

ASIAN PACIFIC AMERICAN OFFICERS COMMITTEE
Office of the Surgeon General
United States Public Health Service

Minutes of the Meeting
16 January 2002

I. LOCATION/DATE/TIME:

Parklawn Building, Rockville, MD: Surgeon General's Conference Room 18-59,
16 January 2002; 1206 – 1304 hours

II. ATTENDANCE:

A. MEMBERS IN ATTENDANCE:

Teleconference

LT Jennifer Fan	FDA	(Executive Secretary)
LTJG Cheryl Fajardo*	HRSA	(Vice Chair)
LT Patricia Garvey	FDA	(Treasurer)
LCDR Koung Lee*	FDA	
LCDR Elise Young	SAMHSA	(Chair)

B. EX-OFFICIO MEMBERS ATTENDING:

CAPT Allan Lock NIH

C. MEMBERS EXCUSED OR ABSENT:

LTJG Julian Canizares	DCP	(Corresponding Secretary)
LTJG Kai Chiu	IHS	
LTJG Carrie Earnheart	NIH/FDA	
LT Gor Yee Lum	HRSA	
LCDR Venkatarama Koppaka	CDC	
CDR Hoang Nguyen	HRSA	
CDR Lanchi Nguyen	HRSA	
LCDR Elizabeth Pierce	HRSA	
CDR Sarath Seneviratne	HRSA	
LT Edward Sexson	BOP	
CDR Astrid Szeto	FDA	
CAPT Julia Stokes	BOP	
LCDR Jason Woo	IHS	
CAPT Winston Wong	HRSA	
CDR Steven Yoon	CDC	
LCDR Hye-Joo Kim	FDA	
CAPT Arnulfo Manangan	CDC	
LT Samuel Wu	FDA	
LT Yoon Kong	FDA	

III. STANDARD AGENDA ITEMS AND REPORTS:

A. CALL TO ORDER: The meeting was called to order on 16 January 2002 at 1206 hours by LCDR Elise Young, Chairperson. [INFO]

B. GREETINGS FROM THE CHAIR: LCDR Elise Young welcomed the APAOC members and greeted the guests to the meeting. [INFO]

C. APPROVAL OF PAST MINUTES: The minutes from the last meeting, 14 November 2001, and the meeting before, 12 December 2001, were unavailable for review. [CLOSED]

D. TREASURER REPORT: LT Patricia Garvey

1. The ending balance is \$520.60.
2. Three donations were made last month.
3. Check made out to LTJG Cheryl Fajardo today in the amount of \$244.50 for the payment of the APAOC website.

E. MOLC REPORT: LTJG Cheryl Fajardo and LT Yoon Kong

1. LCDR Elise Young reports that the draft charter for MOLC was reviewed and signed by all the subcommittee chairs and was submitted to the Surgeon General's Office last Thursday. Appreciations go to CAPT Lock for editing the charter and to LTJG Fajardo for editing the charter as well as getting all the signatures.
2. The charter stipulates that the MOLC calendar will run from October 1st through September 30th. The officers will be on a 4-year rotation schedule.
 - APAOC - Chair
 - Native Alaskan and Native American - Vice Chair
 - BCOAG - Secretary
 - HOAG - Recorder
3. LT Demetrius Culbreath has replaced CAPT Flyzik in the Surgeon General's Office.
4. The next CPO PAC meetings will be held on January 24, 2002 and February 28, 2002 from 0900 - 1100 in the Surgeon General's office.
5. JOAHAG has an official charter and is now called the Junior Officer Advisory Group (JOAG).
6. LT Yoon Kong has resigned as MOLC Representative due to schedule conflicts. A new APAOC-MOLC Representative should be sought out by APAOC. LT Garvey suggested an e-mail should go out to APAOC members asking for volunteers for this position.
7. Commissioned Officers Association Conference in Atlanta, Georgia (April 21-24, 2002):
 - LT Madelyn Renteria will get figures for a booth at the conference. A booth generally will be about \$300-\$500. It was suggested in the MOLC meeting that each subgroup of MOLC solicit their members for donations to cover 1/4th of the expenses. If each group contributes at least \$125, then it will be enough to cover the booth. If the amount cannot be raised, then sponsorship may be an option.
 - A volunteer is needed to drive the display down to the conference.
 - There is a possibility of Space-A flying down to the conference. Check Commissioned Corps Bulletin.
 - MOLC may have a separate dinner instead of the suggested sponsored dinner for their awards at the conference. At the next MOLC meeting, the subcommittees will bring their nominees for the junior and senior officer awards.

IV. OLD BUSINESS:

APAOC Website: Every subcommittee of MOLC now has a website. The websites will not be linked to the DCP or HHS website. Funds will be used to create a MOLC website so that it could be linked to the subcommittees' websites.

V. NEW BUSINESS:

A. Sub-Committee Reports:

1. NOMINATIONS & MEMBERSHIP SUBCOMMITTEE: LT Samuel Wu was unavailable and has no reports.
2. CAREER DEVELOPMENT SUBCOMMITTEE: LCDR Koung Lee
 - a) No activity on the Healthy Lifestyle idea.
 - b) LTJG Fajardo suggested in organizing a group for the COA Conference in April to help officers meet the CCRF physical requirements that became in effect on January 1, 2002. LCDR Lee could present the CCRF requirements and a fitness plan at the next APAOC meeting.
 - c) Fort Detrick has people to help with the physical fitness testing. A group trip to Fort Detrick was suggested.
 - d) Another suggestion is to invite a PHS officer to talk to about the promotion process/OPF folder.

B. PAC Reports: No reports.

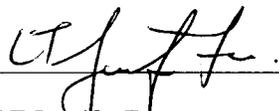
VI. ANNOUNCEMENTS:

- A. If any officer is attending a meeting where there are a lot of API health professionals, please contact LCDR Young and LTJG Fajardo so that they can send recruiters. LCDR Young has been in contact with DCP regarding recruiting.
- B. LTJG Fajardo will be going to Hawaii (University of Hawaii) on March 14, 2002 to recruit potential PHS officers.
- C. The Farewell Dinner for the Dr. Satcher, Surgeon General, is on February 6, 2002. The attire will be Dinner Dress Blue. The fee is \$35 (\$15 for junior officers).
- D. CCRF was deployed to immunize children in Washington, D.C.
- E. The next MOLC meeting will be on 8 February 2002 at 1000 hours in Parklawn 18-57, Surgeon General's Conference Room.

VII. ADJOURNMENT—NEXT MEETINGS: The APAOC meeting was adjourned at 1304 hours.

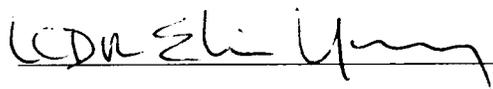
A. **APAOC MEETING:** The next meeting will be 20 February 2002 at 1200 in Parklawn 18-57.
[INFO]

Submitted by:



LT Jennifer Fan
Corresponding Secretary

Date 01-16-2002



LCDR Elise Young
Chair

Date 01-16-2002