

**JUNIOR OFFICER ADVISORY GROUP (JOAG)**  
 UNITED STATES PUBLIC HEALTH SERVICE



**JOAG General Meeting Minutes**  
**Friday, October 9th, 2009 1300-1500 EST**  
**CALL IN NUMBER: 1-800-857-2603; PASSCODE: 9479205**

**I. Roll Call**

**LCDR Jamie Mutter:**

Voting Membership					
Attendance	Rank	Last Name	First Name	OPDIV	Category
Excused Absence	LCDR	Bair-Brake	Heather	CDC	Veterinarian
✓	LCDR	Ball	Harvey	DHS	Therapist
Excused Absence	LCDR	Bell	Carlos	FDA	HSO
✓	LCDR	Constantine	Amy	FDA	HSO
✓	LT	Coriz	Christina	NIH	HSO
✓	LCDR	Dailey	Alex	IHS	Engineer
✓	LCDR	Denkinger	Blakeley	FDA	Dietitian
Excused Absence	LCDR	Feda	Jessica	BOP	Therapist
Unexcused Absence	LCDR	Glover	Maleeka	CDC	Scientist
✓	LCDR	Janisko	Thomas	ASPR	HSO
✓	LCDR	Kozlosky	Merel	NIH	Dietitian
✓	LCDR	Maycock	Brett	DHS	HSO
✓	LCDR	Mody	Rajal	CDC	Physician
✓	LCDR	Mutter	Jamie	CDC	EHO
✓	LCDR	Ngo	Diem-Kieu	FDA	Pharmacist
✓	LCDR	Palmer	Corey	HRSA	HSO
✓	LCDR	Rice	Morrisa	HRSA	HSO
Excused Absence	LT	Taxera	Martin	IHS	Nurse
Excused Absence	LCDR	Toblin	Robin	BOP	Scientist
✓	LCDR	Waples	Yvette	FDA	Pharmacist

If you are a non-voting member, please email a statement of your attendance **during today's meeting** to LCDR Jamie Mutter, JOAG Executive Secretary, at [JMutter@cdc.gov](mailto:JMutter@cdc.gov) . **Please put "JOAG Attendance" in the subject line, and include your rank, OPDIV, and Category.**

Miss a meeting? JOAG digitally records each meeting, including the *Journeyman Series*. For an mp3 copy of the recording, email LT Hiren Patel, [hiren.patel@fda.hhs.gov](mailto:hiren.patel@fda.hhs.gov).

**II. Executive Committee Reports**

**Ex-Officio Report**

**LCDR Maleeka Glover**

- No report submitted

## Chair Report

### LCDR Diem-Kieu Ngo

- First OSG update with RADM Williams and RADM Romano was last week. They recognized all of the hard work that was done last year and are excited about the upcoming year.
- Two big initiatives this year. These initiatives are high on the OSG priority list for JOAG. Please pay attention to the listserv for more information that will be forthcoming. .
  - Forward Thinking Workgroup chaired by LT Joel Nelson.
  - HOSA Workgroup chaired by LT Sam Schaffzin.
- Welcome everyone to the new operational year. Please email LCDR Ngo, the JOAG EC or any of the voting members if you have any questions, suggestions or ideas for the new operational year. The Voting Member roster can be found on the JOAG website.
- Check out the updated website, <http://www.usphs.gov/corpslinks/joag/>.

## Vice Chair Report

### LCDR Blakeley Denkinger

- Since becoming a JOAG Voting Member in 2007, I have come to appreciate just how bright, hardworking, and talented the members of JOAG are. I am really looking forward to serving along side each of you as the Vice Chair over the coming year.

## Chair-Elect Report

### LCDR Carlos Bell

- LCDR Bell will be the EC representative for the HOSA workgroup which is lead by LT Sam Schaffzin.

## Treasurer Report

### LCDR Alex Dailey

- JOAG has an account that is managed by COF. LCDR Dailey is currently working on getting an updated inventory of all the JOAG merchandise.
- LCDR Dailey is the liaison for the Development committee.
- LCDR Dailey sent out an email to the JOAG voting members with funding request form. Please use this form to request funds and use the procedures noted in the email.
- LCDR Dailey is also the JOAG Executive Committee liaison for the Recruitment and Retention Committee.

## Secretary Report

### LCDR Jamie Mutter

- Please do not forget that the EC, Committee chairs and liaisons need to submit their reports by COB Wednesday before the Friday meeting.

## III. Committee Reports

### Committee & Workgroup Reports

### Awards Committee: LCDR Merel Koslosky & LCDR Morrisa Rice

- Our October meeting was held on 5 October 2009.
- 39 Officers participated in the Awards Committee conference call.
- LCDR Kozlosky and LCDR Rice discussed the Workgroups and Initiatives and encouraged all officers to seek out opportunities to volunteer. LCDR Kwok will serve as the Awards Committee Secretary.
- There are many needs for volunteers to work on the **Junior Officer of the Year Award, JOAG Excellence Award**, and the **VADM Richard Carmona Inspiration Award Workgroups**.
- If an officer is interested in serving as the **Lead** for the **Junior Officer of the Year Award** or the **JOAG Excellence Award**, please contact LCDR Merel Kozlosky at [kozloskym@cc.nih.gov](mailto:kozloskym@cc.nih.gov). We are particularly looking for someone who served as a Reviewer or De-identifier for an award last year to volunteer for the Lead role this year. LCDR Melissa Burns will serve as the lead for the **VADM Richard Carmona Inspiration Award**.
- If an officer is interested in serving as a **De-identifier** for any of these three awards, contact LCDR Merel Kozlosky at [kozloskym@cc.nih.gov](mailto:kozloskym@cc.nih.gov) and also let her know if you have a preference of which award you will work on. De-identifiers go through award nominations and replace names and other identifying information with numbers so that the award Reviewers will not readily be able to identify who a particular nominee is.
- If an officer is interested in serving as a **Reviewer** for any of these awards, contact LCDR Merel Kozlosky at [kozloskym@cc.nih.gov](mailto:kozloskym@cc.nih.gov) and also let her know if you have a preference of which award you will work on. Reviewers review and score award nominations for a particular award. We need many reviewers as JOAG receives a large number of award nominations each year.
- You can still serve as a Lead, De-identifier, or Reviewer if you will be nominated for a JOAG award yourself; however, you will not be able to work on the award that you are being nominated for.
- If an officer is interested in participating on the **Awards Process Workgroup**, the lead is LCDR Matthew Armentano – [matthew.armentano@ihs.gov](mailto:matthew.armentano@ihs.gov). This workgroup reviews the three JOAG award nomination solicitations before they are distributed, compiles after action reports/lessons learned on the award process after it occurs, and generates recommendations for changes in the awards process for the future.
- If an officer is interested in participating on the **Nomination Benchmark Workgroup**, the lead is LCDR Diane Inch - Lead is LCDR Diane Inch – [dschantz@bop.gov](mailto:dschantz@bop.gov). This workgroup will establish scoring benchmarks for each of the three JOAG awards to facilitate and standardize the scoring. This workgroup needs just a few members. Those with experience reviewing/scoring award nominations could especially contribute.
- If an officer is interested in participating on the **Website Transformation Workgroup**, the lead is LCDR Van Tran – [van.tran@fda.hhs.gov](mailto:van.tran@fda.hhs.gov). This workgroup will create and review content to add to the Awards Committee section of the JOAG website. Volunteers who are interested in being trained to review documents for 508 compliance are especially needed.
- If an officer is interested in participating on the **Junior Officer Recognition Workgroup**, the lead is LTJG Brandon Heitmeier - [brandon.heitmeier@fda.hhs.gov](mailto:brandon.heitmeier@fda.hhs.gov). This workgroup will draft recommendations and template documents to present to PACs and advisory groups to encourage them to recognize junior officers through PAC/advisory group awards or newsletter spotlights, etc.
- If an officer is interested in participating on the **PHS Longevity Award**, the lead is LT Kenneth Monahan – [Kenneth.monahan@hhs.gov](mailto:Kenneth.monahan@hhs.gov). This workgroup will explore the possibility of recommending the creation of a PHS longevity award to be awarded based on years of service.
- Officers are encouraged to e-mail the appropriate contact person indicated for the opportunity you are interested in to ask questions or tell them you would like to volunteer for their workgroup.
- Please let LCDR Merel Kozlosky ([kozloskym@cc.nih.gov](mailto:kozloskym@cc.nih.gov)) or LCDR Morrisa Rice ([mrice@hrsa.gov](mailto:mrice@hrsa.gov)) know if you have any questions.
- Next Awards Committee Meeting: 2 November 2009.
- Question from LCDR Ball. Is the PHS Longevity Award tied into readiness in any way? LCDR Ngo answered that it was not. LCDR Ngo also stated that JOAG is working on a white paper proposal for the OSG that is being development by the Awards committee and the Inter-services Collaboration Committee. It has not been brought up to the JOAG EC for final review yet. We have full support of the PAC chairs to move this paper up to the OSG. Want to keep this paper as a JOAG initiative. Award is very similar to the US Air Force longevity award.
- LCDR Ngo requested that anyone that has any ideas for awards, etc, please submit them to the JOAG EC or voting members.

### **COF Planning Committee: LCDR Heather Bair-Brake**

- The 2009 USPHS Scientific and Training Symposium went well.
- The JOAG social was held at The Hard Rock Cafe on June 2<sup>nd</sup> from 7-9pm.
- Tim O'Neil, the COF Conference coordinator, did not need as many JOAG volunteers as in previous years. However, some officers did help with traffic flow during the conference.
- Letters were sent out to all volunteers from both the COF Planning Committee and the Symposium organizers thanking them for their service.
- The next USPHS Scientific and Training Symposium will be held May 24 - 28th at the Sheraton Marina Hotel and Conference Center in San Diego, CA.
- New Committee Chair, LCDR Heather Bair-Brake held the first COF Planning conference call for Wednesday, October 7<sup>th</sup> at 11:30am EST.
- No other activity took place during the summer

### **Communications & Publications Committee (CPC): LT Christina Coriz**

- Thank you to LCDR Lori Hall and LCDR Carlos Bell for their dedication to the committee, the JOAG Journal and JOAG website. LTJG Tracy Tilghman will serve as the committee's co-chair this year. The first committee meeting for this operational year will be October 23, 2009 at 1400 EST and several junior officers have expressed an interest in volunteering.
- JOAG Website: The new JOAG website has been posted and can be found at (<http://www.usphs.gov/corpslinks/joag/>). The new site is NOT the OCCFM migrated site. Once the migration is complete, the JOAG site will have a similar look and format of the site listed above. The website workgroup is currently gathering bios from JOAG voting members. If you have not submitted your bio, please submit it to LT Nicole Vesely. As we move forward, the website workgroup will be working with the JOAG Committees to create their individual sections of the website.
- JOAG Journal: LTJG Tilghman is the editor for the next issue of the JOAG Journal to be completed the end of November/beginning of December. Archived Issues of the Journal can be viewed from the JOAG Website. The CPC's goal is to issue 4 newsletters over the next year, if sufficient content exists. Please submit any ideas for articles to LT Coriz ([corizc@nidk.nih.gov](mailto:corizc@nidk.nih.gov)) or LTJG Tilghman ([Tracy.Tilghman@foh.hhs.gov](mailto:Tracy.Tilghman@foh.hhs.gov)). The committee wants to include an article in the next issue on PHS officers' roles in H1N1. If there are any junior officers out there that have roles involved with the H1N1 response, please contact LCDR Elanie Wolfe at [Elaine\\_wolff@ios.doi.gov](mailto:Elaine_wolff@ios.doi.gov) or 202-208-5417.
- Thanked LTJG Kunard who ensured that each JOAG voting member has access to the HHS portal. Committee chairs can take advantage of HHS portal to store, track documents, have discussion boards, etc. All JOAG voting members should have their access password and id.
- Recordings of the JOAG Meetings and Journeyman Series are available 'on demand' from the CPC. Please contact LT Hiren Patel at [hiren.patel@fda.hhs.gov](mailto:hiren.patel@fda.hhs.gov)
- Thank you to all the committee members who continue to dedicate their time and energy to the Communications and Publications Committee. Those members who contributed to this past year's success should receive letters of appreciation by mid-October.
- The deadline for submission for articles for the next JOAG journal is October 30, 2009.
- Will there be a call for articles through the listserv? Yes, will resend to the listserv.

### **Development Committee: LCDR Thomas Janisko**

- LT David Good is the committee Co-chair.
- Complete inventory was taken and verified. LCDR Janisko will give to LCDR Dailey today to review.
- We are starting to identify the requirements for merchandise for next years COF Conference and are looking at last years after action reports.
- We are having a Development Committee Meeting at 1200EDT on Friday 30 OCT 2009.
- If you any ideas for merchandise for San Diego, please let LCDR Janisko ([Thomas.Janisko@hhs.gov](mailto:Thomas.Janisko@hhs.gov)) know.

### **Inter-Services Collaboration Committee: LCDR Brett Maycock**

- The next Inter-Services Committee meeting will be on October 13, 2009, 11:30 -12:30 EST.
- The Community Service Workgroup will participate in "Make a Difference Day" volunteer activity with other uniformed services in beautifying the Historical Congressional Cemetery in Washington,

DC. At the Historical Congressional Cemetery there are 19 Senators and 71 Representatives interred and monuments to honor 120 other members of Congress who died in office. This volunteer activity will occur on October 24, 2009, from 0830 – 1200 EST. The uniform of the day is PHS black t-shirt, PHS ball cap, with no rank insignia, and jeans. This is a Junior Officer only sponsored event and open to Junior Officer family members as well. If there are least 20 participants from the PHS, including family members, all will receive the Navy's World of Thanks Award Certificate (letter of appreciation, not ribbon).

- If you are interested in participating in the activity, please email LT Avena Jackson at [aljackson@bop.gov](mailto:aljackson@bop.gov). No maximum number. Deadline to register with LT Jackson is October 21, 2009. This is a junior officer only event.
- The Inter-services Committee is looking for an officer to fill the position of Secretary. If interested, please contact LCDR Brett Maycock at [brett.maycock@dhs.gov](mailto:brett.maycock@dhs.gov).

#### **Membership Committee: LCDR Robin Toblin**

- Co Chair, LTJG Azami-Bolourian gave the report in LCDR Toblin's absence.
- The Membership Committee is pleased to welcome the new voting members to JOAG. The committee created a Standard Operating Procedure (SOP) and this is currently being reviewed by the Policy and Procedures Committee.
- We will be facilitating the selection of one new voting member to serve out the rest of the two year Dental PAC liaison term. Interested Dental officers should consider nominating themselves. An email was sent out via the listserv requesting nominations. Nominations are due on Friday, October 16 to co-chairs LCDR Robin Toblin ([rtoblin@bop.gov](mailto:rtoblin@bop.gov)) and LTJG Sara Azimi-Boularian ([sara.azimi-boularian@samhsa.hhs.gov](mailto:sara.azimi-boularian@samhsa.hhs.gov)).
- The committee's first meeting will take place on Tuesday, October 13 at 1 PM (Eastern). Interested members should call in. We will be discussing upcoming plans for the year including the potential creation of several workgroups to enhance the voting and general memberships of JOAG.

#### **Policy and Procedures Committee (P&P): LCDR Carlos Bell**

- LCDR Joseph (alternate) gave the report in LCDR Bell's absence.
- The P&P Committee will meet again Oct 14<sup>th</sup>.
- Proposed bylaw revisions were approved by the JOAG Executive Committee.
- All SOPs have been received with the exception of the Membership Committee's final SOP. Once all formatting is complete, the SOPs will be sent to the EC for final review and approval.
- The "Take a Junior Officer to Work" program survey has been developed; the committee is working on beta testing the survey before rolling it out to the listserv.
- LCDR Ngo: Want to roll out the "Take a Junior Officer to Work" program this year. The program will allow a junior officer to shadow a senior officer. Not quite a mentoring program, but a shadowing program. Working on survey to send out to listserv to gauge interest before we really start to develop program.
- LCDR Ngo: The changes to the by-laws will be updated and posted to our website in the next few weeks.

#### **Professional Development Committee(PD): LCDR Harvey Ball & LCDR Rajal Mody**

- First meeting will be October 13<sup>th</sup> at 1030 EST.
- LCDR Ball will discuss his idea of an online PHS wide communication forum.
- Leadership pyramid - LCDR Maycock and LCDR DeBarros put the career pyramid together. Summary was developed and needs to be modified. Professional development committee will send the summary and the leadership pyramid to the JOAG EC for review and then it can be disseminated throughout the Corps. OSG was very interested in this pyramid, so it needs to be a priority item for the Professional Development Committee. The pyramid should be used as a guide, or reference tool, for career progression.
- Online forum – looking for method for officers to get a hold of one another. Would like to come up with an email address that would follow you throughout your PHS career. Would be able to share documents as well. Before this is developed further, will need to have more conversations with JOAG EC offline.

### **Recruitment & Retention Committee (R&R): LCDR Jessica Feda and LCDR Corey Palmer**

- The new incoming Co-Chairs (LCDR Jessica Feda and LCDR Corey Palmer) have met with the outgoing Chair (LCDR Alex Dailey) in transitioning the leadership. LCDR Feda and LCDR Palmer are now in the process of reviewing the committee's SOP, developing strategic plans for the new operational year, and preparing for the next meeting.
- The R& R Committee plans to hold meetings every other month on the second Wednesday of the month. Due to the Veteran's Day holiday, the first meeting for the operational year 2010 will be held on November 4th at 1230 EST. The call-in information is as follows: 712-432-0111 passcode: 633865.

### **COSTEP Connection Program:**

- 105 junior COSTEPS were matched with junior officer mentors.
- Surveys went out to students and mentors. 85% of students completed the survey. 57% of mentors completed the survey.

### **Career Fairs Information Workgroup:**

- They are currently working on the November 2009 listing.
- The workgroup also plans to update the resource guide document this year.

### **JOAG Information Workgroup:**

- The workgroup compiled a comprehensive list of accomplishments made in JOAG, which will help prevent repeat projects.

### **Publications Workgroup:**

- No updates

### **Online Resources Workgroup:**

- No updates

### **Alumni Contact Workgroup:**

- The workgroup created a letter template that officers can use to send to students, Career Centers, listservs, and/or Public Health Schools to aid in recruiting.

### **TAPS Workgroup Inter-services Committee:**

- No updates

### **Welcoming Committee: LCDR Amy Constantine & LCDR Yvette Waples**

- Number of CAD welcome emails per month for the past (3) months: July (116); August (84); September (108)
- Number of new listserv members: (33) July, (53) August & (54) Sept.
- Officers interested in joining the Welcoming Committee should contact the JOAG Welcoming Committee Co-Chairs LCDR Amy Constantine & LCDR Yvette Waples at [amy.constantine@fda.hhs.gov](mailto:amy.constantine@fda.hhs.gov) and [Yvette.Waples@fda.hhs.gov](mailto:Yvette.Waples@fda.hhs.gov).

### **Major accomplishments of WC this past year:**

- JOAG Informational Session PowerPoint presentation for OBC was approved by EC; JOAG WC participated in sessions from November 2008 – September 2009, this past year.
- Successful Social (Hard Rock Cafe/Atlanta) during the COF Scientific and Training Symposium in conjunction with JOAG-COF Symposium Planning Committee.
- Updated JOAG poster for display at the 2009 COF Scientific and Training Symposium.
- Everyone should have received their appreciation letters.

### **New initiatives for the operational year:**

- Finalize the New Officer Guide (NOG) to be submitted to EC for approval
- Focus on JOAG WC documents being 508 compliant

Next Welcoming Committee Call:  
December 2009 (date TBD)  
Call in number: (712) 432-0111  
Participant Access Code: 228673 #

- Officer locator tool – only need two volunteers. Want to limit access to that database as much as possible.
- LCDR Ngo requested an approximation of CAD's at each OBC and asked that this is reported in future reports. Can get the numbers for the entire year from LCDR McCormick.

## **V. Liaison Reports**

### **Liaison Reports**

#### **COF Board: LCDR Blakely Denkinger**

- The Commissioned Officers Association is an organization that works on behalf of Commissioned Corps Officers by serving as a legislative aide, a media consultant, and a career development specialist. Some of the major accomplishments of COA over the past year include:
  - Extension of Post 9/11 GI bill benefits to Commissioned Corps Officers
  - Lifting the 2,800 cap on the Regular Corps
  - Increased loan repayments, more scholarships
  - Increased the number of USPHS slots at USUHS
- Some initiatives for 2009 include:
  - Post 9/11 GI bill transferability
  - Passage of Bingaman bill (Health Access and Health Professions Supply Act of 2009)- training, employment and retention of health professionals in underserved areas
  - Approval of the PHS ready reserve
  - HAMR teams
  - Combat zone tax parity
- Some issues that Junior Officers should be aware of:
  - Jerrold Michael scholarship
  - COA/COF recently signed an agreement with the University of Maryland School of Public Health to assist with the development of a new global health program
  - COF gives scholarships to all Junior Officers who apply for financial assistance so that they may attend the annual COF Scientific and Training Symposium
- For more information about COA please visit <http://www.coausphs.org/>.

#### **OCCFM: LCDR Kyle Lyons**

- No report submitted

#### **OCCO: LCDR Mary McCormick**

- The Associate Recruiter Program is under revision.
- LCDR McCormick has just stepped into this role and will have more to report by the next meeting.

#### **OFRD/OSG/OS: LT Damon Smith**

##### **OSG**

- Waiting on word on the SG nominee. Still in the works and still without a SG or leader for the Corps.

##### **OFRD**

- Running quarterly basic readiness update. Will be based as on your readiness as of September 30, 2009. Currently doing testing in preparation for the transition to Direct Access.

- No active deployments. OFRD is wrapping up the response to the tsunami. Officers were not deployed to the region, but they were deployed to help the RRCC and MG at HHS headquarters.
- LCDR Ngo question: Do you have readiness numbers for junior officers? LT Smith can have an IT person run those numbers.
- LCDR Ngo question: LCDR Ngo was on PAC call yesterday and there was a concern with inconsistency in notification for lapse in basic readiness. What can an officer expect in terms of notification when something is coming up for renewal?
  - Log onto Officer summary page
  - Email notification to officers
  - Notification is sent based on information in OFRD database. Please log onto OFRD and make sure all of your information, especially email address, is correct.

**MOLC: LCDR Nicole D. Gaskin-Laniyan**

- No update at this time

**Dental Category: Vacant**

- No report submitted

**Dietitian Category: LCDR Blakeley Denkinger**

- The Website Subcommittee is looking for a few volunteers to assist with collecting new content for the new Dietitian/Nutritionist PAC website. The content areas in need of volunteers are 1) Commissioned Corps Dietitian Category history, 2) Commissioned Corps Dietitians' bios and photos, and 3) and others that you might suggest. If you are interested in gathering content in these areas, please contact LCDR Merel Kozlosky at [kozloskym@cc.nih.gov](mailto:kozloskym@cc.nih.gov).
- The Recruitment and Retention subcommittee is working on creating a PowerPoint presentation with action shots/photos of dietitians. Send your favorite USPHS photo with a brief caption (who, what, where) to: [renee.humbert@fda.hhs.gov](mailto:renee.humbert@fda.hhs.gov).
- The topic for next year's COF symposium will be "Public Health 2010: the road ahead". If you are interested in speaking at category day, please contact LCDR Steinman at [SSteinman@psc.gov](mailto:SSteinman@psc.gov).

**EHO Category: LCDR Jamie Mutter**

- Next meeting – October 28, 2009
- CAPT Shepherd retiring in October, New CPO is CAPT Welch
- New CV template, please refer to the EHOPAC website for the updates.
- If you are interested in being a speaker for Category Day, please contact LCDR Aimee Treffiletti or LCDR Carrie Oyster.

**Engineer Category: LCDR Alex Dailey**

- An EPAC meeting was held on Thursday, September 24, 2009. The following summarizes this meeting and other EPAC issues since the last report sent:
- The USPHS has worked out a Memorandum of Understanding with the Army Corps of Engineers, and the first PHS billet with ACE has been posted for a hospital construction position in Atlanta. Officers interested need to apply through the Office of the Chief Engineer.
- Engineer award nominations are due October 30<sup>th</sup>.
- RADM Barror announced CAPT Sven Rodenbeck has been selected to become the new Chief Professional Officer as of November 1<sup>st</sup>, 2009.
- CDR Longstaff reported on the new billets. There will be a 30 day window in December in which engineer officers need to log on and provide input to creation of their new billet. Other categories are scheduled at different times. CDR Longstaff emphasized the importance of familiarizing yourself with current standard billets in preparation.
- The Career Development Subcommittee is continuing to work on a new engineer orientation program.
- LCDR Lynn Braddock has developed a readiness checklist. The checklist has been submitted to the EPAC for approval. After approval, the checklist will be disseminated to all engineers, and other PACs may pick it up.
- The next EPAC meeting will be held on Thursday, October 22, 2009 from 1500-1630 EST.

### **HSO Category: LCDR Brett Maycock**

- The HS PAC had a meeting on October 2, 2009.
- There is a call for nominations for the Health Services Responder of the Year Award. The person selected for this distinguished award will be announced at the Annual Commissioned Officer Foundation (COF) meeting, to be held in San Diego, CA during the Health Services Category Day. The nomination deadline for this award is November 13, 2009. For additional details, please contact CDR Travis Fisher at [travis.fisher@ihs.gov](mailto:travis.fisher@ihs.gov).
- The Medical Laboratory Scientist has released the MT-PAG category coin. The coin symbolizes the hard work that is done everyday in clinical and research laboratories across the Nation to deliver quality healthcare by performing testing and analysis on patient samples that have a substantial impact on the diagnosis and treatment of disease. If interested in order a MT-PAG coin, please contact LCDR Jeri Weatherly at [jeri.weatherly@ihs.gov](mailto:jeri.weatherly@ihs.gov).
- The next HS PAC meeting will be held on December 4, 2009, from 1000 – 1500 hours.
- As a reminder to Subscribe or Unsubscribe to the HSO Listserv, please go to <http://RowellAir.com/Listserv/hsolistserv.php>.

### **Nurse Category: LTJG Martin Taxera**

- No report submitted

### **Pharmacy Category: LCDR Yvette Waples**

- PAC meeting was held on October 1, 2009.
- Chief Pharmacy Officer, RADM Robert E. Pittman, reported the USPHS CC is over 6400 strong with over 1000 Pharmacists.
- Notification for officers up for promotion is posted on officers' eOPF. The format for COER is the same and is expected to be released within the week. RADM Robert E. Pittman advises pharmacy officers to review the Promotion Year 2010 checklist and to submit documents early.
- Congratulations to the following junior officers who were selected to serve as PharmPAC and Associate members with terms beginning 01 November 2009:
  - LCDR Daniel Brum - FDA
  - LCDR Peter Diak - FDA
  - LCDR Larry Lim - FDA
  - LCDR Kristen Maves – IHS
- LCDR Carmen Kelly – AHRQ
- The “Pharmacist Vacancy Document” is on the recruitment section of the website (<http://www.usphs.gov/corpslinks/pharmacy/recruit.html>) and being updated monthly.
- The next Pharm PAC meeting will be held November 5<sup>th</sup> from 1400 to 1530 EST. Teleconference information is as follows:  
Phone #: **800-621-8626**  
Pass Code: **81099**

### **Physician Category: LCDR Rajal Mody**

- Next open forum call will be on October 21, 2009 at 1pm and the next regular meeting call will be October 18, 2009 at the same time.

### **Scientist Category: LCDR Robin Toblin**

- No report submitted

### **Therapist Category: LCDR Jessica Feda**

- No update

### **Veterinarian Category: LCDR Heather Bair-Brake**

- No report submitted



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**Friday, October 9th, 2009 1300-1500 EST**

**CALL IN NUMBER: 1-800-857-2603; PASSCODE: 9479205**

**I. Roll Call**

**II. Executive Committee Reports**

Ex-officio	LCDR Maleeka Glover
Chair	LCDR Diem-Kieu Ngo
Vice Chair	LCDR Blakeley Denkinger
Chair-elect	LCDR Carlos Bell
Treasurer	LCDR Alex Dailey
Secretary	LCDR Jamie Mutter

**III. Committee and Workgroup Reports**

Awards Committee	LCDR Merel Kozlosky & LCDR Morrissa Rice
COF Planning Committee	LCDR Heather Bair-Brake
Communications & Publications Committee	LT Christina Coriz
Development Committee	LCDR Thomas Janisko
Inter-Services Committee	LCDR Brett Maycock
Membership Committee	LCDR Robin Toblin
Policy and Procedures Committee	LCDR Carlos Bell
Professional Development Committee	LCDR Harvey Ball & LCDR Rajal Mody
Recruitment and Retention Committee	LCDR Jessica Feda & LCDR Corey Palmer
Welcoming Committee	LCDR Amy Constantine & LCDR Yvette Waples

**IV. Liaison Reports**

COF Board	LCDR Blakeley Denkinger
OCCFM	LCDR Kyle Lyons
OCCO	LCDR Mary McCormick
OFRD/OSG/OS	LT Damon Smith
MOLC	LCDR Nicole D. Gaskin-Laniyan
Dentist	Vacant
Dietitian	LCDR Blakeley Denkinger
EHO	LCDR Jamie Mutter
Engineer	LCDR Alex Dailey
HSO	LCDR Brett Maycock
Nurse	LT Martin Taxera
Pharmacist	LCDR Yvette Waples
Physician	LCDR Rajal Mody
Scientist	LCDR Robin Toblin
Therapist	LCDR Jessica Feda
Veterinarian	LCDR Heather Bair-Brake

**V. New Business**

**VI. Final Announcements / Adjournment**

Our next Journeyman Series call will be held on November 13, 2009 at 1300-1400.

Our next regular JOAG meeting will be held the second Friday in December. Please watch the listserv for details.

REMEMBER: General members should send an e-mail of their attendance during or shortly after the meeting to LCDR Jamie Mutter ([JMutter@cdc.gov](mailto:JMutter@cdc.gov)) to have their attendance recorded in the minutes. **Please put “JOAG attendance” in the subject line and include your name, rank, category, and OPDIV.**

Miss a meeting? JOAG digitally records each meeting, including the *Journeyman Series*. For an mp3 copy of the recording, email LT Hiren Patel, [hiren.patel@fda.hhs.gov](mailto:hiren.patel@fda.hhs.gov).