

ASIAN PACIFIC AMERICAN OFFICERS COMMITTEE
Office of the Surgeon General
United States Public Health Service

Minutes of the Meeting
21 May 2003

I. LOCATION/DATE/TIME:
Parklawn Building, Room 18C-07, Rockville, MD;
21 May 2003; 1205 – 1330 hours.

II. ATTENDANCE:

A. MEMBERS IN ATTENDANCE

By Teleconference

CAPT Allan Lock*	NIH	
CDR Elmer Guerrero*	I H S	
CDR Sarath Seneviratne	FDA	
LCDR Jennifer Fan	FDA	Vice Chair
LCDR Patricia Garvey*	FDA	Treasurer
LCDR Paul Jung*	FDA	
LCDR Venkatarama Koppaka*	CDC	
LCDR Kenneth Sun*	I H S	
LCDR Samuel Wu*	FDA	Corresponding Secretary
LT Cheryl Lynn Fajardo	HRSA	Chair
LT Kai Chiu*	I H S	
LT Janice Kim*	BOP	
LTJG Jeffrey Vang*	I H S	

B. MEMBERS EXCUSED

CAPT Arnulfo Manangan	CDC	
LCDR Sue Newman	I H S	
LCDR Elise Young	HRSA	MOLC Representative

C. GUESTS

LT Marjorie Baldo*	CMS	Acting Executive Secretary
LT Linda Thai*	FDA	
Carl Richardson		
Harvey Pullten		

D. MEMBERS ABSENT

CAPT Rao Surampalli	EPA	
CDR Hoang Nguyen	HRSA	
LCDR Koung Lee	FDA	
LCDR Gor Yee Lum	HRSA	
LT Julian Canizares	FDA	

III. STANDARD AGENDA ITEMS AND REPORTS:

- A. CALL TO ORDER: The meeting was called to order on 21 May 2003 at 1205 hours by LT Cheryl Lynn Fajardo, APAOC Chair.
- B. LT Fajardo welcomed all the APAOC members, presenters and guests at the meeting and those participating by teleconference.
- C. MEMBER ROLE CALL: LT Marjorie Baldo.
- D. APPROVAL OF PAST MINUTES: The minutes from 16 April 2003 were reviewed and approved. [CLOSED]
- E. TREASURER'S REPORT: LCDR Patricia Garvey reported a net balance of \$610.60. The only expense was for a check in the balance of \$131.35 for the purchase of the award plaques that will be presented at the COA Conference this year. LT Cheryl Lynn Fajardo reported a beginning balance of \$1,000 as of January 1, 2003, and solicited donations from the committee members to maintain this beginning balance. Donations are welcomed in any amount. Please make the check payable to: LCDR Garvey and mail it to 20420 Davencroft Court, Gaithersburg, MD 20886.
- F. MOLC Report: LCDR Elise Young and LCDR Gor Yee Lum were not available. Lt Fajardo announced the APAOC Awardees will be present at the family dinner on Monday, June 16th to receive their award plaques.

IV. BUSINESS:

- A. First Command: Carl Richardson and Harvey Fuller (Guest Speakers) with First Command Financial Planning provided an overview on the benefits formally known as USPA & IRA. How it relates to the PHS long-term retirement system. A copy of this PowerPoint presentation would be e-mailed to the chair and then sent out via e-mail to all APAOC members.
- B. Sub-Committee Reports
 - 1. AWARDS: CDR Sarath Seneviratne was not available at the time. The RADM Lin Award and Junior Officer Award plaques have been ordered, and will be available by June 1st.
 - 2. CAREER DEVELOPMENT: CAPT Allan Lock was not available at the time to provide information on this issue.
 - 3. CHARTER: LCDR Elise Young was not present; the APAOC Charter is still pending approval at the OSG.
 - 4. MEMBERSHIP AND NOMINATIONS: LCDR Samuel Wu
 - a) LCDR Wu is currently assembling the nomination packages for 2004 – 2007. Currently, there are nine (9) vacancies. LCDR Wu indicated that APAOC has received enough applications to fill all of these vacancies. Additionally, LT Fajardo indicated that the 2003 nomination packages were signed off by the Deputy Surgeon General, and those committee applicants should be receiving their official letters in the mail.

- b) LCDR Wu reported that one vacancy is still open, which requires a civilian member to be admitted to the Committee. Should anyone know of a civilian interested in this vacancy, please have him/her contact LCDR Samuel Wu at WUS@cder.fda.gov

5. PUBLIC RELATIONS: LTJG Jeffrey Vang reported difficulty in identifying Asian members based on last names since an officer's last name may change. Despite this difficulty LTJG Vang has identified 24 officers, from the period of September 2002 through May 2003, that are possible candidates to the APAOC. LTJG Vang sent out an e-mail to these 24 officers inviting them to join the APAOC meeting for 16 May 2003. An additional issue addressed was the number of port lines available for officers to call in to the meeting. LT Fajardo stated that there are a total of 50 teleport lines available for the APAOC meetings.

C. PAC Reports: CAPT Allan Lock

CAPT Allan Lock was unavailable at the time. LT Cheryl Lynn Fajardo reported that she e-mailed the latest PAC report submitted by CAPT Allan Lock titled "Highlights of the April 24, 2003 Meeting" to everyone on the listserve. The report provides a synopsis of the issues addressed at this meeting. A document (PDF version) was also sent out which listed the different assigned tasks currently in place as of April 16, 2003. The document provides a summary of the different tasks by description, responsibility and deadlines.

D. DC-COA: LCDR Patricia Garvey

DC-COA is sponsoring a team for the Susan B. Coleman Race for the Cure, which being is held on June 7, 2003 in Washington, D.C. DC-COA has set up a team known as the PHS (Public Health Service). If anyone is interested in joining this team, please contact LCDR Patricia Garvey at GarveyP@cder.fda.gov. The deadline to submit the registration form for participation in this race is Friday, May 23, 2003, and the registration fee is \$25.00

Additionally, the DC-COA Summer Awards luncheon is scheduled for July 16, 2003, for additional information you may visit www.dcco.org Jerry Farrel, Executive Director of COA, will be the guest speaker.

V. ADJOURNMENT – NEXT MEETING:

LT Fajardo adjourned the APAOC meeting at 1330 hours and announced that the next meeting is scheduled for 16 July 2003, at 1200-1330 hours in the Parklawn Building, SG Conference Room 18-59. [INFO]

VI. HANDOUTS: (Attached to e-mails by LT Fajardo.)

- A. Agenda for 16 July 2003 APAOC meeting
- B. Lists of APAOC voting and general/guest members
- C. List of Roll Call
- D. Draft APAOC meeting minutes for 21 May 2003

Submitted by:

LT Marjorie Baldo

LT Marjorie Baldo
Acting Executive Secretary

Date 5/21/03

LT Cheryl Lynn Fajardo

LT Cheryl Lynn Fajardo
Chair

Date 5-21-2003