

ASIAN PACIFIC AMERICAN OFFICERS COMMITTEE
Office of the Surgeon General
United States Public Health Service

Minutes of the Meeting
21 August 2002

I. LOCATION/DATE/TIME:

Parklawn Building, Rockville, MD: Surgeon General's Conference Room 18-59,
21 August 2002; 1205 – 1325 hours

II. ATTENDANCE:

*Note: VADM Carmona, U.S. Surgeon General, greeted the APAOC Officers who were in attendance at this meeting.

A. MEMBERS IN ATTENDANCE:

Teleconference

LCDR Jennifer Fan	FDA	(Executive Secretary)
LT Cheryl Lynn Fajardo	HRSA	(Vice Chair)
LCDR Patricia Garvey*	FDA	(Treasurer)
LCDR Nicholette Hemingway	FDA	
LT Paul Jung*	FDA	
LCDR Rao Koppaka*	CDC	
LTJG Eduardo Lim*	FDA	
CDR Sarath Seneviratne	HRSA	
LCDR Samuel Wu*	FDA	
LCDR Elise Young*	HRSA	(Chair)

B. EX-OFFICIO MEMBERS ATTENDING:

CAPT Allan Lock	NIH
CDR Lanchi Nguyen	HRSA
CDR Hung Trinh	FDA

C. MEMBERS EXCUSED:

LTIG Julian Canizares	FDA	(Corresponding Secretary)
LCDR Koung Lee	FDA	
LT Janice Kim	BOP	
CAPT Arnulfo Manangan	CDC	
LCDR Sue Newman	BOP	
CDR Elmer Guerrero	I H S	

III. STANDARD AGENDA ITEMS AND REPORTS:

A. CALL TO ORDER: The meeting was called to order on 21 August 2002 at 1205 hours by LCDR Elise Young, Chairperson. [INFO]

B. GREETINGS FROM THE CHAIR: LCDR Elise Young welcomed the APAOC members and greeted the guests to the meeting. [INFO]

C. APPROVAL OF PAST MINUTES: The minutes from the last meeting 17 July 2002 were reviewed and approved. [CLOSED]

- D. TREASURER REPORT: LCDR Patricia Garvey reported that there is currently a net balance of \$842.30. Treasurer's report was reviewed and approved.
- E. MOLC REPORT: CAPT Allan Lock and LCDR Elise Young
1. The next MOLC meeting is 11 October 2002 in the Surgeon General's Room 18-59, 1300-1430 hours.
 2. The Native American/Alaskan group is in the process of selecting their Junior Officer Award and their Flag Officer Award. They are also looking into recruitment and retention of Native Americans/Alaskans through the Associate Recruiter Program.
 3. LCDR Young presented an ethnic, gender breakdown (April data) of the Commissioned Corps that was provided by RADM Davidson:
 - 30% minority officers
 - 7.2% Native Americans
 - 5.15% Asian Pacific Americans
 - 8.04% African Americans
 - 4.12% Hispanic
 - 6.02% Unknown
 - 41% Female
 4. A letter was sent by MOLC on 09 August 2002 to VADM Carmona for an invitation to come to the next MOLC meeting in October. CAPT Lock encouraged officers to attend the 11 October 2002 MOLC meeting. Alternates are encouraged to attend if MOLC members cannot attend.
 5. It was advised to keep a list of contacts for back-up conference rooms since meetings in the Surgeon General's Room, 18-59, could be cancelled due to possible conflicts between Surgeon General's meetings and APAOC meetings. CDR Trinh and LCDR Hemingway will try to forward suggested room information to LCDR Fan.

IV. BUSINESS:

- A. 2002/03 APAOC Executive Committee Nominations: LCDR Elise Young and LT Cheryl Fajardo
1. The 2002-2003 Executive Committee Slate was sent out on 14 August 2002.
 2. Eight voting members have already voted on the Slate. Motion to extend the deadline to vote on the Slate to COB 06 September 2002 was accepted.
- B. Sub-Committee Reports
1. AWARDS: CDR Sarath Seneviratne
 - a. CDR Seneviratne has forwarded the requested information from last APAOC meeting to LCDR Young.
 - b. Award nominations for the Sam Lin Award and the Junior Officer Award should be submitted to the CC Bulletin.

2. MEMBERSHIP AND NOMINATIONS: LCDR Samuel Wu and LT Cheryl Fajardo
 - a. Eight nomination packets for membership are being prepared. There are only 2 voting membership positions opened currently.
 - b. CAPT Lock encouraged the Membership Committee to nominate a civilian for membership.
3. CAREER DEVELOPMENT: LCDR Koung Lee was unavailable. LCDR Elise Young and LCDR Nicholette Hemingway reported.
 - a. Career Day will be co-sponsored by APAOC and BCOAG on 29 October 2002 in the Parklawn Building, Conference Room G from 1200-1700 hours. Presenters will include CAPT Ganaway (CV and preparation), CAPT Murphy (review of 6 precepts), CAPT Aimes (Promotion Board perspective), CAPT Greene, and a panel of officers who served on the Promotion Board. Food will be provided. Pre-registration will be needed to get a headcount for the facility.
 - b. It was advised to send an invitation to VADM Carmona for Career Day.
 - c. MOLC is forming an Award session for early next year that will teach officers how to write for Awards.
4. CHARTER: LCDR Young

APAOC Charter is currently with the Surgeon General.

C. PAC Reports

1. CPO PAC: Next meeting is 23 August 2002. No report since last meeting. LT Fajardo will attend in place of LCDR Young.
2. HSO PAC: LT Fajardo reported.
 - a. The DCP Junior Officer database has been organized. The names of Co-Step officers will be forwarded to their respected PACs.
3. PHARMACY PAC: CAPT Frank Nice retired on 01 July 2002. Currently, LT Elizabeth Yuan is Acting Chair for the Pharmacy PAC.

V. **ANNOUNCEMENTS:**

- A. VADM Carmona will hold a meeting this Friday and will be telecast through the Internet. APAOC will forward the telecast information to its members.
- B. The visit by John Doung on 25 September 2002 has not yet been confirmed. He may confirm for the 16 October 2002 APAOC meeting.

VI. ADJOURNMENT—NEXT MEETINGS: The APAOC meeting was adjourned at 1325 hours.

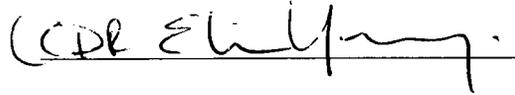
A. APAOC MEETING: The next meeting will be 25 September 2002 at 1200 in Parklawn 18-59.
[INFO]

Submitted by:



LCDR Jennifer Fan
Executive Secretary

Date 08-21-2002



LCDR Elise Young
Chair

Date 08-21-2002