

ASIAN PACIFIC AMERICAN OFFICERS COMMITTEE
Office of the Surgeon General
United States Public Health Service

Minutes of the Meeting
20 February 2002

I. LOCATION/DATE/TIME:

Parklawn Building, Rockville, MD: Surgeon General's Conference Room 18-59,
20 February 2002; 1208 – 1314 hours

II. ATTENDANCE:

A. MEMBERS IN ATTENDANCE:

Teleconference

LT Jennifer Fan	FDA	(Executive Secretary)
LT Patricia Garvey	FDA	(Treasurer)
LCDR Hye-Joo Kim	FDA	
LCDR Koung Lee*	FDA	
LT Samuel Wu	FDA	
LT Ruby Wu*	FDA	
LCDR Elise Young	SAMHSA	(Chair)

B. EX-OFFICIO MEMBERS ATTENDING:

CAPT Allan Lock NIH

C. MEMBERS EXCUSED:

LTJG Julian Canizares DCP (Corresponding Secretary)

III. STANDARD AGENDA ITEMS AND REPORTS:

A. CALL TO ORDER: The meeting was called to order on 20 February 2002 at 1208 hours by LCDR Elise Young, Chairperson. [INFO]

B. GREETINGS FROM THE CHAIR: LCDR Elise Young welcomed the APAOC members and greeted the guests to the meeting. [INFO]

C. APPROVAL OF PAST MINUTES: The minutes from the last meeting, 16 January 2002, was reviewed and approved. [CLOSED]

D. TREASURER REPORT: LT Patricia Garvey

1. The ending balance is \$296.10.
2. One donation of \$20.00.
3. Check made out to LTJG Cheryl Fajardo (1/16/02) in the amount of \$244.50 for the payment of the APAOC website.
4. Will send out a letter again asking for donations to APAOC.

E. MOLC REPORT: LCDR Elise Young

1. LT Yoon Kong has decided to resign as MOLC Representative due to conflicts in schedule.
2. A new MOLC Representative needs to be selected. APAOC is currently the Chair of MOLC. The MOLC meetings are once a month.
3. The next MOLC meeting will be on 08 March 2002 in the Surgeon General's Conference Room (18-59). LCDR Hye-Joo Kim has volunteered to attend.
4. MOLC Charter was returned by the OSG to reformat it so that it would be consistent with the other organizational charters .

IV. **BUSINESS:**

A. COA Annual Meeting

1. A booth has been donated (\$300) by RADM Roscoe Moore. There is no need to pay for carpeting since the room will be carpeted. Volunteers are needed to meet and greet people. LT Fan will forward APAOC flyers to CAPT Lock for revision. MOLC will try to figure out how to bring the display down to Atlanta, Georgia.
2. MOLC is trying to set the MOLC dinner after the Native American Pow-Wow. However, this would conflict with the Surgeon General's Run.
3. COA will do the CCRF Physical Fitness Test (no cost) and the BOTC 3-day training.

B. Sub-Committee Reports:

1. AWARDS: LCDR Elise Young
 - a) Received 1 nomination for the Junior Officer Award (Camille Soondar). Need to receive her CV and contact information.
 - b) No nominations for the Sam Lin Award.
 - c) CAPT Lock will get the award criteria to LCDR Young.
 - d) The officers who attended this APAOC meeting will be the Awards Committee. The decision for the awards will be deferred until mid-next week.
 - e) RADM Roscoe Moore has agreed to give additional money to go towards the awards.
2. MEMBERSHIP AND NOMINATIONS: LT Samuel Wu
 - a) LT Samuel Wu will solicit nominations for membership. An ad will be placed in the CC Bulletin. The deadline for nominations is in May. Nomination packets should be completed and sent to the OSG by June.

3. CAREER DEVELOPMENT: LCDR Koung Lee

- a) Obtained 2 running guides (8 week progression in preparation for the Surgeon General's Run 5K and a beginner's running guide).
- b) CCRF has a website on training and requirements.
- c) Form an APAOC team for the Surgeon General's Run (at least 1 female and 2 males). The run is on April 22, 2002, 5:30 PM. APAOC members will be solicited for the team.
- d) PHS Promotion Process: Try to track down CAPT Chung (retired) and ask if she is willing to talk to us.
- e) Professional Development for pharmacists:
 - NIH is not keen on receiving volunteers. Dr. Daniels (NIH Pharmacy Director) would like pharmacists to work more than 112 hours (required for CCRF). He would like to see pharmacists for a full week.
 - CAPT Bob Taylor (DCP) is in charge of setting up TDY's for officers so that they do not have to take leave.
 - Bethesda Naval Hospital: Pharmacists must be certified by Navy - a lot of paperwork.
 - Old Soldiers Sailor's Hospital (retirement home) in DC are open to pharmacy help. It is located by the VA Hospital.

C. PAC Reports: No reports.

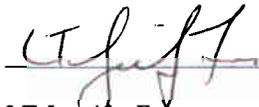
V. ANNOUNCEMENTS:

- A. Surgeon General's Farewell Dinner was attended by LCDR Young and CAPT Lock. Turnout was around 700 people.
- B. LCDR Young announced that the Officer's Ensemble is looking for a trombone player as well as singers, other musicians (strings), and support people.

VI. ADJOURNMENT—NEXT MEETINGS: The APAOC meeting was adjourned at 1314 hours.

- A. APAOC MEETING: The next meeting will be 20 March 2002 at 1200 in Parklawn 18-59. [INFO]

Submitted by:



LT Jennifer Fan
Corresponding Secretary

Date 02-20-2002



LCDR Elise Young
Chair

Date 02-20-2002