

JUNIOR OFFICER ADVISORY GROUP (JOAG)
PROFESSIONAL DEVELOPMENT COMMITTEE
UNITED STATES PUBLIC HEALTH SERVICE



PROFESSIONAL READING LIST

The following were compiled from a variety of sources including online readings lists for the seven uniformed services, lists from educators within the US Public Health Service and other sources. They are to serve the Junior PHS Officer as a resource. Not every book has been reviewed and this list shall not constitute a formal endorsement by JOAG or by the PHS.

Topic: Public Health

- Hanlon and Pickett, *Public Health*
- Landesman, *Public Health Management of Disasters*
- Chin, *Control of Communicable Diseases in Man*
- Kelsey, *Methods in Observational Epidemiology*

Topic: U.S. Public Health Service Commissioned Corps

- Mullan, *Plagues and Politics: The Story of the United States Public Health Service*
- Knoblen and Knoblen, *Public Health Service Officer's Guide; Protocol & Service Standards*

Topic: Uniformed Services Customs and Courtesies

- Swartz, *Service Etiquette*
- United States Navy, *The Blue Jackets Manual: Navy Customs and Courtesies Manual*
- Mack, *Naval Ceremonies, Customs and Traditions*
- Mack, *The Naval Officer's Guide**

*Note: This book is an important reference for junior officers of the U.S. Navy and all the "sea services." This is a must-read for PHS officers interacting with members of other services, especially those deploying.

Topic: Leadership

- Department of the Army, *Army Leadership: Be, Know, Do*; FM 22-100
- Harari, *The Leadership Secrets of Colin Powell*
- Phillips, *Lincoln on Leadership*
- Koop, *C. Everett Koop*
- Moore and Galloway, *We Were Soldiers Once... And Young*
- Bonekemper III, *A Victor Not a Butcher: Ulysses S. Grant's Overlooked Military Genius*
- Maxwell, *The 21 Irrefutable Laws of Leadership: Follow Them and People will Follow You*
- Maxwell, *The 21 Indispensable Qualities of a Leader, Becoming the Person Others Will Want to Follow*
- Phillips and Loy, *Character in Action: The U.S. Coast Guard on Leadership*

- Bossidy, *Execution: The Discipline for Getting Things Done*
- Townsend and Gebhardt, *Fire-Star Leadership: The Art and Strategy of Creating Leaders at Every Level*
- Phillips, *The Founding Fathers on Leadership: Classic Teamwork in Changing Times*
- Perkins, *Leading at the Edge: Leadership Lessons from the Extraordinary Saga of Shackleton's Antarctic Expedition*
- Phillips, *Lincoln on Leadership: Executive Strategies for Tough Times*
- Phillips, *Martin Luther King, Jr. on Leadership: Inspiration & Wisdom for Challenging Times*
- Kouzes and Posner, *The Leadership Challenge*, 3rd Edition
- Magee, *Positive Leadership*
- Morrell and Capparell, *Shackleton's Way: Leadership Lessons from the Great Antarctic Explorer*
- Quinn, *Deep Change, Discovering the Leader Within*
- Kotter, *Leading Change*
- Buckingham and Clifton, *Now, Discover your Strengths*
- Montor, *Naval Leadership: Voices of Experience*
- Farber, *The Radical Leap: A Personal Lesson in Extreme Leadership*
- Blank, *The 9 Natural Laws of Leadership*
- Drewry, *Successful Leadership Today*
- Crocker III, *Robert E. Lee on Leadership: Executive Lessons in Character, Courage, and Vision*
- Carrison and Walsh, *Semper Fi: Business Leadership the Marine Corps Way*
- Newman, *Follow Me I: The Human Element in Leadership*
- Puryear, *American Generalship*
- Malone, *Small Unit Leadership: A Common Sense Approach*
- Joseph and Stillman, *General Patton's Timeless Leadership Principles: Your Practical Guide For a Successful Career and Life*
- Collins, *Good to Great*
- Goleman, *Primal Leadership*
- Depree, *Leadership Is An Art*
- Covey, *The 7 Habits of Highly Effective People*
- Kotter, *Leading Change*
- Harkins, *Powerful Conversations*
- Waitley, *The Psychology of Winning*
- Hammond, *The Thin Book of Appreciative Inquiry*
- Buford, *Half Time*
- Maxwell, *The 21 Indispensable Qualities of A Leader*
- Kotter, *What Leaders Really Do*
- McCain, *Faith of My Fathers*
- Watkins, *The First 90 Days: Critical Success Strategies for New Leaders at All Levels*
- Nalbatian, *Play to Your Strengths*
- Scales, *Yellow Smoke*
- Lennick and Kiel, *Moral Intelligence: Enhancing Business Performance and Leadership Success*

Topic: Writing and Presentation

- Strunk, *The Elements of Style*
- Tufte, *The Visual Display of Quantitative Information*

- Tufte, *Envisioning Information*

Topic: Fiction

- Crane, *Red Badge of Courage*

Topic: Biographies

- Wallace, *Soul of the Lion: A Biography of Joshua L. Chamberlin*
- Collins, *The Courage of Sam Bird* (available at http://www.geoffmetcalf.com/sambird_20010526.html)
- Brookhiser, *Alexander Hamilton*
- Scotti, *Coast Guard Action in Vietnam: Stories of Those Who Served*
- Kroll, *Commodore Ellsworth P. Bertholf: First Commandant of the Coast Guard*
- Leckie, *George Washington's War: The Saga of the American Revolution*
- Gordon, *Hamilton's Blessing: The Extraordinary Life and Times of Our National Debt*
- McCullough, *John Adams*
- Catton, *Mr. Lincoln's Army*
- Grant, *Personal Memoirs of Ulysses S. Grant*
- Worsley, *Shackleton's Boat Journey: The Narrative of the Captain of the Endurance*
- Ambrose, *Undaunted Courage: Meriwether Lewis, Thomas Jefferson, and the Opening of the American West*

Topic: Management

- Herzberg, *One More Time: How Do You Motivate Employees?*
- Livingston, *Pygmalion in Management*
- Freedman, *Corps Business: The 30 Management Principles of the U.S. Marines*
- Kyle, *Making It Happen: A Non-Technical Guide to Project Management*
- Peters, *In Search of Excellence: Lessons from America's Best-Run Companies*
- Johnson, *Modern Times: The World from the Twenties to the Nineties*
- Collins and Porras, *Built to Last: Successful Habits of Visionary Companies*
- Buckingham and Coffman, *First, Break All the Rules: What the World's Greatest Managers Do Differently*
- Collins, *Good to Great: Why Some Companies Make the Leap... and Others Don't*
- Nelson, *Please Don't Just Do What I Tell You! Do What Needs to Be Done: Every Employee's Guide to Making Work More Rewarding*
- Labovitz and Rosansky, *The Power of Alignment: How Great Companies Stay Centered and Accomplish Extraordinary Things*
- Hichman, *Mind of a Manager, Soul of a Leader*
- Blanchard, *Leadership and the One Minute Manager*
- Kriegel and Patler, *If it Aint Broke...break it!*
- Montor, *Ethics for the Junior Officer*
- Belasco and Stayer, *Flight of the Buffalo: Soaring to Excellence, Learning to let Employees Lead*
- Senge, *The Fifth Discipline: The Art and Practice of the Learning Organization*

- Covey, *The 7 Habits of Highly Effective People*
- Fournies, *Coaching for Improved Work performance*, Revised Edition
- Maurer, *Beyond the Wall of Resistance: Unconventional Strategies That Build Support for Change*
- LeBoeuf, *How to Win Customers and Keep Them for Life and The Perfect Business.*
- Maxwell, *Thinking for a Change: 11 Ways Highly Successful People Approach Life & Work*
- Spence, *How to Argue and Win Every Time: At Home, At Work, In Court, Everywhere, Everyday*
- Ury, *Getting Past No: Negotiating Your Way from Confrontation to Cooperation*
- Ury, *Getting to Yes: Negotiating Agreement Without Giving In*
- Byham and Cox, *Zapp! Lightning of Empowerment: How to Improve Productivity, Quality, and Employee Satisfaction*
- Abrashoff, *It's Your Ship*

Topic: Politics/Sociology/Other

- Huntington, *Soldier and the State: The Theory and Politics of Civil-Military Relations*
- Diggins, *The Lost Soul of American Politics: Virtue, Self-Interest, and the Foundations of Liberalism*
- Kuhn, *The Structure of Scientific Revolutions*
- Starr, *The Social Transformation of American Medicine: The Rise of a Sovereign Profession and the Making of a Vast Industry*
- Scott and Hart, *Organizational America*
- Schon, *The Reflective Practitioner: How Professionals Think in Action*
- Lukes, *Power: A Radical View*
- Ambrose, *Undaunted Courage*
- Miller, *Core Values*
- US Air Force Chief of Staff Reading List: <http://www.militaryreadinglist.com/CSAF/CSAF.htm>
- US Army Chief of Staff Reading List for Company Grade Officers:
 - o Heller and Stofft, *America's First Battles: 1776–1965*
 - o McAllister Linn, *The Philippine War, 1899–1902*
 - o Atkinson, *The War To End All Wars: The American Military Experience in World War I / An Army at Dawn: The War in Africa, 1942–1943*, Volume One of the Liberation Trilogy
 - o MacDonald, *Company Commander*
 - o Appleman, *East of Chosin: Entrapment and Breakout in Korea, 1950*
 - o Kolenda, *Leadership: The Warrior's Art*
 - o Kindsvatter, *American Soldiers: Ground Combat in the World Wars, Korea, and Vietnam*
 - o Nye, *The Challenge of Command: Reading for Military Excellence, Art of Command Series*
 - o Berkowitz, *The New Face of War: How War Will Be Fought in the 21st Century*

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