



## **BLACK COMMISSIONED OFFICERS ADVISORY GROUP (BCOAG)**



### **Surgeon General's Conference Room Teleconference only**

#### **Call to Order**

- CDR Postelle Birch-Smith, BCOAG Chair, called the June 9, 2011 BCOAG meeting to order at 1100 EST.

#### **Roll Call & Introductions**

- LT Nikkia Powell, BCOAG Executive Secretary, conducted a roll call of voting members- a quorum was present.
- All non-voting members participating via teleconference were asked to email their name (including rank) to [bcoag.org@gmail.com](mailto:bcoag.org@gmail.com) to be included on the attendance list.

#### **Approval of Minutes**

- The minutes from the May 2011 BCOAG meeting were approved with correction to LT Sydnor rank.

#### **STANDING COMMITTEE REPORTS**

##### **Awards Committee: CAPT Beverly Dandridge**

- 2011 BCOAG Annual Awards
  - Hildrus A. Poindexter Award recipient
    - LCDR Valesia Daniels, RN - BOP
  - George I. Lythcott Award
    - 0 nominations received
  - Retired Officer's Award
    - 1 nomination received –non-select due to insufficient information.

##### **Career & Professional Development Committee: LCDR Karen Beckham**

- Committee Overview  
The Career and Professional Development Committee's goal for 2011 is to "serve as a resource to BCOAG members to help manage their careers". We have adopted a "team centered" approach for this year. Each team is committed to honoring this goal by developing and implementing activities with you (the BCOAG Membership) in mind.

We are very pleased with the Team's efforts to date and have encouraged them to solicit your assistance (the BCOAG Membership) in increasing BCOAG's reach by volunteering to serve on one of the four teams.

- TEAM Reports  
Career and Professional Development
  - The C&D Team is still in the process of pulling together all the information needed regarding CE/Benchmarks for the different categories. Once we get all the information then we can put together a final presentation/email to send out to all officers. Officers will have several opportunities at the COF Symposium to receive CEUs based on your category.



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- The July report will include a discussion on awards and award write-ups and how important awards are to your career as a PHS officer.
- We are also in the process of updating documents to be presented as monthly topics for distribution via the BCOAG listserv. Topics consist of promotion information, medical requirements and overall involvement.
- Interested officers should contact LCDR Shary Jones at [shary.jones@hhs.gov](mailto:shary.jones@hhs.gov) or LT Kimberley Hawkins at [khawkins@hrsa.gov](mailto:khawkins@hrsa.gov)

#### Mentoring

- The mentoring team met on 18 May 2011.
- 2011 TEAM Focus:  
The BCOAG mentoring team will focus on increasing visibility of the mentoring team and promoting career enhancement of Black CC officers. Team members strongly agree that increasing visibility and awareness of the mentoring team is a priority. Many officers are unaware of the existence of a mentoring team for Black CC officers. None of the members have seen information displayed at COA or any PHS or other events
- Suggestions for increasing visibility:
  - Utilization of social media – email, texting, twitter, blogs, social group networks, chat rooms, etc
  - Develop written BCOAG pamphlet with description of each committee
  - “Piggyback” with other committee events
  - COA – if there is a BCOAG table, member from mentoring team will be present or information will be available for distribution
- Suggested activities for 2011:
  - Lunch and Learn: Suggest sponsoring a lunch and learn on leadership in collaboration with Career and Professional Development Committee
  - Action Item: Speak with other committee chairperson to see what events, lecture topics and schedules for lunch and learn they may have on calendar (CDR Dorse)
  - Action Item: Consider dates for a lunch and learn and possible speakers or presenters on the topic: leadership (all team members)
  - Action Item: Consider using Webinar for lunch and learn (all team members). Need to inquire about how to initiate and use Webinar-type presentations
- Improve participation and partnership between mentor-mentee. Issues: Last year participation was very low. Results from last year survey indicated not much follow up communication between mentor and mentees was a problem
- Suggestions:
  - offer incentives to mentors such as after 1 year – receive a letter of appreciation for OPF or provide a BCOAG rank coin to mentors and mentees
  - send out e-blasts for solicitation of mentors and mentees
  - develop guidelines for mentoring or becoming a mentee
  - submit quarterly survey to assess partnership (adapt annual survey to quarterly reviews)
  - schedule “meet and greet” between mentor and mentees during a possible social of BCOAG officers
- Toolkits:  
Team members will work on reviewing and updating the e-booklet to ensure information is correct and current. Toolkit will provide guidance to the mentor/mentee during this process.



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o Point of Contact:

If anyone is interested in joining the BCOAG mentoring team or becoming a mentor or mentee, please contact CDR Karen Dorse at 301-594-5954 or email at:

[Karen.dorse@foh.hhs.gov](mailto:Karen.dorse@foh.hhs.gov)

Recruitment

- o Two DC metro co-chairs were procured: LCDR Danielle Russell and LCDR Doris Wurah per the BCOAG Listserv announcement to help lead recruitment efforts
- o Facilitated contact between the two DC area co-chairs
- o E-mail notification was sent to DC area co-chairs requesting they contact CDR Kofi Ansah for participation, representation and planning of future recruitment efforts.
- o Met with CDR Phil Woods for preliminary planning of fall recruitment effort at Meharry Medical and Dental College via outreach to Dean Southerland
- o Questions should be directed to CAPT David Foley at [david.b.foley@dhs.gov](mailto:david.b.foley@dhs.gov)

OBC Open House/Officer Mid-Level Course

- o Represented BCOAG at the OBC Open House on 5/12/11 -- Participating in this event were LT Hamet Toure and CDR Kofi Ansah. BCOAG rank coins were sold and 6 officers who expressed great interest in joining BCOAG signed up to be added to the BCOAG listserv. These officers have since been added to the listserv.
- o LT Yvette Waples and CDR Kofi Ansah also represented BCOAG at the 5/20/11 OBC Graduation.
- o The OBC Group will be representing BCOAG at the Officer Mid-level Course (OMC) Open House on 6/9/11. The following officers have volunteered to help: LT Bowens, LT Toure, and LCDR Adams.
- o Interested officers should contact CDR Kofi Ansah at [kofi.ansah@fda.hhs.gov](mailto:kofi.ansah@fda.hhs.gov)

Retention

- o The first 2011 Financial Series (Life Insurance) call went over very well. The USAA Representative answered all questions and looks forward to the next call on June 28, 2011. Officers are encouraged to participate in the calls if they have any interest or outstanding questions. The series is purely educational, and no one is required to purchase or partake in any service. The next call will be:

WHO: BCOAG Retention Team 2011 Financial Series.

WHAT: Estate Planning

WHEN: June 28, 2011 Every Conference Call Presentation Will Begin At 2PM EST

HOW: A PowerPoint presentation and the call-in phone number will be distributed "AT Least" a week prior to the conference call in an effort for participants to review and formulate questions. The duration of each conference call presentation will be approximately 90minutes (30-45 minute presentation and 15-30 Q&A).

POC: Please RSVP to [LaMar.Henderson@samhsa.hhs.gov](mailto:LaMar.Henderson@samhsa.hhs.gov) <<mailto:LaMar.Henderson@samhsa.hhs.gov>> by Friday, June 17, 2011 regarding ALL calls you plan to listen-in/participate on. This will assist in assuring all interested officers are accommodated.



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Volunteers are still needed. All interested officers should contact LT Lamar Henderson at [LaMar.Henderson@SAMHSA.HHS.Gov](mailto:LaMar.Henderson@SAMHSA.HHS.Gov)

#### Health Disparities Committee: LCDR Pilgrim Spikes

- CDR Birch-Smith spoke about the factsheets. Rather than Health Disparities developing the factsheets from ground zero, she suggested that we find factsheets that have been already published by other federal agencies and reputable organizations (American Red Cross, American Heart Association, etc). If we developed the factsheets, they may have to go through a formal approval process and significantly delay having them available for officers to download and use. A sticker would be placed on the factsheet indicating that it was being made available by BCOAG. Members were comfortable with option and sent me links and documents of health issues, which disproportionately affect African-American. I will pull out of the factsheet together and send them out to committee concerning next steps.
- There are health-related themes observed each month by federal agencies. A suggestion was made for the Health Disparities Committee to become involved with promoting the themes each month in some capacity. LT Mays sent the link of the health themes associated with each month (<http://www.healthfinder.gov/nho/nho.asp>). I will send out to committee members. A committee to handle this project was suggested.
- The next meeting time for HDC is June 15 at 3PM.

#### Communications and Public Relations Committee: LT Charlene Sydnor

- We are continuing to update the BCOAG website.
- The BCOAG brochure is now complete.
- A call for volunteers for the BCOAG Facebook workgroup was sent out this month. We received two (2) volunteers. The workgroup will have a meeting tomorrow Friday, June 10<sup>th</sup> at 10am to discuss the overview of the Facebook page. We're still looking for volunteers. If you are interested in participating on the workgroup then please email LT Charlene Sydnor at [charlene.sydnor@gmail.com](mailto:charlene.sydnor@gmail.com) or Chi-Chi Umejei at [cumejei@yahoo.com](mailto:cumejei@yahoo.com) for the call-in details.
- We are still looking for articles that highlight BCOAG members to post on the BCOAG listserv.
- Guidelines for submitting BCOAG Announcements to the BCOAG listserv are as follows:
  - Announcements must be received by 1700 hours Thursday (5pm EST) weekly.
  - Any submission received after the deadline will be included in the following week's announcement.
  - Non-compliance with these guidelines will exclude the announcement from being posted.
  - Font should be *12 point Times New Roman*.
  - Provide a *title* for your announcement (i.e., job vacancy, award info, volunteer opportunity, etc.).
  - Provide a *brief description* of your announcement with the exception of job announcements.
  - Announcements should include all the pertinent information (i.e., WHO, WHAT, WHEN, WHERE, DETAILS, ATTIRE (as applicable), ACTIVITIES (as applicable), POC (as applicable), ACTIVITY LEAD (as applicable)).



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- Include website links for more information or an attachment for more information.
- *E-mail* the announcement to: [BCOAG.org@gmail.com](mailto:BCOAG.org@gmail.com), Subject line: "Announcement".
- Announcements will be reposted until the "respond by date" and/or the date of the event has expired.
- Special or urgent announcements will be sent separately from the weekly announcements as deemed necessary.
- If you have any questions you may contact LT Charlene Sydnor at [sydnorc@mail.nih.gov](mailto:sydnorc@mail.nih.gov) or LT Nikkia Powell at [nikkia.powell@nih.gov](mailto:nikkia.powell@nih.gov).
- Please submit digital pictures of BCOAG officers participating (action photos) in community service, recruitment activities, etc. (officers should be in uniform- including ball cap and t-shirt)  
Either email them to [bcoag.org@gmail.com](mailto:bcoag.org@gmail.com) or use the following instructions:
  1. Open your browser and type [ftp.bcoag.org](ftp://ftp.bcoag.org)
  2. You will be prompt to enter username and password (Case sensitive)
    - a. Username: `bcoag0or`
    - b. Password: `bcoag1`
  3. On your web browser, click on Page and select Open FTP Site in Windows Explorer
  4. You will be prompt to enter your credentials again. Use the same account info from above (Case sensitive)
  5. Double click on the `bcoag pics` folder to open it
  6. Create a new folder inside `bcoag pics`
  7. Name folder as `LastName_Year` and save the desired pictures
  8. Ensure that a brief description of the picture is saved in a word document inside the folderNOTE: It is recommended that pictures be submitted from your home computer because many agencies have firewalls that will not permit access to the ftp files.

To join the listserv, please send an email to either LT Charlene Sydnor [sydnorc@mail.nih.gov](mailto:sydnorc@mail.nih.gov) or LT Nikkia Powell [nikkia.powell@nih.gov](mailto:nikkia.powell@nih.gov)

#### Community Outreach Committee: CDR Monique Fountain-Hanna

- **MAY ACTIVITY SUMMARY**
  - McKinley Tech High School Career Day- 4 Officers (1 nurse and 3 pharmacist-including two who traveled from FT Dix, NJ) participated in this May 20, 2011 activity in Washington, DC. There were over 300 attendees for this Career Day event organized by a McKinley alumnae, Major (ret) Hubert Becton. Officers were each assigned a table in the gymnasium. Each class level (freshman, sophomore and junior) was given 45 minutes to visit the professions specific to their career interests. They were able to meet and share information with many students. The organizers were very grateful for the participation of PHS Officers and would be interested in our participation next year. Letters of appreciation will be forwarded to each officer who participated by the event organizers. If those letters are not received within the next 30 days, please contact CDR Monique Fountain Hanna for follow up.



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Again, thank you to those officers who extended themselves to the youth in our communities and participated in this workday activity.

- **JUNE ACTIVITIES**

- Volunteers Needed Café 458 Weekend WHO: BCOAG Members in the Atlanta Area WHAT: 6 Volunteers Needed to help a Program of the Atlanta Center for Self Sufficiency

*The only requirements are to have fun, serve with a good attitude, and meet new friends!*

Satisfy your dream to work in the culinary service industry. Whether you always wanted to flip hotcakes, be a hostess or wait tables, you can satisfy that dream for a good cause! Volunteer are needed to serve as kitchen help, wait staff, hosts, or dishwashers at Café 458's Weekend Brunch. You will have the opportunity to work with Atlanta chefs from Le Cordon Blue Culinary School. No prior restaurant experience is required and all volunteers are fed a delicious meal at the end of the shift.

WHEN: Sunday, June 12, 2011

8:45 AM – 3:00 PM

WHERE: Café 458

458 Edgewood Avenue

Atlanta, Georgia 30312

404.446.4680

For more information, please see:<http://atlantacss.org/>

<http://cafe458.pmhclients.com/index.php/index/>

DETAILS: *If you are unable to volunteer, please come and enjoy an endearing brunch at CAFÉ 458, be served by fellow officers and meet new friends.* Café 458 is open to the paying public on Sundays from 10am until 2pm. All proceeds go to feeding the homeless during weekdays. Café 458 offers its homeless guests a true dining experience just like a fine restaurant. A host greets guests as they come in and are offered a menu from which to choose a healthy noontime meal.

ATTIRE: Volunteers should wear your PHS black t-shirt, jeans and comfortable shoes. Ladies no sandals. CONTACT: Contact CDR Kathleen Green to sign up or for more information at

[kmr9@cdc.gov](mailto:kmr9@cdc.gov) or LT Zanethia Eubanks at [zae0@cdc.gov](mailto:zae0@cdc.gov). This activity can be counted under the "officership" benchmark for promotion purposes.

Volunteers will be provided with a thank you letter from BCOAG that can be included in your eOPF. The nonprofit was created from a merger of two innovative and powerful organizations with similar missions - Samaritan House of Atlanta and Atlanta Enterprise Center - and is now working to more effectively and efficiently fight homelessness in Atlanta. Atlanta Center for Self Sufficiency, Inc. (ACSS) is committed to breaking the cycle of homelessness in metro Atlanta and beyond. ACSS empowers homeless individuals to achieve economic self-sufficiency and their ultimate potential to thrive in life.

- Sign Up to Participate in the 2011 New Orleans Service Project The PHS Commissioned Officers Foundation and Black Commissioned Officers Advisory Group (BCOAG) are pleased to present a community outreach project in conjunction with the 2011 USPHS Scientific and Training Symposium. The project is designed to bring together USPHS officers from all categories and the New Orleans, Louisiana (NOLA) community. This is an outstanding opportunity to reach out to the New Orleans community and, ultimately, contribute to the public health needs of New Orleans. Dates that the service project will be held are Sunday, June 19, from 1 pm - 6 pm (two overlapping three-hour shifts), Thursday, June 23, from 2:30 pm - 5:30 pm, and Friday, June 24, from 8 am - 12 pm. **Sign Up Now!** <https://spreadsheets.google.com/viewform?hl=en&pli=1&formkey=dHQ4eIVLWXR5YIFpY2RUUmRpRFV3Rmc6MQ#gid=0>

Target Women, Infants and Children (WIC) Program City of New Orleans Department of Health



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Location Ida Hymel Clinic 1111 Newton Street, New Orleans On the West Bank of the city  
Transportation will be provided to the event.

Project Dates **Sunday, June 19th** 1:00 PM - 6:00 PM (two overlapping three-hour shifts) **Thursday, June 23rd** 2:30 PM - 5:30 PM **Friday, June 24th** 8:00 AM - 12:00 PM

- **AUGUST ACTIVITIES**

- BCOAG Volunteer Activity Lead Needed

The Washington, DC Martin Luther King, Jr National Memorial Dedication is slated to take place on Sunday, August, 28, 2011. The dedication will take place in West Potomac Park in Washington, D.C. This is the 48th anniversary of the March on Washington and Dr. King's historic I Have A Dream speech. The dedication will begin with a pre-dedication concert at 10am. The dedication ceremony will commence at 11 a.m. and a post-dedication concert will follow beginning at 2 p.m.

As always, the Community Outreach Committee is open to activities that allow BCOAG officers the opportunity to serve in the greater community. Please feel free to submit any ideas that you may have via email to CDR Monique Fountain Hanna at [mfountain@hrsa.gov](mailto:mfountain@hrsa.gov).

#### **Membership Committee: LCDR Lynda Bishop**

- BCOAG Membership Committee met on Tuesday, June 7, 2011 and has accomplished the following:
  - Revisions to the 2011 Self Nomination Application for Voting Membership have been made and the Communications Committee has incorporated these revisions into the design of a new form. All revisions have been submitted to the Executive Committee for review and final approval. The approved application will be available on-line to maximize accessibility.
  - \*\*\*Announcement: The Call for Nominations for BCOAG Voting Membership was released on May 15, 2011. Deadline is June 30, 2011. All interested officers are encouraged to apply.
  - Preparations were made for the next publication of the BCOAG Networking Spreadsheet. The Networking spreadsheet aims to facilitate collaboration among members of BCOAG. The announcement was sent out on June 6, 2011. All officers are encouraged to fill out the survey so that the spreadsheet can be updated.  
[POC: LT Umejei; Volunteers – LCDR Eddie Hall, LT Kendra Bishop, and LT Brian Parker]
  - A draft of the Membership Committee's Standard Operating Procedures (SOPs) has been submitted and approved by the Executive Committee.
  - The Review Tool utilized to evaluate applications submitted by officers interested in applying for voting membership was developed by LT Shaun Chapman and has been revised in preparation for the 2011 application review cycle.

#### **Ad Hoc Committees:**

##### **Social Committee: LT Zanethia Eubanks**

- Meet and Greet
  - The upcoming BCOAG Atlanta Area Meet and Greet social event will be held next Thursday, June 16<sup>th</sup> at 5:30pm Location: Einsteins 1077 Juniper Street NE, Atlanta.  
<http://metrocafes.com/einsteins/Home.aspx>
  - The social leads for this event are LT Avena Russell and LCDR Melanie Ross
  - Einsteins will offer FREE valet parking for this event
- COF



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- The upcoming conference will take place from 6/19-23/2011
- The BCOAG social will take place on 6/22/2011 on "A Night on the Queen" Paddleboat-Jazz Cruise
- To register go to <http://www.bigeasystore.com/CC/jazz-cruise-bcoag-usphs.html>
- There are over 40 officers that have registered thus far.
- Cancellation policy for cruise: Officers may cancel up to 24 hours before 6/22 for a full refund
- **Action Item:** There is a need for volunteers to staff the BCOAG table at COF; duties will include: collecting \$50 admission fee (if they have not pre-registered online and providing wristbands before boarding)
- BCOAG Social Committee is still seeking **Social Leads** throughout the nation. If you are interested in becoming a social lead in your city/duty station, please send an email at [zae0@cdc.gov](mailto:zae0@cdc.gov). A weekly reminder will be posted in the BCOAG weekly announcements. **Participation is critical.**
- DC/MD/VA (DMV area): LT Howie [howie@cdc.gov](mailto:howie@cdc.gov) and LT Hawkins [khawkins@hrsa.gov](mailto:khawkins@hrsa.gov) are the current social leads for an upcoming meet and greet in the DMV area
  - The 1<sup>st</sup> meet and greet social for DMV officers is planned for June 16, 2011 at the Hudson Restaurant and Lounge
  - RSVP is currently low (approximately 16 officers)
  - LT Howie and Hawkins ask that officers support this event to make it successful
- LT Eubanks offered the following **tip for recruitment** for all social leads:
  - Send personal emails regarding social events to officers and encourage them to forward to additional officers to increase participation
- South NJ/Philadelphia area:
  - Social leads: LT Enoch Boateng and LT Elizabeth Mohan
  - The 1<sup>st</sup> meet and greet social is planned for June 25, 2011 at Tavola dei Amici Restaurant from 5-8pm
- Atlanta Summer Community Outreach Opportunity:
  - Sunday June 12<sup>th</sup> Location: Café 458 Restaurant, 458 Edgewood Avenue Southeast, Atlanta, GA 30312-1838
  - Time: 8:45am-3pm (officers can alternate shifts)
  - Activity: to prepare and serve brunch to the homeless
  - Attire: PHS black t-shirt, jeans, comfortable shoes (women please do not wear sandals)
  - POC: CDR Kathleen Green and LT Zanethia Eubanks
  - Please email [zae0@cdc.gov](mailto:zae0@cdc.gov) if interested in participating. If officers cannot serve, please help support his event by having brunch. More volunteers are still needed.
- For Community Events that you would like to lead in your area, please email CDR Monique Fontaine [Monique.fontaine@hrsa.hhs.gov](mailto:Monique.fontaine@hrsa.hhs.gov)
- **Atlanta update:** The Atlanta "End of Year Social Subcommittee" will send out a survey to solicit participation and interest for two venues (websites and pictures of venues will be attached to survey if available). We encourage other social leads to participate in this survey opportunity as you plan for this event.
  - LCDR Jabal Chase located a hotel in Peachtree City, GA (~35 miles south of Atlanta); Approx cost of food and beverage (\$70 pp)
  - LT Zanethia Eubanks located Dobbins Air Force Base as a potential venue. There is availability on 12/9 and no charge for the venue. Approx cost of food and beverage (\$35-50 pp)

**Charter and Bylaws Committee: Candace Griffin**



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- The BCOAG Charter and Bylaws committee submitted a revised version of the BCOAG charter, as well as a draft for the Bylaws unit award, to the Executive Committee on May 26, 2011. The committee is currently waiting on feedback.

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#### **Office of Force Readiness Deployment: CDR Sean David Waterman**

- OFRD Training
  - 2011 underway in Pikesville, KY
    - June 5<sup>th</sup>-14<sup>th</sup>
    - New service oriented mission
    - Providing care to community
  - Southern Texas: Galveston and Brownsville
    - Operation Lone Star
    - July 23rd-30th
- Global Operation
  - Peruvian Operation
    - Staffed by officers
    - June 21<sup>st</sup>
    - Health Education Sanitation Epidemiology Mission on Naval Vessel (will be posted on OFRD website)
- 4<sup>th</sup> of July Mission
  - NCR and Tier 3 Roster B
  - Announcement soliciting for volunteers will be posted
  - 50-60 providers and Multidiscipline (Health Education, Logistics, LNO)
- Battle of Manassas Event
  - 21<sup>st</sup>-26 July
  - Providers only(announcement coming)
- June 18th
  - Two officers needed for Artic Crossroads
  - Joint training Coast Guard/National Guard
  - Need vet assistance
- MLK Event
  - Will be as large as inauguration
  - More info to come
- Basic readiness needs to be ready by July 1st. (go to OFRD website for projected status)
- Next FRMB review occurs July 20th.

#### **Minority Officer's Liaison Council: CAPT Beverly Dandridge**

- June 7<sup>th</sup> MOLC meeting focused on finalizing details for the MOLC Awards Ceremony & Luncheon to be held Wednesday, June 22, 2011, 11:45 am – 1:15pm at the Sheraton New Orleans Hotel. Keynote speaker will be RADM Epi Elizando, Regional HSA.
- Discussion occurred regarding the speaker gift and each CMAG was asked to provide their coin for presentation to the speaker. The lunch will be a cold plate, contents undetermined at this time [i.e. salad, sandwich, etc.]. A Native American drummer has been confirmed to provide cultural music during the



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program.

- CMAGs were asked to provide an estimated count of respective attendees as soon as possible. As the luncheon is being held on site free of charge, there is concern regarding exceeding the room capacity. A call for BCOAG attendees will be issued in the next weekly announcement with a very short response time.
- Current CMAG brochures and photos are needed for MOLC display booth. BCOAG brochure has been edited and with final approval of minor grammatical edits, will be available for the conference.
- MOLC call for junior officer volunteers to serve as Aide-de-Camp for flag officers yielded [1] BCOAG volunteer whose name was forwarded accordingly.

#### COF Liaison: LCDR Jennifer Jones

- BCOAG COA account balance as of 6/6/11 is \$2569.60 – which includes a withdrawal of \$672.00 for BCOAG lapel pins but does not include a pending deposit for \$214.15 in rank coin sales and a reimbursement for \$38.48 in postage expenses. \$210.00 (correction from last month's report) is being held by the Chair as petty cash. The order for additional O-5 and O-6 is in route and will be available for upcoming sales at the COF Symposium this month.
- Rank coins are available for purchase at the following locations and by mail order:

Parklawn  
POC, LCDR Tracy Pace [tpace@hrsa.gov](mailto:tpace@hrsa.gov)

FDA White Oak  
POC LT Hamet Toure [hamet.toure@fda.hhs.gov](mailto:hamet.toure@fda.hhs.gov)

CDC Atlanta  
POC LT Zanethia Eubanks [zae0@cdc.gov](mailto:zae0@cdc.gov)

BOP Butner  
POC CDR Robin Hunter Buskey [bibihunter@earthlink.net](mailto:bibihunter@earthlink.net)

CMS and Baltimore Area  
POC LT Adrienne Hall [ahall@fins3.dhs.gov](mailto:ahall@fins3.dhs.gov) PHS Rank Coins

#### New Business/Open Floor

- No BCOAG Coins available at this time

#### Adjournment

- The meeting was adjourned at 1158 EST.
  - The next meeting is scheduled for Thursday, July 14, 2011 at 1100.
- BCOAG meetings are held on the second Thursday of each month from 11:00 a.m. – 12:30 p.m. (EST) in FDA White Oak Silver Spring Room TBA (Contact CDR Birch-Smith).
- If you are unable to attend and wish to participate via teleconferencing, please call:  
Dial: 1-877-798-6354  
PIN: 129733



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If you are participating via phone from your office, please invite other officers interested in participating to join you in order to limit the number of lines required.

In order to have your attendance recorded, please email your name, rank and agency to: [bcoag.org@gmail.com](mailto:bcoag.org@gmail.com). Attendance must be submitted within 24 hours of meeting.

Respectfully Submitted,

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LT Nikkia Powell  
Executive Secretary

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CDR Postelle Birch-Smith  
Chairperson



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Attendance for 9 June 2011

#### Voting Members

CAPT Beverly Dandridge  
CAPT David Foley  
CAPT Michael Smith  
CDR Postelle Birch-Smith  
CDR Monique Fountain-Hanna  
LCDR Candace Griffin \* (LCDR Latrece  
Timmons)  
LCDR Jennifer Jones  
LCDR Shary Jones  
LCDR Lynda Lee-Bishop \* (LCDR Julia  
Bryan)

LCDR Michelle Haamid \* (CDR Abraham  
Maekele)  
LCDR Karen Beckham  
LCDR Morrisa Rice  
LCDR Sylvester Smith (absent)  
LCDR Pilgrim Spikes  
LT Nikkia Powell  
LT Charlene Sydnor  
LT Zanethia Eubanks  
LT Natalie Gibson  
LT Chinyelum Umejei

\* Represented by alternate

#### Non-Voting Members

CAPT Shawneequa Harris  
CDR Flauryse Baguidy  
CDR Stacey Barley  
CDR Diahann Williams  
CDR Abraham Maekele  
CDR Karen Dorse  
CDR Latrise Workman  
LCDR Sherene Cora  
LCDR Latrece Timmons  
LCDR Lisa Patterson  
LCDR Doris Wurah  
LCDR Latasha Allen  
LCDR Danielle Russell  
LCDR Jamar Barnes  
LCDR Chekesha Clingman  
LCDR Qiana Coffey  
LCDR Jyl Woolfolk

LCDR Ieshia Jones  
LCDR Trellis Adams  
LCDR Adrienne Goodrich-Doctor  
LCDR Nicole Gaskin-Laniyan  
LCDR Tarsha Cavanaugh  
LCDR Monica Jessup  
LT Diana Solana-Sodeinde  
LT Jemekia Thornton  
LT Yolawnda Mckinney  
LT Kimberly Hawkins  
LT Alexander Amankwah  
LT Zewditu Demissie  
LT LeJeana Howie  
LT Tamara Henderson  
LT Leon Snyder  
LTJG Adriane Fisher  
LTJG Vikki Lynn Prevost