



BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)



Surgeon General's Conference Room Teleconference only

Call to Order

- CDR Postelle Birch-Smith, BCOAG Chair, called the March 10, 2011 BCOAG meeting to order at 1100 EST.

Roll Call & Introductions

- LT Nikkia Powell, BCOAG Executive Secretary, conducted a roll call of voting members- a quorum was present.
- All non-voting members participating via teleconference were asked to email their name (including rank) to **bcoag.org@gmail.com** to be included on the attendance list.

Approval of Minutes

- The minutes from the February 2011 BCOAG meeting were approved with addition of Changing the spelling of LCDR Michelle Hammid to LCDR Michelle Haamid

Old Business

January LCDR Morrissa Rice thanked all those who participated in the retirement ceremony for CAPT Hilda Douglas. RADM Mishoe presented a token of appreciation (flowers) to CAPT Douglas for her commitment to BCOAG.

STANDING COMMITTEE REPORTS

Awards Committee: CAPT Beverly Dandridge (Chair)

- First telecom meeting held March 4, 2011.
- Review of awards committee responsibilities per the BCOAG bylaws, and FY11 goals.
- Most committee work will be completed electronically.
- Immediate project identified as the BCOAG 2011 Award nominations announcement.
- April 15, 2011 established nomination submission deadline to allow time for nominations review, selections, and award packet submission to the BCOAG Chair by May 12th for submission to the OSG.
- The challenge of the ongoing BCOAG website migration process and the inoperable awards link will limit our call for nominations. LT Sydnor will ensure electronic versions of the award application forms are posted on the website.
- Call for nominations will be in the next BCOAG weekly announcements [3-11-2011]. Additional communication will be encouraged/requested of members via respective PAC listserves. A Frontline announcement will be submitted for the next [April] edition.
- Next committee telecom meeting will be March 18, 2011.

Career & Professional Development Committee: LCDR Karen Beckham

- **Committee Structure**
 - Due to recent changes in the bylaws, the Mentoring, Recruitment, and Retention Committees have been placed under the Career and Professional Development Committee.
 - A teleconference was held on February 24th with current committee members to discuss changes and outline plans for the year



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- Another teleconference open to all BCOAG membership is scheduled for March 24th. Volunteers are needed to serve on the various committees to help plan and implement activities
- **Goal for 2011**
 - Serve as a resource to BCOAG members to help manage their careers by utilizing a team centered approach which includes:
 - sharing career development & training information
 - identifying opportunities for mentorship
 - strengthening recruitment and retention activities
- **TEAM Reports**
 - Career and Professional Development
 - The focus of this team is to prepare officers for promotion. The following documents were developed in 2010 (shared via the list serve)
 - Are you ready for promotion?
 - Tips for talking to the Supervisor about the New COER Process
 - Mentoring
 - The focus of this team is to assist officers with identifying mentoring opportunities
 - Mentoring Program
 - Quarterly Forums (How to Get a Job)
 - Recruitment
 - The focus of this team is to recruit officers to join the USPHS and BCOAG
 - Career/College Fairs/HBCUs
 - In 2010, attracted over 100 prospective candidates [4 have been CAD]
 - Conferences (Annual COA Scientific and Training Symposium)
 - Officer Basic Course Open House
 - Retention
 - The focus of this team is to provide information and resources to help officers sustain a career in the USPHS. In 2010, the following activities were conducted:
 - Financial Seminars (2 held in December)
 - Retention Survey
 - LT Henderson, Chair, Retention Team shared results from the retention survey. There were 131 responses to the 20 survey questions. Some preliminary findings showed: 1) career advancement and job security were reasons people joined the Commissioned Corps, 2) 65% of officers felt they were not prepared for active duty and it took an average of 1-4 months to get acclimated to the Corps, 3) a large number of officers reported that finding promotion information is a challenge, 4) 78% of officers had mentors but were not meeting with them
 - Information is currently being analyzed and results will be used to inform activities in the coming year
- **Calling all Volunteers!**
 - If you are interested in making a difference in your career, please consider joining the career and professional development committee. Your skills and expertise are needed! The next committee meeting is scheduled for March 24th at 2:00 PM. Please, contact me (Karen Beckham) at kbeckham@hrsa.gov



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Health Disparities Committee: LCDR Pilgrim Spikes

- **Committee Goal for 2011**
 - Align the priorities of the Health Disparities Committee with those of the Surgeon General Office and CDC's Winnable Battles to develop an operational plan for the dissemination of information by BCOAG and others who request it.
- **Reports**
 - LT May provided information for organizations we could possibly collaborate with here in Atlanta. They included the Atlanta Urban League of Young Professionals, 100 Black Men, and the National Coalition of 100 Black Women. All three groups would like to address health disparities as part of their national agenda. Additional information is being requested from each of the organizations describing their purpose. This information will be used to determine if and how we can work with these organizations and the Outreach Committee. Based on further discussion among HDC members, we may want to consider volunteering with the same organizations in other cities. A recommendation was made to establish a subcommittee to work on how we can possibly integrate the Health Disparities Committee's Goal and with these organizations.
 - Another recommendation was made to establish contact with Dr. Satcher's Office at Morehouse College to collaborate with the National Center for Primary Care on health disparities concerns.
- **Updates:**
 - The fourth Wednesday of every month appears to be an inconvenient day to hold the Health Disparities Committee Meeting. A new time will be set.
 - Health Fact Sheets: I spoke with LCDR McGruder concerning the factsheets. Since we are an extension of the Surgeon General's Office, we may need the Office's approval to hand out information with PHS emblems. LCDR McGruder gave me contact information to follow-up. I will do so. Until then, the factsheets are on hold for now.
 - I spoke with LT Tracy Branch (Region VII Minority Health Consultant) concerning the factsheets. She indicated that any material developed by BCOAG officers that has the BCOAG, PHS, or USPHS Emblem on it would be required to go through a formal vetting process (CDC, OSG, and Legal) if they are to be handed out. This process would take several months for approval. However, if we remove the emblems from the factsheets and list the references (federal?) on the bottom, we can hand it out. Another option is to download factsheets from the web (CDC, NIH, Office of Minority Health) and have officers hand these out. No approval process is required for this. So, do we redesign the factsheets using the guidelines above or hand out factsheets from federal agencies that have already been pre-approved for distribution?
 - 1) If the fact sheets go through the approval process, but new health guidelines are published resulting in out-of-date fact sheets, will we need to go through the same process again when the sheets are updated? 2) Or is there an abbreviated process once the initial sheets are approved? I am awaiting a response from LT Branch on the issue.
 - Goal of the committee was announced. Align the priorities of the Health Disparities Committee with those of the Office of the Surgeon General and other federal agencies to develop an operational plan for the dissemination of information by BCOAG and for others who request it.
 - Chair will send an email to current committee members introducing self and talk about goals of the organization for 2011.

Communications and Public Relations Committee: LCDR Charlene Sydnor



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- Please submit digital pictures of BCOAG officers participating (action photos) in community service, recruitment activities, etc. (officers should be in uniform- including ball cap and t-shirt) using the following instructions:
 1. Open your browser and type ftp.bcoag.org
 2. You will be prompt to enter username and password (Case sensitive)
 - a. Username: bcoag0or
 - b. Password: bcoag1
 3. On your web browser, click on Page and select Open FTP Site in Windows Explorer
 4. You will be prompt to enter your credentials again. Use the same account info from above (Case sensitive)
 5. Double click on the bcoag pics folder to open it
 6. Create a new folder inside bcoag pics
 7. Name folder as LastName_Year and save the desired pictures
 8. Ensure that a brief description of the picture is saved in a word document inside the folder
- NOTE: It is recommended that pictures be submitted from your home computer because many agencies have firewalls that will not permit access to the ftp files.

- The committee is looking for articles that highlight BCOAG members which will be posted on the listserv to recognized those individuals
- First committee meeting scheduled for March 15th, during which the committee will discuss the website and compliance with HHS
- **The Committee will be revamping the BCOAG website; volunteers are needed to help with committee**
POC sydnorc@mail.nih.gov.
- Send announcement by 5pm EST Thursday for posting to listserv; use format provided in previous week's announcements
- To join the listserv, please send an email to either LT Charlene Sydnor sydnorc@mail.nih.gov or LT Nikkia Powell nikkia.powell@nih.gov

Community Outreach Committee: CDR Monique Fountain-Hanna

- **Completed February/March Activity Update**
 - We would like to thank LCDR Kimberly Rains for her leadership at the 2011 Spring Science, Technology, Engineering, and Mathematics (STEM) Expo hosted by the National Council of Negro Women of Mitcheville-Bowie. It was held on March 5, 2011 with approximately 25 attendees. LCDR Rains was accompanied by one additional officer. Officer introduced students and parents to the opportunities available in the USPHS. In addition, officers used a computer lab to present an interactive CSI Food Safety case entitled the "Perplexing Case of the Science Flu". The activity focused on environmental factors that can affect food and make people sick.
- **Upcoming Activities for March**
 - 2 Atlanta area activities are scheduled:
 - HEALTH FAIR AT MOREHOUSE COLLEGE

Who: 6 BCOAG Atlanta Area Officers: at least 2 or 3 Dental Officers



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What: Health fair at Morehouse College: Topic will be The importance of Dental Health (Flossing)

Where: The Gymnasium at Archer Hall Recreation and Fitness Center on the campus of Morehouse College (Directions will be provided)

When: Thursday, March 24, 2011 from 11:00 am – 3:00 pm

Attire: Uniform of the Day

POC: Activity Lead: LT Andrea Smith
andrea.smith@cms.hhs.gov<<mailto:andrea.smith@cms.hhs.gov>>

Please let me know if you are interested in attending this Health fair by Thursday, March 10, 2011

- “YES, I CAN BE A HEALTH PROFESSIONAL!” CONFERENCE

WHO: BCOAG Officers (Atlanta Area)

WHAT: Looking for 10 officers interested in participating in an outreach opportunity for the “Yes, I can Be a Health Professional!” Conference hosted by Mentoring in Medicine, Inc.

WHERE: D.M. Therrell School for Health Sciences & Research,
3099 Panther Trail SW
Atlanta, GA 30311

WHEN: Saturday, March 26, 2011
Session I 10:00-11:00AM
Session II 11:00AM-12:00PM
Session III 12:00PM-1:00PM

ATTIRE: The uniform of the day will be Service Dress Blue. (upon final approval)
ACTIVITIES: Develop and present 45 minute group lecture/ hands-on workshop that involves discussing the US Public Health Service/Black Commissioned Officers Advisory Group, your educational background, daily job activities, and advice for students interested in careers in public health. The lecture/workshop should also include an interactive activity for the participants. There is also an opportunity to volunteer for a 45- minute session at the Ask the Expert vendor fair. For the Ask the Expert fair, volunteers will be stationed at a display booth and will provide students and caregivers information about USPHS/BOAG and public health career opportunities.

CONTACT: Please contact the activity lead by COB Friday, March 11, 2011

ACTIVITY

LEAD: LTJG Candis M. Hunter (chunter@cdc.gov) or 770-262-1550.



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- **ADDITIONAL ANNOUNCEMENTS:**

- LT Garman Williams has received an invitation for officers to again participate in the Patriots Center 14th Annual Youth Summit. We participated in this activity last year and it was very well attended by over 300 students and parents from Prince Georges County. We are in need of an activity lead for this event. The person would be responsible for helping to coordinate the efforts of officer participation in this activity. Please contact: LT Garman Williams at garman.williams@nih.gov. The event is scheduled for May 7th.
- We are looking for monthly leads for additional activities for the month of April. Please contact CDR Monique Fountain-Hanna if you are interested at: mfountain@hrsa.gov.
- We are planning to have a Community Outreach meeting this month or early April.. The time and date will be forthcoming.
- LT Garmin Williams will be leading a team of Officers who present at the Laurel High School Career Day on April 15, 2011.
- Finally, if LT Natalie Gibson or LCDR Lorraine Williams on are on the call. They can provide us with an update on the planning for the New Orleans Outreach Mission and partnership with COF for the June Symposium.
- For any additional thoughts or concerns regarding the outreach committee or this report please contact CDR Monique Fountain Hanna atmfountain@hrsa.gov.

Membership Committee: LCDR Lynda Bishop

- BCOAG Membership Committee meetings will be held on the first Tuesday of each month at 10:00 a.m. (EST)
- BCOAG Membership Committee Goals for 2011
 - To continue to increase BCOAG membership with outstanding dedicated officers
 - To update and publish the BCOAG Networking Spreadsheet semi-annually (April, October) to facilitate collaboration among members
 - To ensure that deserving voting members are nominated and receive the Special Assignment Award for their tireless service to improve BCOAG
- Networking Spreadsheet
 - **POC: LT Umejei; Volunteers – LCDR Eddie Hall and LT Kendra Bishop**

Ad Hoc Committees:

Social Committee: LT Zanethia Eubanks

- **The BCOAG Social will be held on Wednesday, June 22, 2011.** A survey was developed by LT Jemekia Thornton and sent out on the BCOAG listserv, Friday, February 18, 2011. Due to low participation, the **Survey deadline has been extended to Tuesday, March 15, 2011.** The survey was also sent out to members of the social committee on Wednesday, March 9, 2011. Once Officers voice their opinions, we will move forward to decide what social event to plan for the COF Social. <http://www.surveymonkey.com/s/R999XFY>
- BCOAG Social Committee meetings will be held on the **2nd Wednesday of each month from 10:00 am – 11:00 am EST.** A calendar invite will be sent out to all committee members.
- The Inaugural Meet and Greet for Atlanta Area Officers was held on Thursday, February 17, 2011 from 5:30 pm – 8:00 pm EST at Ruth's Chris Steak House at Embassy Suites (Buckhead) 3285 Peachtree



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Road, Atlanta, Georgia 30305-2437. **Over 35 Officers were in attendance.** An article highlighting this event was written by LT Malaika Washington, Social Committee Co-Chair and was edited and reviewed by LCDR Pilgrim Spikes, BCOAG Health Disparities Chair and CDR Postelle Birch-Smith, BCOAG Chair. The article will be submitted to appear in the COA Frontline newsletter. Thank you to the Atlanta Officers for your participation.

- **The next BCOAG Atlanta Area Meet and Greet social event will be held on Thursday, April 21, 2011 from 5:30 pm to 8:00 pm at Café Circa <http://www.cafecircaatl.com/>.** The social lead for this event is CDR Kathleen Green. More information about this event will be sent out during the next few weeks. **Atlanta social events will be held every other month on the 3rd Thursday of that month from 5:30-8:00 pm.** Locations for each social will be determined close to the date of the event, announced at the social committee meetings and sent out on the BCOAG Listserv.
- BCOAG Social Committee is still seeking **Social Leads** throughout the nation. If you are interested in becoming a social lead in your city/duty station, please send an email at zae0@cdc.gov. A weekly reminder will be posted in the BCOAG weekly announcements. **Participation is critical.**
- BCOAG Social Committee will be planning a **"Family Affair Picnic"** in July 2011. Volunteers are needed. We would like for this to be an annual event for BCOAG Officers and their families. Activities will include entertainment, food, games, and much more. **Volunteers are needed in order to make this a success.**
- BCOAG Social Committee is currently writing the Standard Operating Procedure (SOP) to be reviewed and approved by BCOAG Leadership. This document will include guidance on the volunteer social lead position as well as talking points for securing social venues. A copy of will the SOP will be provided at our next meeting on **Wednesday, April 13, 2011.**
- An email was sent to Dr. David Satcher at Morehouse School of Medicine requesting a call to discuss BCOAG working with the National Center for Primary Care and the Satcher Institute of Health. Once he agrees to a date and time to talk with us, BCOAG Leadership will be asked to participate on the call.
- Community Outreach is an important element of the BCOAG Social Committee. We discussed the 4 core areas of standing community outreach projects for Atlanta Officers. **MLK Day, HBCU Recruitment (Career Fairs), HBCU (Health Fairs); and partnering with local community based organizations during the Holiday Season.** LCDR Andrea Smith will be working with BCOAG Community Outreach Chair CDR Monique Fountain Hanna to approve these suggestions and call for Officers to participate in the Atlanta area when they become available.

Charter and Bylaws Committee: Candece Griffin

- A call was put out on the BCOAG listserv asking for members to join the Charter and Bylaws Committee. To date there has been one volunteer who has joined the committee. The committee is still looking for at least 3 more members. If BCOAG members are interested, please contact LCDR Candece Griffin at candece.griffin@samhsa.hhs.gov. The committee will begin reviewing and revising the BCOAG charter in the upcoming weeks.

Standing Reports:

Office of Force Readiness Deployment: LCDR Morrisa Rice

- **Officer Basic Course (OBC)** – The last OBC class began on Sunday, 13-February and concluded with



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graduation on Friday, 25-February. If you are in the DC area and available, please attend the graduation held at the Gaithersburg Holiday Inn, 2 Montgomery Village Avenue, Gaithersburg, MD 20879.

- **Provisional OBC (POBC)** – POBC was designed to provide training for officers who have not completed all requirements for BOTC/IOTC and have never attended an OBC. The first iteration of POBC was successfully navigated by 18 officers and began 10- January. Each POBC iteration can hold a maximum of 30 enrollees. Should you wish to participate in an upcoming evolution, please move quickly as classes fill quickly. For additional information please contact LCDR Dean Trombley (dean.trombley@hhs.gov) of OCCO-COTA. Please see page 4, **APPENDIX A**
- **Integrated Training Summit (ITS)** – The 2011 Integrated Training Summit will be held at the Gaylord Texan in Dallas in May 2011. Pre-conference workshops occur 1-2 May, and the conference runs from 3-5 May.
- **OFRD Field Training Exercise (FTX) 2011** – FTX 2011 is underway, the first Pre-Training Site Survey (PTSS) to rural Kentucky in support of a training June 5 – 14, 2011 in Pikeville, KY and engaged the state, county, local NGOs. Similar FTX sites are *tentatively* scheduled for Kentucky, the Texas/Mexico border, and US Indian Reservations in Southwest and Northern Plains to train the RDF, SAT, MHT, and APHTs. Additionally, OFRD is partnering with NDMS and additional federal partners to train Tier III assets on the FMS.
 - o Group 5 Teams - Yuma, AZ – April 10-19, 2011
 - o Group 3 Teams - Paducah, KY – May 15-24, 2011
 - o Group 2 Teams - Pikeville, KY – June 5-14, 2011
 - o Group 1 Team s - Southern Texas – July 23-30, 2011
 - o Group 4 Teams - Pine Ridge, SD – August 21-30, 2011
- **OFRD Training** - OFRD is continuing its partnership with National Naval Medical Center's (NNMC) and Walter Reed Army Medical Center (WRAMC) Staff Education and Training to provide ACLS, TNCC, PALS, ATLS, and NRP to Capital Area Provider (CAP) Teams.
- **OFRD Team Leader Training** – Team Leader Training will be held this year at the 2011ITS in Dallas, TX; bringing together OFRD and team leadership from all of the USPHS response Teams. Team Leader Training agenda is in development. New team leadership will be selected following this event. Please see page 5, **APPENDIX B**
- **OFRD COA/COF** – OFRD Training has been in contact with Army on Medical Simulation Training. Army offered to fund 20 nurses for 3-day clinical simulation training occurring in Louisiana around the dates of COA/COF.
- **OFRD BLS Instructor Cadre** – OFRD is actively recruiting highly motivated officers who wish to teach BLS as part of the military training network (MTN) BLS cadre. These individuals are an invaluable asset to OFRD, the colleagues attending OBC, co-workers, and DoD educational partners including NNMC and WRAMC. All those interested should contact LT Olin Bakke.
- **OFRD-Response: Public Health/ Medical Missions – Domestic**
Recruiting for Tier 1 and 2 Team Members: Interested officers should send a CV to OFRDResponse@hhs.gov.
- **OFRD-Global Operations: Public Health/ Medical Missions**
 - o Deployed an officer to conduct Pre Deployment Site Surveys in Timor Leste and the Federated States of Micronesia in support of the Pacific Partnership 2011 mission (PP11). PP11 is a joint service training/humanitarian assistance mission to be conducted later this year in the Pacific, operating off the USS Cleveland (LPD-7).
 - o Continue to support CDC staffing requests to assist in the Haiti cholera response.



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- Working with DOD/SOUTHCOM to provide public health expertise and mission planning for a medical mission to the Dominican Republic later this year.
- **OFRD-IT: Basic Readiness and FMRB Promotion Eligible officers** – OFRD works closely with all promotion eligible officers to verify each is aware of any and all discrepancies which may limit their promotion eligibility. If you are up for promotion and your Direct Access profile lists you as Not Qualified, you should have received a telephonic
- **OFRD Customer Care and Readiness Update (CCRU)**. Attempts have been made to call officers via work, cell, and home phone numbers. If you have not received your CCRU, please login and update your phone numbers within your Direct Access profile and contact OFRD ASAP so that we might assist you with your readiness related questions. We will answer your questions, limit your concerns, and present a plan to resolve all issues.
- **MAB delayed by high influx of FLU shots**
MAB is delayed by up to 8-weeks due to the high volume of Flu immunizations recently received in conjunction with previously received immunizations.
- **Presidents Challenge (PC)** – The PC website has reformatted their website and undergone a significant data migration moving profiles, points, and awards from an old server to a new one. Regrettably, their transfer may have resulted in minimal data loss. The PFC IT department is working diligently to find and restore lost data/points, but they do not have a specific date as to when this will occur. Affected officers, using the PC in lieu of the APFT, unable to provide proof of a 2010 PC Award are encouraged to complete their APFT and contact OFRD to receive credit for APFTs completed after the 31-December-2010 readiness deadline.
- **No Officer will be disadvantaged** – OFRD has deployed several officers to assist MAB with the immunization backlog. OFRD will verify that no officer is disadvantaged if their immunization information results in them being listed as Not Qualified as of 31-December. Immunization Waivers will be granted on a case-by-case basis. Furthermore, OFRD continues to work with officers negatively affected by the PC data migration and will grant PC Waivers on a case-by-case basis.
- Please use the OFRD website to view the latest Readiness Guides in order to view your Projected Status on Direct Access. You will also find other helpful links.
- **Field Medical Readiness Badge (FMRB) Update:**
OFRD will conduct the next FMRB evaluation in March 2011. Recent changes (i.e. Immunization/PC data migration) have affected FMRB evaluations and we ask officers who feel they have met requirements to contact OFRD@hhs.gov for special consideration.
- **Current Readiness Status** – Check your Readiness Status by visiting your Direct Access profile and viewing your Current Readiness Status as of 1-January-2011. Send all readiness related questions to OFRD@hhs.gov.

Minority Officer's Liaison Council: CAPT Beverly Dandridge

- MOLC Awards Ceremony at COF Wednesday June 22nd. This will be a lunch or breakfast; lunch will only occur if COA is able to collect donations to cover the cost of the lunch. The MOLC is seeking RADM Benjamin as this year's keynote speaker. The MOLC will be forming an Awards Ceremony Ad



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hoc committee to help coordinate the event. Items that will need to be coordinated include music, brochures, etc... Persons interested in serving on the Ad hoc committee should contact LCDR Jarman (dwayne.jarman@fda.hhs.gov) or LCDR Damion Killsback (damion.killsback@ihs.gov) until a point person can be identified.

- The MOLC is in the process of updating the USPHS demographics on the MOLC website. The MOLC will be working with RADM Mishoe to help ensure that we move forward and represent the PHS well in this process. The MOLC hopes to make progress on update these statistics over the next month.
- MOLC Website award was approved recognizing the CMAGs hard work to convert the MOLC website from the paid site to the USPHS.gov server. The website address is <http://www.usphs.gov/corpslinks/molc> Plans to update the website to include the 2011 Awards Ceremony and the Awardees recognized by each of the CMAGs.
- Opportunity to sell Coins and other CMAG memorabilia. The MOLC discussed how other groups (e.g., JOAG) sells their coins and shirts at the Basic Officer Course graduations. Please note that this is an opportunity for each group to represent their group and the MOLC as well as sell their merchandise. Note: March and April graduation ceremonies have been cancelled (due to the Pause).
- The MOLC currently does not have Bylaws in place; the previous chair indicated that Bylaws were overdue but that MOLC was not able to address in 2010. During the April meeting, the MOLC will be discussing Bylaws and will be looking for examples to work from.
- More information will be provided in the meeting minutes. During the April meeting

COF Liaison: LCDR Jennifer Jones

- Account(s) balance as of 3/8/11 is \$3236.86 pending reimbursements totaling \$208.51 and a deposit of \$240.00.
- **PHS Rank Coins**
Current inventory of 660 coins not accounting for sales within the last week (value \$6600.00):
 - 81 (O-6)
 - 174 (O-5)
 - 132 (O-4)
 - 117 (O-3)
 - 92 (O-2)
 - 64 (O-1)
- Rank coins are available for purchase at the following locations and by mail order (the order form will be posted on the website, see attached):
 - Parklawn
POC, LCDR Tracy Pace tpace@hrsa.gov
 - FDA White Oak
POC LT Hamet Toure hamet.toure@fda.hhs.gov
 - CDC Atlanta
LT Zanethia Eubanks zae0@cdc.gov
 - BOP Butner
CDR Robin Hunter Buskey bibihunter@earthlink.net

NOLA Report: LT Natalie Gibson



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- Planning for the NOLA mission is moving forward. There have been some recent developments that have affected the overall plan of the mission. Most recently, the OSG has requested the committee reassess planning efforts to ensure they are aligned with the public health needs of the city of New Orleans. Changes will be communicated to committee volunteers within the next few weeks.

New Business/Open Floor

- We are saddened by passing of Mr. Lucius Hammond, father of retired CAPT Wendell Wainwright and the father of CAPT Silva Trent-Adams .
- Thank you to LT Zanethia Eubanks and the Social Committee for their recent events.

Adjournment

- The meeting was adjourned at 1215 EST.
- The next meeting is scheduled for **Thursday, April 14, 2011 at 1100.**

BCOAG meetings are held on the second Thursday of each month from 11:00 a.m. – 12:30 p.m. (EST) in FDA White Oak Silver Spring Room TBA (Contact CDR Birch-Smith).

If you are unable to attend and wish to participate via teleconferencing, please call:

Dial: 1-877-798-6354

PIN: 129733

If you are participating via phone from your office, please invite other officers interested in participating to join you in order to limit the number of lines required.

In order to have your attendance recorded, please email your name, rank and agency to:

bcoag.org@gmail.com.

Respectfully Submitted,

LT Nikkia Powell
Executive Secretary

CDR Postelle Birch-Smith
Chairperson



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Attendance for 10 March 2011

Voting Members

CAPT Beverly Dandridge	LCDR Karen Beckham
CAPT David Foley	LCDR Morrissa Rice
CAPT Michael Smith	LCDR Sylvester Smith * (CDR Stephanie Burrell)
CDR Postelle Birch-Smith	LCDR Pilgrim Spikes
CDR Monique Fountain-Hanna * excused	LCDR John Stansberry * (LTJG Adriane Fisher)
LCDR Candace Griffin	LT Nikkia Powell
LCDR Jennifer Jones	LT Charlene Sydnor
LCDR Shary Jones * (CDR Shirley Thompson)	LT Zanethia Eubanks
LCDR Lynda Lee-Bishop	LT Natalie Gibson
LCDR Michelle Haamid	LT Chinyelum Umejei

* Represented by alternate

Non-Voting Members

CAPT Dahna Batts	LCDR Adrienne Goodrich-Doctor
CAPT Marinna Banks-Shields	LCDR Tracy Pace
CDR Karen Dorse	LCDR Jyl Woolfolk
CDR Rhondalyn Cox	LCDR Eddie Hall
CDR Dimitrus Culbreath	LCDT Tarsha Wilson
CDR Jacqueline Miller	LCDR Marco Bennett
CDR Stephanie Burrell	LT Donna Chaney
CDR Abraham Maekele	LT Alexander Amankwah
CDR Kellie Cosby	LT LaJeana Howie
CDR Stacy Barley	LT Diana Solana-Sodeinde
CDR Tobey Manns Royal	LT Asha Ivey
CDR Leslie Leonard	LT Malaika Pepper Washington
LCDR Lisa Patterson	LT Kami Cooper
LCDR Ieshia Jones	LT Kimberley Hawkins
LCDR Justine Nixon	LT Jemekia Thorton
LCDR Doris Wurah	LT Kevan Lee
LCDR Sherene Cora	LT Leon Snyder
LCDR Monica Jessup	LTJG Adriane Fisher
LCDR Robert Windom	