factsheet to be distributed at the OBC Graduation to new officers to increase the awareness and visibility of the BCOAG mentoring team. The factsheet has been approved.



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

LCDR Toure' (recruitment team) contacted CDR Dorse regarding partnering with the mentoring team to promote the existence of the mentoring program at the OBC events. CDR Dorse will follow up with team members regarding attendance at some of the OBC Graduations in order to represent the mentoring team. The factsheets will be utilized to disseminate information to new officers at the OBC Graduation and/or Open House.

- Goals for 2012 will be discussed during our next meeting – pending full team member participation at the meeting. Next scheduled meeting: 5 April at 10:00EST

Point of Contact:

If anyone is interested in joining the BCOAG mentoring team or becoming a mentor or mentee, please contact CDR Karen Dorse at 301-594-5954 or email at: Karen.dorse@foh.hhs.gov

3. Recruitment

- The Recruitment Team meets every third Wednesday at 1:00 pm ET and we welcome all Officers to join us. Please let us know how we can be of assistance in helping your recruitment efforts, whether formal or informal. We have BCOAG brochures as well as information about obtaining PHS recruitment materials for your events.

Please contact CDR Aisha Mix at amix@hrsa.gov or LCDR Kami Cooper at kcooper@hrsa.gov for more information.

- LT Indira Harris is now serving as the Lead for Region 4, with focus on the NC area. She is currently looking into an upcoming event at UNC Charlotte for possible participation. We were unable to attend events at Fayetteville State University and CIAA due to the associated fees. We continue to look for recruitment opportunities where no fee is assessed and/or officers are able to serve as speakers or presenters and receive complimentary booths or tables.

- The OBC Open House and Graduation Team have submitted a draft letter to welcome new officers at the OBC graduation ceremony. Upon approval, the letter will formalize the current process of identifying new officers interested in joining BCOAG and providing them with a point of contact from the Recruitment Team if they have questions.

- Upcoming activities



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

- o Mar 10th – CDR Mix and LCDR Cooper will attend a career fair for HBCU students and alumni. (District Heights, MD)
- o Apr 17th – 4th Annual PHS Awareness Day event at FDA White Oak Campus (Silver Spring, MD)

OBC Group (OBC Open House & Graduation Activities)

- The OBC recruitment team attended the OBC open house on February 16, 2012, and graduation ceremony on February 24, 2012. The team recruited seven new officers at the open house. Four BCOAG Recruitment Team members attended the graduation ceremony to support the graduates and give them a handwritten congratulatory card for the completion of the course.
- On February 22, 2012, the OBC recruitment team also picked up SDB uniforms on behalf of the OBC class at the Bethesda, MD uniform store and brought them to the OBC class in Gaithersburg, MD.
- A member of the OBC recruitment team will participate in the Patriots Technology Training Center Bio-medical Competition on March 14, 2012.
- The OBC recruitment team will attend the March 15, 2012, OBC Open House and the March 23, 2012, OBC graduation ceremony. The recruitment team seeks the participation of BCOAG officers in these events.

Please contact LCDR Hamet Touré at hamet.toure@fda.hhs.gov or LTJG Timothy Onserio at timothy.onserio@fda.hhs.gov for more information about these or upcoming OBC events.

4. Retention

The team is actively seeking others to join in this effort to assist with planning and coordinating activities. The theme for 2012 is “Be Committed”.

Officers interested in working with the team should contact LT Lamar Henderson (Chair) at LaMar.Henderson@samhsa.hhs.gov.



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

Health Disparities Committee: No report for this month

Communications and Public Relations Committee: No report for this month

Community Outreach Committee:

BCOAG Outreach meeting was held on February 24, 2012 @ 2pm.

Attendees: LCDR Johnson, LT> Filita Moore, LT. Garman Williams, LCDR Jyl Woolfolk, CDR Tobey Manns-Royal, LCDR Qiana Coffee

- Chair reviewed BCOAG Outreach Goals for 2012, there were no questions or comments
- It was agreed by the committee that the standing meeting date would be the 4th Friday of every month @ 2pm unless otherwise specified by the committee.
- Chair discussed that BCOAG would be having a NOLA Mission for the 2012 Year and that the initial planning meeting would be Wednesday March 7, 2012 @ 2pm. There was a question regarding whether the NOLA mission would return to the original date of February. Chair stated that it has not been determined but can be discussed by the planning committee

Chair informed Committee that BCOAG will partner with COA and JOAG for a COA Pre-Conference Outreach Activity and that the Chair, LT Moore, and LT Williams would be involved in the planning.

The initial meeting: February 27, 2012 @ 3:30pm. More information will be presented at the next meeting.

Committee was informed of upcoming outreach activities and events.

COA Pre-Conference Planning Meeting was held February 27, 2012 @ 3:30, below is a meeting summary:

COF Preconference Community Service Project Planning Committee

Meeting Minutes February 27, 2012-02-27

Call to order: 1530



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

Attendees: CDR Postelle Birch-Smith, CDR Vicky Borders-Hemphill, LCDR Latonia Ford, LCDR Todd Johnson, LCDR Danielle Mills, LT Ashlee Januszewicz, LT Filita Moore, LT Will Williams
Overview:

There are several tasks that need to be accomplished, one of which is initially to finalize school(s) selection - perhaps selecting a public school as well as the private one currently selected, secure day(s) and time, and contact the principal for the projected needs of the school. We can assign the officer volunteers once we determine the # of volunteers and the needs of each school.

Targeted Schools (Prince George's County):

1. New Hope Academy, 7009 Varnum Street, Landover Hills, MD 20784
2. Charles Carroll Middle School, 6130 Lamont Drive, New Carrollton, Maryland 20784

Action Item: Contact School

Status: LCDR Todd Johnson will contact New Hope Academy and LCDR Latonia Ford will contact Charles Carroll Middle School before March 5th to accomplish the following:

1. Secure the date (Preferably - Monday June 18th, with the weekend as optional choices Saturday June 16th , and/or Sunday June 17th)
2. Assess the need (library book filing, painting, paper filing, school garden, cleaning, etc)
3. Determine materials needed (will the school provide the paint or will it need to be purchased?)

Action Item: Determine the number of volunteers needed

Status: Contingent upon school needs

Action Item: Procure materials (if needed)

Status: TBD

Action Item: Call for volunteers



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

Status: Contingent upon date secured. The following officers will be responsible to send message to select PHS entity: CDR Borders-Hemphill - DC COA; CDR Birch-Smith - MOLC; LCDR Latonia Ford – Nurse PAC and JOAG; LCDR Todd Johnson – BCOAG and Social worker PAC; LT Ashlee Januszewicz – PharmPAC

Action Item: Registration process/Site assignment

Status: CDR Postelle Birch-Smith will reach out to LT Natalie Gibson before March 5th to provide insight into methods used for New Orleans Service project and link on COA website to the survey used to gather pertinent information about the officer (OPDIV, PHS#) as well as sign up day and time.

Action Item: Assign Site leaders

Status: TBD

Next meeting: March 5th 1330

Membership:

Summary of February 15, 2012 Committee Meeting

Membership: CDR Lynda Bishop (Chair), CDR Delia Jones McHorgh (Co-Chair)

- The Committee discussed its 2012 goals, identified volunteers to assist with each objective, and determined the day and time of future monthly meetings.

- BCOAG Membership Committee Goals for 2012

1. To continue to increase BCOAG membership with outstanding dedicated officers
2. To update and publish the BCOAG Networking Spreadsheet quarterly to facilitate collaboration among members
3. To ensure that deserving voting members are nominated and receive the Special Assignment Award for their tireless service to improve BCOAG

- Members of the Committee will assist with the voting membership process, the Networking Spreadsheet management and dissemination (LCDR Eddie Hall), and the Special Assignment Award process



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

- Membership Committee currently has 8 members which is sufficient
- Membership Committee meetings will be held on the second Wednesday of each month at 10:00 am (EST)
- The next meeting will be: **Wednesday, March 14, 2012**

Presentation to BCOAG General Body on: "The Advantages of Becoming a Voting Member"

Ad Hoc Committees:

Social Committee:

- LCDR Zanethia Eubanks, BCOAG Social Committee Chair, called the meeting to order on Thursday, March 8, 2012 at 2:02 pm EST. Minutes from the previous meeting were approved.
- **BCOAG Social Committee Meetings will be held on the 2nd Thursday of each month for 2012 from 2-3 pm EST.**

Planned Social Events- Social Lead Reports

Atlanta: The first BCOAG Atlanta Area Meet and Greet social event for 2012 was held on Thursday, February 23rd from 5:30-8:00 pm at Café Circa. **Atlanta social events will be held every other month on the 3rd Thursday of that month from 5:30-8:00 pm.** There were 15 people, including 2 guests of RADM Cobb, present on Feb 23rd. Some issues with traffic could have prevented other officers from attending. No pictures were taken. There was a special request from RADM Cobb to have the next social back at Café Circa and on the rooftop. This may serve as a special pre-retirement event since she will be retiring later this year. A few new officers attended and networked. Everyone enjoyed themselves and looking forward to the next social event.

- Locations for upcoming social events will be determined close to the date of the event, announced at the social committee meetings and sent out on the BCOAG Listserv.
- Activity Leads for DC/Virginia/Maryland: **LCDRs Danielle Russell and Maria Cowan**
 - LCDRs Russell and Cowan will be preparing for a social event in April 2012. More information is forthcoming.



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

- Activity Leads for NC: **LT Indira Harris and LCDR Brian Parker**
 - NC hosted its first social on February 16, 2012 at The Pit Bar-B-Que. Approximately 5 people attended and conversations around to get more officers involved was discussed. Bad weather may have contributed to low turnout. Socials will be held every other month. Next social is planned for April. More information is forthcoming.

- Activity Leads for South NJ/Philadelphia: **LTs Enoch Boateng and Elizabeth Moham**
 - Activity leads for this area have not participated in BCOAG social committee calls since last year. Action Item: LCDR Eubanks will reach out to them to determine if they are still interested in serving in this role. An email was sent on 3/8/2012. LT Moham emailed me back to inform me that LT Boateng is leaving but she is still interested in serving.

- Activity Lead for Northern NJ/New York: **CDR Deborah Nixon**
 - CDR Nixon was provided with the most recent list that BCOAG had for officers in the NY area. There is not a confirmed list of how many African America (AA) officers are in the area. More information is being solicited from COA. CDR Forbes will check with CAPT Ravenell-Brown to determine if information can be shared about AA officers in the area. CDR Nixon will reach out to junior officers at FDA to see if she can get more information from them about other officers that may be in the area.

- **BCOAG is actively seeking activity leads** throughout various areas/duty stations to encourage officer camaraderie. If interested, please email one of the social committee chairs.

- **BCOAG needs volunteers to serve on the following planning committees:**
 - Speed Mentoring social held in April 2012 (if EOY is held in October, if not October 2012)
 - Planning Committee Members are:
 - LT Toscha Stanley
 - LCDR Melanie Ross
 - LCDR Paula Washington
 - LCDR LaTonya Jiggetts

The committee has met a couple of times to discuss the planning activities around this event. Below are some of the details from the meetings. CDR Forbes will check with CC office in Atlanta to determine the caterers they recommend we use that may not require a deposit on the number of lunches ordered.



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

1. Event Date/Time/Location
 - a. Tentative dates: 18th, 19th or **26th April(best date)**
 - b. Suggested time: 12pm noon to 1: 30pm
 - c. Model of Brown Bag Lunch- participants can bring their own lunch; will check into caterer of the option to pay onsite per meal provided
 - d. Location: Roybal Campus-Bldg. 19; one of the double sided classrooms; Reserved-hold on meeting space to accommodate 60 people
2. Topics of Discussions during event
 - a. Consensus to have same topics as last event; one additional topic: Deployment Readiness
 - b. Can survey officers to see if there are additional topics that should be include- Brianna will assist with this process based on team's input; will work with Brianna to put together survey around meeting being held on 26th April
3. Senior Officers that have expressed interest thus far
 - a. CAPT William Jackson
 - b. CAPT Gail Stennies
 - c. CAPT Wanda Barfield
 - d. CAPT Alan Peterson
4. Idea of opening this event to Non-BCOAG officers
 - a. EIS officers?-Yes
 - b. JOAG officers?-Yes
 - o COF BCOAG social held in June 2012
 - Planning Committee Members are:
 - LT Avena Russell
 - LT Jamila Davis
 - LCDR David Wright
 - LCDR Zewditu Demissie
 - LT Russell reported that the BCOAG COF social is on the idea as a “speed mentoring” where we would have a “speed social”. She and LCDR Wright are looking at venues outside of the site of the conference to have this event. Three locations have been identified which are close to



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

the location of the conference in College Park, MD to possibly host the event. More information is forthcoming.

- “A Family Affair” social held in August 2012
 - Planning Committee Members are:
 - LCDR Sylvera Demas
 - LCDR Latasha Allen
 - LCDR Jemekia Thornton
 - LCDR Malaika Washington
 - More information about this committee will be shared at the next social committee meeting in April 2012.
- End of the Year (EOY) proposed to be held in October 2012. The BCOAG Executive Committee (EC) has decided to host the EOY social in October 2012. A planning committee for this event will be discussed at the next social committee meeting in April 2012.

Planned Social Events

- **Atlanta-** The first BCOAG Atlanta Area Meet and Greet social event for 2012 will be held on Thursday, February 23 from 5:30-8:00 pm at Café Circa. **Atlanta social events will be held every other month on the 3rd Thursday of that month from 5:30-8:00 pm.**
- **North Carolina-** The first BCOAG North Carolina Meet and Greet social event for 2012 will be held this month. More information from LT Harris is forthcoming.
- If officers would like to help with these committees, please reach out to them or email LCDR Zanethia Eubanks at zae0@cdc.gov.

Social Committee Participation

· The SOP states that you must participate in 3+ Social Committee meetings to be an active participant and receive a participation certificate. Calls count, attending socials does not. LCDRs Eubanks and Washington will send you an email if you made the requirement. The Social Committee thanks everyone for their participation on both calls and at events even if you did not make the active participant requirement.

Reminder/Requirements for Social Events

- Activity leads are responsible for providing the following during any planned social event: (1) agenda (2) after action report (3) sign- in (Excel) sheet to inform BCOAG’s database.
- Please send copies to LCDR Zanethia Eubanks at zae0@cdc.gov or LT Chinyelum “Chi Chi” Olele at cumejei@yahoo.com, **Co-Chair for Membership Committee.**



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

- Pictures from events should be sent to LCDR Eubanks and LCDR Danielle Russell (Danielle.Russell@dc.gov) to be uploaded to the BCOAG Facebook page.

BCOAG Social Events and Facebook

- Pictures from BCOAG events can be viewed on BCOAG's Facebook page at: <http://www.facebook.com/media/albums/?id=154902697911674>.
- If you have any pictures of any BCOAG events, please submit them to LCDR Danielle Russell at Danielle.Russell@dc.gov.

Web Page

- The BCOAG Social Committee's webpage is now live. Please visit us at <http://bcoag.org/committees/social.html>

BCOAG's Listserv

- If you would like to become a member of the BCOAG listserv to stay abreast of weekly announcements, please email: LT Chinyelum (Chi-Chi) Olele at cumejei@yahoo.com.

Articles

- BCOAG social committee submitted an article to **COA Frontline** featuring its first "Speed Mentoring" event held last year in October 2011. It will be published in the **March 2012** issue of the publication. Thank you is extended to all who participated and assisted with the editing/reviewing the article.
- If members of the committee would like to submit an article to the JOAG journal, please contact LCDR David Wright at Wright, David David.Wright2@fema.dhs.gov.

Other

- **BCOAG lapel pins and challenge coins:** These are currently for sale and will help to identify BCOAG officers during social events. Please contact LCDR Zanethia Eubanks at zae0@cdc.gov for pricing and further details.
- **BCOAG artistic interpretation-**Last year, 2011, Tommy Thornton drew an interpretation of what BCOAG means which was presented to CAPT Barfield and also included on the cake for the "A Family Affair" picnic. This drawing was submitted to BCOAG Executive Committee to see if they would approve us using the artwork on t-shirts. **More information about this decision is forthcoming. Information has been submitted to the EC waiting for final response.**



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

- **BCOAG collaborating with other PHS organizations to co-host social/networking events.** If you have any ideas please contact CDR Abnah Forbes at hka2@cdc.gov.

Adjournment

- The meeting was adjourned at 2:37 pm EST.

The next meeting is scheduled for **Thursday, April 12, 2012 at 2:00 PM EST**

Charter and Bylaws Committee:

The Revised Charter from the EC was submitted to the Voting Members on 2/16 with comments and updates due back to by 2/29. Minor updates and comments were received and those were submitted on 3/6 to LCDR Rice and Sydnor to take back to the EC for their review. We are now awaiting the EC's review of the recent comments to further revise the charter.

Office of Force Readiness Deployment: No report for this month

Minority Officer's Liaison Council:

- 2012 MOLC Awards Event during the COF Scientific Symposium will tentatively be held on Wednesday, June 20th from 0730 to 0845 a.m. Planning for the event is underway with active participation from the BCOAG voting membership. More details to follow as they become available.
 - Each CMAG has contributed \$150 to the MOLC COA account. However, due to the lack of COA funding for food and audio-visual support for this year's MOLC awards event, each CMAG may be asked to contribute additional monies.
 - A decision has not been made on whether or not to proceed with a 2012 Health Disparities Symposium at this time.
-

COF Liaison:

1. Account information:
BCOAG COA account balance as of 3/6/12 is \$4529.52, which does not include the following pending items:

*Reimbursements:



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

-CDR Birch-Smith in the amount of \$168.75 (for Awards Plus); requested on 2/16/2012
-LCDR Bryan in the amount of \$76.00 (P.O. Box renewal for 2012); requested on 2/16/2012
Total: \$254.75

***Deposits:**

-Coin sales— \$22.55 (sent to COA/COF on 3/1/2012); \$50 (to be mailed to COA/COF by 3/10/2012)

Total: \$72.55

Balance once transactions above are processed: \$4,347.32 (*subject to change based on additional orders/requests made*)

**Petty cash: \$210.00 is being held by the Chair and not included in the above calculations*

2. Coins/Lapel Pin Sales:

BCOAG rank and challenge coins are now available --\$10.00 each.

BCOAG lapel pins are available for purchase--\$5.00 each.

Rank coins are available for purchase at the following locations and by mail order:

Parklawn

POC, LCDR Tracy Pace tpace@hrsa.gov

FDA White Oak

POC LCDR Hamet Toure hamet.toure@fda.hhs.gov

CDC Atlanta

POC LCDR Zanethia Eubanks zae0@cdc.gov

BOP Butner

POC CDR Robin Hunter Buskey bibihunter@earthlink.net

Additionally, LT Alicia Sherrell has graciously agreed to serve as my alternate for this position.

If anyone else is interested in becoming a POC, please contact COF Liaison LCDR Julia Bryan at jbryan@hrsa.gov.



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



General Meeting March 2012 Minutes

Attendance for 8 March 2012

Voting Members

CDR Karen Beckham
CDR Lynda Lee Bishop
CDR Postelle Birch-Smith
CDR Terry Harrison*
LCDR Adrienne Goodrich-Doctor*
LCDR Charlene Sydnor
LCDR Jemekia Thornton
LCDR Jennifer Jones
LCDR Julia Bryan
LCDR Michelle Haamid

LCDR Morrissa Rice
LCDR Pilgrim Spikes
LCDR Shary Jones*
LCDR Tarsha Cavanaugh
LCDR Todd Johnson
LCDR Zanethia Eubanks
LCDR Zewditu Demissie
LT Chinyelum (Chi Chi) Olele*
LT Natalie Gibson

* Represented by alternate

Non-Voting Members

CAPT Marinna Banks-Shields
CDR Aisha Mix
CDR Barbara Olaniyan
CDR Celia Gabrel
CDR Deborah Nixon
CDR Diahann Williams
CDR Flauryse Baguidy
CDR Kellie Cosby
CDR Kimberly McIntosh-Little
CDR Kofi Ansah
CDR Latrise Workman
CDR Rhondalyn Cox
CDR Sean-David Waterman
CDR Stacy Barley
CDR Stephanie Burrell
LCDR Diana Solana-Sodeinde
LCDR Eddie Hall
LCDR Hamet Toure
LCDR Ieshia K. Jones
LCDR Jemekia Thornton

LCDR Jyl Woolfolk
LCDR LaJeana Howie
LCDR Latonia M. Ford
LCDR Makeva Rhoden
LCDR Malaysia Gresham
LCDR Monica Jessup
LCDR Paula Washington
LCDR Qiana Coffey
LCDR Sherene Cora
LCDR Sylvester Smith
LCDR Yolawnda McKinney
LT Carla Burch
LT Garman (Will) Williams
LT June Germain
LT Nadra Tyus
LT Niketta Womack
LT Nikkia Powell
LT Shakirat Apelogun
LT Stanley Eugene
LTJG Timothy Onserio